Cara Beth Johnson called the meeting to order at 2:05 pm.

Members Present: Matthew K. Bolz, Cassie Firth, Darrell Frost, Lisa McGaw, Cathy Moore, Lisa Nordquist, ROBIN RUYLE, Mark Silkey, Jeff Tate, Cara Beth Johnson, Kathleen Otto, Pamela Stinson (ex-officio) and Rick Edgington (ex-officio).

I. Cathy Moore moved the minutes from 10-4-16 meeting be approved. Cassie Firth seconded the motion. Motion passed unanimously.

II. The "Communication" competency for General Education Assessment was reviewed in order to determine the communication skills that should be mastered by NOC students. Discussion ensued on how to distinguish between written, spoken and technological communication, as was previously used for the general education competency. It was determined that written, spoken and visual would be better representations of the skills. Further, the wording "successfully conveyed" was stricken from all verbiage. Cathy Moore suggested we use the PLOSM acronym (Purpose, Logic, Organization, Support and Mechanics) to identify the necessary skills under each type of communication (written, spoken and visual). The committee will submit wording to Kathleen Otto to summarize and send via email for further revision and vote. As a result of the email discussion, and via email, Jeff Tate motioned that the committee approve the following competencies. Lisa Nordquist seconded the motion, via email. The motion passed unanimously.

General Education Competency #2 Communication Skills
  a. Create written responses that demonstrate clear purpose, logic, organization, support and proper mechanics.
  b. Develop and deliver oral presentations that demonstrate clear purpose, logic, organization, support and proper mechanics.
  c. Create visual representations that demonstrate clear purpose, logic, organization, support and proper mechanics.

III. Rick Edgington provided an update on the progress of the Compass replacement plan. He provided background information that Compass will no longer be available and explained the other uses we have had for Compass beyond initial course placement. We are required to have a secondary placement process to the primary tool (ACT). ACT will not modularize the parts to give individualized tests, so we must find an alternative. One such alternative is the SAT version Accuplacer. The price and features are similar to Compass. He also mentioned that the State Regents are encouraging institutions to utilize broader measures than ACT, such as high school performance and attendance. Kathleen Otto discussed her research, which indicates that course "grades" are not a predictor of success, but GPA may be. Further, research indicates that ACT score is not a good indicator of success in College Algebra. Any alternative methods / research is not being funded by the State Regents at this time. Cara Beth Johnson moved that the entire suite of Accuplacer be adopted until such time that the State Regents mandates and / or funding allows for alternative methods be utilized. Kathleen Otto seconded the motion. Motion passed unanimously.

IV. Meeting adjourned at 3:09 pm.