

BUSINESS MANAGEMENT – ACCOUNTING OPTION

(Note: Program requirements for this degree are offered on NOC Enid and NOC Tonkawa campus only.

At the beginning of each course listing, the four letter abbreviation indicates the department and the four digits indicate the course code used for enrollment. The total course hour value follows each.)

PROGRAM REQUIREMENTS		SUGGESTED COURSE SEQUENCE		The Associate in Applied Science degree program in Business Management-Accounting Option provides basic accounting coursework to allow a student to enter the workforce with an entry-level bookkeeping or clerk position. This degree can be completed in conjunction with the Associate in Science degree in Business Administration, allowing a student to graduate from Northern holding two degrees.
	Credit Hours		Credit Hours	
GENERAL EDUCATION COURSES	22 TOTAL HOURS	FIRST SEMESTER	16 TOTAL HOURS	The Business Division and this degree program are accredited by the Accreditation Council of Business Schools and Programs (ACBSP). Outstanding Business students are invited to join Kappa Beta Delta, the business honor society recognized by ACBSP.
ENGLISH COMPOSITION COURSES		ENGL 1113 English Composition I	3 hours	
ENGL 1113 English Composition I	3 hours	MATH 1483 Math Functions (OR) Higher level math	3 hours	Career Opportunities
ENGL 1213 English Composition II (OR) BSAD 2113 Business Communications	3 hours	ORNT 1101 Freshman Orientation	1 hour	
HISTORY AND GOVERNMENT COURSES		BSAD 1103 Introduction to Business	3 hours	<ul style="list-style-type: none"> • Basic Entrepreneurial Activities • Bookkeeping/Accounting Clerk • Entry-Level Management • Payroll Clerk
HIST 1483 American History to 1877 (OR) HIST 1493 American History Since 1877	3 hours	ACCT 1203 Fundamentals of Accounting	3 hours	
POLI 1113 American Government	3 hours	Computer Science Elective	3 hours	NOC evaluates students for placement into either foundational or college-level courses, whichever will lead to the greatest possibility of student success. Academic placement is determined either by A.C.T. test scores or by Accuplacer test scores. These tests are administered in the Testing Center at NOC. Based upon the scores, students may be required to take one or more courses for remediation in English, Math, or Reading, either prior to or concurrent with credit courses. See the NOC testing web page by clicking on the following link: http://www.noc.edu/act for placement guidelines.
MATHEMATICS COURSES		SECOND SEMESTER	15 TOTAL HOURS	
MATH 1483 Math Functions (OR) Higher level math	3 hours	ENGL 1213 English Composition II (OR) BSAD 2113 Business Communications	3 hours	
COMPUTER SCIENCE COURSES		HIST 1483 American History to 1877 (OR) HIST 1493 American History Since 1877	3 hours	
CS 1113 Computer Concepts (OR) BSAD 1113 Digital/Financial Literacy (or other approved computer course)	3 hours	ECON 2113 Macroeconomics (or) ECON 2123 Microeconomics	3 hours	
ORIENTATION COURSES		ACCT 2103 Accounting I-Financial	3 hours	
ORNT 1101 Freshman Orientation	1 hour	CS 2123 Business Technology & Applications	3 hours	
GENERAL EDUCATION COURSE		THIRD SEMESTER	15 TOTAL HOURS	
PHIL 2223 Business Ethics	3 hours	ACCT 2123 Computer Accounting I	3 hours	
BUSINESS CORE REQUIREMENT COURSES	18 TOTAL HOURS	ACCT 2203 Accounting II-Managerial	3 hours	
ACCT 2103 Accounting I-Financial	3 hours	BMGT 2263 Principles of Management	3 hours	
**BMGT 2263 Principles of Management	3 hours	PHIL 2223 Business Ethics	3 hours	
**BMGT 2233 Human Resource Management	3 hours	POLI 1113 American Government	3 hours	
BSAD 1103 Introduction to Business	3 hours	FOURTH SEMESTER	16 TOTAL HOURS	
CS 2123 Business Technology & Applications	3 hours	ACCT 1133 Payroll Accounting	3 hours	
ECON 2113 Macroeconomics (OR) ECON 2123 Microeconomic Principles	3 hours	BMGT 2240 Business/Accounting Internship	3 hours	
PROGRAM REQUIREMENT COURSES	22 TOTAL HOURS	BMGT 2233 Human Resource Management	3 hours	
**ACCT 1133 Payroll Accounting	3 hours	BSAD 2313 Business Law	3 hours	
**ACCT 1203 Fundamentals of Accounting	3 hours	MATH 2023 Elementary Statistics	3 hours	
**ACCT 2123 Computer Accounting I	3 hours	PRDV 2321 Professional Development	1 hour	
ACCT 2203 Accounting II-Managerial	3 hours			
BMGT 2240 Business/Accounting Internship	3 hours			
BSAD 2313 Business Law	3 hours			
MATH 2023 Elementary Statistics	3 hours			
PRDV 2321 Professional Development	1 hour			
TOTAL CREDIT HOURS	62	This is a suggested sequence timeline only. A student may require more than four semesters to complete an Associate in Applied Science degree.		
		**These program courses are typically offered only once a year. See course descriptions for fall or spring designations and plan accordingly.		