

GI Bill Checklist for Dependents and Spouses Receiving Dependents Educational Assistance (DEA)

Chapter 35 Benefits

First Time to Use GI Bill benefits?

1. ____ If you haven't already, you will need to fill out an application for GI Bill benefits. This can be done online on the GI Bill website at: [VA GI Bill Application](#) or you can print off a paper form from [VA Form 22-5490](#). Fill it out and send it to us.
2. ____ Please fill out a Veterans Advisory Form. This is the only form we need EVERY SEMESTER. This form can be filled out online at: [Veterans Advisory Form](#) or you can print off a paper form from: [Veterans Advisory Form \(Printable\)](#).
3. ____ Once you get your Certificate of Eligibility from the VA verifying your eligibility to receive DEA Chapter 35 benefits, please get a copy of the Certificate of Eligibility to us.

Have You Used Your GI Bill benefits at another school?

1. ____ If you have used your Chapter 35 benefits at another educational institution before, you will need to fill out a form called a "Dependents' Request for Change or Program or Place of Training" (DD Form 22-5495). You can fill it out on the GI Bill website at [VA GI Bill Application](#) or you can print off the form from [VA Form 22-5495 \(Printable\)](#). Fill it out and send it to us.
2. ____ Please fill out a Veterans Advisory Form. This is the only form we need EVERY SEMESTER. This form can be filled out online at: [Veterans Advisory Form](#) or you can print off a paper form from: [Veterans Advisory Form \(Printable\)](#), fill it out and send it to us.
3. ____ Get us a copy of your Certificate of Eligibility from the VA confirming that you have been approved for GI Bill educational benefits.

Are you a continuing NOC student?

1. ____ The only form we need from you each semester is the Veterans Advisory Form. You can fill it out online at [Veterans Advisory Form](#) or you can print off a paper form at: [Veterans Advisory Form \(Printable\)](#) fill it out, and send it to us.
2. ____ If you are changing your major at NOC, you will need to fill out a [Change of Program Form](#) and send it to us.

For more information, contact:

Brad Gordon
Asst. Registrar/Veterans
Coordinator
(580) 628-6227 (Telephone)
(580) 628-6371 (Fax)
brad.gordon@noc.edu
OR
Sherryl Nelson
Asst. Registrar (Stillwater)
(405) 744-2285
sherryl.nelson@noc.edu

Contact the VA directly at:
VA Regional Processing Office
Muskogee, OK
1-888-442-4551