



Grants Committee
Minutes for March 1, 2015
1:00 – 2:00 pm
Enid – President’s Conference Room
Stillwater – Cowboy Mall Conference Room
Tonkawa – President’s Conference Room

Attendance: Cheryl Evans, Rae Ann Kruse, Jack Crossen, Shelly Schulz, Pam Stinson, Anita Simpson, Shannon Cunningham, Felicia Sharp, Micha, Rick Edgington, Frankie Wood-Black, Gene Young, Charlene Flanery (Chair)

Call to Order: Meeting was called to order at 1:03pm.

Minutes: Minutes from February 4, 2016 were moved for approval in current format by Gene Young, seconded by Jack Crossen. Motion passed. Minutes approved.

Charlene Flanery welcomed everyone to the meeting.

Unfinished Business:

1. **Reports** – Looking at the possibility of bringing to the grants committee on a quarterly basis, at least, funded versus unfunded proposals and awarded grants.
2. **Grant Proposal Guidelines/Proposal Planning Sheet** – The Grant Proposal Guideline Planning Document was tabled for the next meeting. It was completed although comments were made and the Regents originally approved the guidelines.
 - Charlene agreed to send the guidelines out with copies to division chairs and grants committee members.
 - Gene requested a short hand guide to facilitate faculty members who are working on new grants; maybe a flowchart? Something that would make it easier for them to understand the grant process.
 - Shelly reminded everyone to keep in mind that there are still specific requirements that we have to meet set by the federal government and that is why the proposal guide is bigger.

3. Grants Update –

- NASNTI – NOC has a team of people working on the creation of the NASNTI Part F grant along with our grants writer from Munsell & Associates. We are meeting every week to provide information to the grant writer on what we would need out of the grant and how we would like the grant written to best support the mission of NOC.
- Charlene & Gina are holding tribal visits this week and working with the community to learn their needs.
 - the engagement center allows for openness and cultural engagement of all types
- Educational Opportunity Center (EOC) – The second grant that NOC is currently working on with a submission date of April 4, 2016 is the Dept. of Education’s EOC

grant. This grant is being written in-house with a team from NOC. Because the work is slow on the EOC grant writing, a proposal planning sheet has not been completed. As of today, we do not know all of the variables to place on the sheet. We should get the proposal done shortly and will send the proposal planning sheet around by email.

- Competitive Preferences
- Engagement with the families
- Public information campaign
- Guidance on re-entry into the work force
- Career workshops

Question is – what resources \$\$, space, etc. is needed?

NOC is focusing on 10 counties in our traditional service area. After reviewing the statistics, the college going rate in the towns within those 10 counties is < 50%; in some it is <20%

From Census data statistics; Department of Education, etc.

Frankie Wood-Black could provide some statistics from Bureau of Labor Statistics if EOC team would like them for the grant proposal. Answer: Yes, please.

New Business

1. PHA Healthier Campus Initiative – a discussion about initiative decided that NOC is interested in obtaining the certification for NOC. Everyone appeared to be in agreement over this and sending this initiative back to wellness committee to handle the process. NOC recently negotiated their vendor contract with coke vendor but has not yet renegotiated with the candy machines vendor. So it would be possible to add healthier choices in the vending machines.

- OSU currently has this designation on its website. They are the only ones in Oklahoma with this designation
- to join NOC would need to meet 23 of the listing guidelines
- the cost to be designated is \$700 per year and there is a Memorandum of Agreement (MOU)

2. Grant Opportunities Shared/Discussed – Charlene went over the list of grant opportunities that she has sent out to faculty members and division head/chairs. The complete list was on the agenda.

3. TRiO's Training Program – This program was not what we believed it to be. Charlene, Shelly and Erin McCoy all listened to the webinar about this program. Where we thought it was a grant proposal to obtain TRiO training on all of the TRiO grants, it is not. This program is to hold a workshop or symposium on 1 of 6 topics and train other TRiO staff members all across the nation on how to handle TRiO upon their return home. Depending on which of the 6 areas you choose, you're looking at between 250 to 300 participants to train. Taking the time to watch the webinar was extremely helpful in that it thoroughly explained what the program was all about. And, as Dr. Evans said, it is not in our mission. So NOC will not be applying for this grant program.

Next date and time to be determined by doodle poll. Will be the first week in April. Look for the doodle poll.

Gene motioned and Anita seconded.

Meeting adjourned!