

**Northern Oklahoma College
Criminal Justice Administration (039)
June 2018 Academic Program Review**

Description of the program’s connection to the institutional mission and goals:

The mission of Northern Oklahoma College, the State’s oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities in a connected, ever-changing world.

The core values of Northern Oklahoma College are that through personalized education we believe in providing individualized services leading our students to achieve their academic goals in a welcoming and safe environment, and we will provide support to students in and out of the classroom so that they receive a full college experience with diverse opportunities. Another core value is community and civic engagement, so we believe that educated citizens are necessary for a healthy, democratic society, and that free and open expression and an appreciation for diversity are cornerstones of higher education, and we believe in economic and environmental sustainability and the importance of enriching the intellectual, artistic, economic, and social resources of our communities. We at Northern Oklahoma College also believe in the inherent value of intellectual pursuit for both personal and professional growth, as well as the need to prepare students for the 21st century professions, and that a knowledge-centered institution is vital to a knowledge-based economy, and we measure our success against national models and standards of excellence.

The alignment of the Criminal Justice Program with the mission and core values is noted in the following section.

3.7.5 Process (Internal/External Review):

Previous Reviews and Actions from those reviews:

Analysis and Assessment (including quantitative and qualitative measures) noting key findings from internal or external reviews and including developments since the last review:

For all degree programs, NOC evaluates general education and program learning outcomes each year.

Program objectives and outcomes for the Criminal Justice degree are reviewed annually through embedded assessments in required program courses. The last full program review for the Criminal Justice Program occurred in 2013. The 2013 review noted that the program provided a strong pathway for direct employment or transfer into a bachelor's program. Recommendations from that review included continuing use of assessments to improve curriculum and program expansion.

Since the last review, the following program changes have been made:

- A course in Corrections was added as a program elective to further opportunities for students.
- Annual advisory board meetings have been hosted to gain insights into most up-to-date needs of Law enforcement and other agencies.
- Internship participation has increased through collaboration with advisory board members and other community partners.
- The Criminal Justice Club has offered majors additional opportunities for experiential learning with field trips to Oklahoma City visiting 911 Dispatch Center, the Coroner's Office, and the Oklahoma City Bombing Memorial.

A. Centrality of the Program to the Institution's Mission:

The Criminal Justice program prepares students to transfer to baccalaureate degree-granting institutions and prepares students to enter careers in the law enforcement field. For greater accessibility, the program provides coursework through the traditional classroom, through online courses, and through broadcast Interactive Television formats.

The Criminal Justice Program connects with the institution's mission and core value of community and civic engagement, providing a pathway for students to obtain a career in law enforcement. In addition to program courses designed to give the students a background in the justice and corrections systems, students take coursework in psychology, sociology, and communication to better understand and interact with their community.

B. Vitality of the Program:

B.1. Program Objectives and Goals:

Students upon completion of the Criminal Justice degree will be able to:

- Evaluate the goals, principles, institutions, and functions of the American Criminal Justice System.
- Demonstrate the types and elements of crime.
- Evaluate the concept, causes, and consequences of juvenile delinquency through theory, data, societal viewpoint, and discussion.
- Analyze the theories, principles and applications for the laws of evidence.

B.2 Quality Indicators (including Higher Learning Commission issues):

Program learning outcomes are assessed on a rotation through measures embedded in required program courses. Results are listed below:

Criminal Justice Administration	
Date	5/15/2017
Competency # and Description	1. Evaluate the sociological principle of social control in the goals, institutions, and functions of the American Criminal Justice System. (Revise to “Explain the goals, principles, institutions, and functions of the American Criminal Justice System” per recommendations below.)
Course	CRMJ 1113 – Intro to Criminal Justice SOCI 1113 – Principles of Sociology
Activity	CRMJ 1113 - A block of 15 questions that directly assesses Program Objective 1 will be included in the comprehensive section of the final exam. This will include T/F, Multiple Choice and Short Answer. SOCI 1113 – Set of questions on a common final
Measurement	CRMJ 1113 - Exam SOCI 1113 - Exam
Evaluation Criteria	The goal for the program is that students will achieve a minimum of 70% correct responses for each program objective.
2015-2016 Results	Spring 2016 CRMJ 1113 2 Sections Tested 30 Students Examined 20 Specific Questions utilized 95% Competency Demonstrated Goal is Met
2016-2017 Results	Spring 2017 CRMJ 1113 2 Sections Tested 42 Students Examined 15 Specific Questions Utilized 69% Competency Demonstrated Goal is Not Met SOCI 1113 12 Sections Reporting 253 Students Examined 73% Competency Demonstrated Goal is Met
Summary of changes for 2016-2017	Division chair Mark Silkey met with New Criminal Justice Program Director to discuss the findings of the spring 2016 review of competency. Recommend that Objective 1 be edited to emphasize the goals, institutions, functions and theories of the American Criminal Justice System.
Recommendation for changes for 2017-2018	Due to lack of essay portion completion during final, will re-examine which specific questions or assignments to utilize for assessment.
Timeline for Review	Fall/spring data will be collected and reviewed in the spring and instructors from all campuses will determine needed adjustments.
Date	5/15/2017
Competency # and Description	2. Demonstrate the types and elements of crime.

Course	CRMJ 1223 – Criminal Law – Ad of Justice
Activity	A block of 15 questions that directly assesses Program Objective 2 will be included in the comprehensive section of the final exam. This will include T/F, Multiple Choice and Short Answer.
Measurement	CRMJ 1223- Exam
Evaluation Criteria	The goal for the program is that students will achieve a minimum of 70% correct responses for each program objective.
2016-2017 Results	Spring 2017 CRMJ 1223 1 Section Tested 16 Students Examined 15 Specific Questions Utilized 94 % Competency Demonstrated Goal is Met
Recommendation for changes for 2017-2018	Due to lack of essay portion completion during final, will re-examine which specific questions or assignments to utilize for assessment.
Timeline for Review	Fall/spring data will be collected and reviewed in the spring and instructors from all campuses will determine needed adjustments.
Date	5/10/2018
Competency # and Description	3. Evaluate the concept, causes, and consequences of juvenile delinquency through theory, data, societal viewpoint, and discussion.
Course	CRMJ 2233 – Juvenile Delinquency
Activity	CRMJ 2233 - A written assignment in the form of a PowerPoint presentation will also be included.
Measurement	CRMJ 2233-Mid Semester PowerPoint presentation on school violence
Evaluation Criteria	The goal for the program is that students will achieve a minimum of 70% correct responses for each program objective.
2017-2018 Results	Fall 2017 CRMJ 2233 2 Sections Tested 38 Students Examined Specific grading criteria used 87 % Competency Demonstrated Goal is Met
Recommendation for changes for 2018-2019	Re-evaluate testing measurement and incorporate specific grading criteria in the assignment.
Timeline for Review	Fall/spring data will be collected and reviewed in the spring and instructors from all campuses will determine needed adjustments.
Date	5/10/2018
Competency # and Description	4. Analyze the theories, principles and applications for the laws of evidence.
Course	CRMJ 1333 – Criminal Evidence
Activity	The criminal justice program director identified a set of questions from exams, written assignments, or projects that tests the competency of each enrolled students for the program objective.

Measurement	Competencies Examined Through Embedded Questions: <ol style="list-style-type: none"> 1. Basic rules of evidence applicable to criminal law and criminal procedure and explain the exceptions to the rules and procedures. 2. Understand the limitations placed on the Criminal Justice System by the U.S. Constitution, the limits of the federal government to enact criminal laws, and the impact of the Supremacy Clause. 3. Distinguish the differing levels of proof required within the Criminal Justice System.
Evaluation Criteria	The goal for the program is that students will achieve a minimum of 70% correct responses for each program objective.
2016-2017 Results	Spring 2016 CRMJ 1333 Competency 1 2 Sections Tested 28 Students Examined 78% Competency Demonstrated Goal is Met Competency 2 2 Sections Tested 28 Students Examined 87% Competency Demonstrated Goal is Met Competency 3 2 Sections Tested 28 Students Examined 83% Competency Demonstrated Goal is Met
2017-2018 Results	Spring 2018 CRMJ 1333 2 Sections Tests 35 Students Examined 94% Competency Demonstrated Goal is Met
Summary of changes for 2017-2018	Division chair Mark Silkey met with New Criminal Justice Program Director to discuss the findings of the spring 2016 review of competency. Recommend that Objective 4 will be reexamined through an alternate set of questions to increase reliability of standard.
Recommendation for changes for 2018-2019	Re-Evaluate Testing Measure for better stability.
Timeline for Review	Fall/spring data will be collected and reviewed in the spring and instructors from all campuses will determine needed adjustments.

B.3. Minimum Productivity Indicators:

Time Frame (e.g.: 5 year span)	Head Count/Graduates				
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Criminal Justice	142/21	134/28	122/22	122/16	130/20

B.4. Other Quantitative Measures:

a. Number of courses taught exclusively for the major program for each of the last five years and the size of classes:

Course Number	Course Name	Sections/Average Size of Class				
		2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
CRMJ 1113	Intro to Criminal Justice	6/20.7	6/17.7	5/23.4	4/23.5	6/19.8

CRMJ 1223	Criminal Law	4/10.8	2/16	2/17.5	2/20.5	2/17
CRMJ 1333	Criminal Evidence	2/16.5	1/36	2/16	2/15	2/19.5
CRMJ 2233	Juvenile Delinquency	3/18	3/20	3/14.7	2/11.5	1/38

b. Student credit hours by level generated in all major courses that make up the degree program for five years:

Course Number	Course Name	Hours Generated				
		2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
CRMJ 1113	Intro to Criminal Justice	372	318	351	282	357
CRMJ 1223	Criminal Law	129	96	105	123	102
CRMJ 1333	Criminal Evidence	99	108	96	90	117
CRMJ 2233	Juvenile Delinquency	162	180	132	69	114
Total		762	702	684	564	690

c. Direct instructional costs for the program for the review period:

<p>The average program cost for the Criminal Justice degree for a 3-credit hour program course taught by a full-time faculty member (including salary and fringe benefits) is \$6,125. The average cost for an adjunct faculty (or overload rate for fte) with 5 years of experience is \$2,000.</p> <p>60 courses of 3 credit hours were taught in the past 5-year period 50 by full-time faculty at a cost of \$256,250 10 by adjunct/overload rate at a cost of \$20,000</p> <p>Total instructional cost for required program courses-\$276,250.</p>

d. The number of credits and credit hours generated in the program that support the general education component and other major programs including certificates:

Course Number	Course Name	Hours Generated				
		2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
SOCI 1113	Principles of Sociology	2088	2001	2196	1998	1524

e. A roster of faculty members, faculty credentials and faculty credential institution(s). Also include the number of full time equivalent faculty in the specialized courses within the curriculum:

Faculty	Credential	Institution that granted degree
Cochran, Troy	M.S. in Criminal Justice	University of Cincinnati
Cook, Jeremy	Ed.D. in Social Foundations of	Oklahoma State University
Frost, Darrell	M.S. in Psychology	University of Phoenix
Howard, Marsh	Ph.D. in Educational Psychology	Oklahoma State University

f. If available, information about employment or advanced studies of graduates of the program over the past five years:

No quantitative data available, but advisory board members who have hired Northern grads have all indicated they would hire them again.

g. If available, information about the success of students from this program who have transferred to another institution:

No data available

B.5. Duplication and Demand:

In cases where program titles imply duplication, programs should be carefully compared to determine the extent of the duplication and the extent to which that duplication is unnecessary. An assessment of the demand for a program takes into account the aspirations and expectations of students, faculty, administration, and the various publics served by the program. Demand reflects the desire of people for what the program has to offer and the needs of individuals and society to be served by the program.

B.5. Duplication and Demand Issues:

Address Duplication:

NA

Address Demand:

NA

B.5.a. Detail demand from students, taking into account the profiles of applicants, enrollment, completion data, and occupational data:

NA

B.5.b. Detail demand for students produced by the program, taking into account employer demands, demands for skills of graduates, and job placement data:

2016-2025 OK labor market projections for this field:

Correctional Officer/Jailer – High School Diploma

Median Salary - \$15.10/hr.

Growth – 8%

10 year change in jobs - +491

Criminal Investigator/Detectives – High School Diploma

Median Salary - \$24.92/hr.

Growth – 4%

10 year change in jobs - +56

Probation Officers – Bachelor’s degree

Median Salary - \$18.43/hr.

Growth – 8%

10 year change in jobs - +88

Social Worker – Bachelor’s degree

Median Salary - \$21.10/hr.

Growth – 8%

10 year change in jobs - +64

B.5.c. Detail demand for services or intellectual property of the program, including demands in the form of grants, contracts, or consulting:

NA

B.5.d. Detail indirect demands in the form of faculty and student contributions to the cultural life and well-being of the community:

The program provides training opportunities for necessary civil servant positions in the community.

B.5.e. The process of program review should address meeting demands for the program through alternative forms of delivery. Detail how the program has met these demands:

The program provides coursework through the traditional classroom, through online courses, and through broadcast Interactive Television formats.

B.6. Effective Use of Resources:

Resources include financial support, (state funds, grants and contracts, private funds, student financial aid); library collections; facilities including laboratory and computer

equipment; support services, appropriate use of technology in the instructional design and delivery processes, and the human resources of faculty and staff.

Northern’s Information Technology department has provided needed resources for the successful maintenance of the Criminal Justice program through ITV studios maintained for general education and other program courses as well. In addition, Quality Matters and Blackboard Training has been provided for distance education courses but also for all faculty who use the internet for web-enhanced courses; therefore, the costs have not been exclusive to any one program.

*Low Producing Program Reviews follow a different format and template.

Institutional Program Recommendations: (describe detailed recommendations for the program as a result of this thorough review and how these recommendations will be implemented, as well as the timeline for key elements)

Recommendations	Implementation Plan	Target Date
<p>The Criminal Justice program will continue to utilize the assessment plan to improve curriculum and classrooms.</p> <p>A targeted recommendation will be to add a COPS program with CLEET certification and/or degree options for regional training needs, including institutional credit for certified law enforcement officers.</p> <p>Ongoing goals:</p> <ul style="list-style-type: none"> • Continuation of yearly advisory board meetings • Review course offerings to ensure student needs are met. 	<p>The Criminal Justice Program Director will meet with the Division Chair, VPAA, and advisory board members to review any needed improvements within the program. He will also continue to work through the certification process to develop CLEET training.</p>	<p>Yearly review of assessments will continue.</p> <p>Target date for CLEET inclusion will be 2019-2020.</p>

Summary of Recommendations:

	Department	School/College	Institutional
Possible Recommendations:			

Expand program (# of students)	Expand program by 10 students averaged over five years		
--------------------------------	--	--	--

Program Director _____ Date _____
(Signature)

Division Chair _____ Date _____
(Signature)

VPAA _____ Date _____
(Signature)