Required Documentation to Enroll

Continuing Concurrent Students:

1. Updated High School transcript **WITH** next semester’s high school schedule
   a. If your next semester schedule is not on your transcript, send your class schedule too
2. Updated ACT/Pre-ACT/PSAT/SAT Scores, if you have any new testing
   a. Schedule challenging placement if scores are not high enough
3. **Official** college transcripts for any other college you have attended that have not been submitted – without these official transcripts, your Senior tuition waiver will not be applied (No Junior tuition waiver is currently available). Call (580) 628-6760 for waiver questions.
4. Concurrent Permission Form

New Concurrent Students:

1. Complete online application: [https://applynoc.force.com/OnlineApplication/](https://applynoc.force.com/OnlineApplication/)
2. High School transcript **WITH** next semester’s high school schedule
   a. If your next semester schedule is not on your transcript, you will need to send your class schedule too
3. ACT/Pre-ACT/PSAT/SAT Score, if you have any new testing
   a. Schedule challenging placement if scores are not high enough
4. **Official** College transcripts from any other college you have attended that have not been submitted – without these official transcripts, your Senior tuition waiver will not be applied (No Junior tuition waiver is currently available). Call (580) 628-6760 for waiver questions.
5. Concurrent Permission Form

### Difference between a “Drop” and a “Withdraw”

All requests should be made to the NOC Registrar’s Office. Do not ask your instructor, parent, or counselor to request the action.

- **A “Drop”** means a student can drop the class and **NOT** have to pay for the course and **NOT** receive a grade. It is as if they never enrolled in the course.
  - **PAY ATTENTION TO THE ACADEMIC CALENDAR:** [https://www.noc.edu/calendar/](https://www.noc.edu/calendar/) The “Drop” date is **ALWAYS** within the first two weeks of classes and is different for the 1st 8-week, 16-week, and 2nd 8-week courses.
- **A “Withdraw”** means a student withdraws from the course, **WILL** pay for the course and **WILL** receive a final grade of “W” on their transcript. A “W” does not affect a student’s GPA, but can affect their future completion rate for their future financial aid.
  - For example: A student enrolls in 2 courses (6 hours) and successfully makes an “A” in one course and withdraws from the other. The student now has a “W” and a 50% completion rate. To maintain future financial aid eligibility, students must maintain a 67% completion rate. There is a chance that when students enroll in college as a freshman, they will enter on financial aid warning.
  - **PAY ATTENTION TO THE ACADEMIC CALENDAR:** [https://www.noc.edu/calendar/](https://www.noc.edu/calendar/) The “withdraw” date is near the end of the semester and the dates are different for 1st 8-week, 16-week, and 2nd 8-week courses.