Assessment Committee

Subcommittee - Internships

August 31,2021

1:30

Minutes from meeting

Subcommittee Members: ~~Julie Baggett~~, Kurt Campbell, Troy Cochran, Cara Beth Johnson, Dean Pearcy, Stephani Spurlock, Kathleen Swain, Frankie Wood-Black, Kathleen Otto

Ex-Officio Members Present:  Pamela Stinson

Agenda

1. Identify goals of internships (objectives for syllabi)

*The group all had similar goals of offering students application experience.*

1. Review both NOC’s and Business Division’s internship activities and requirements.

*Similarity between divisions and what they were requiring such as resume, summary of experience, employer review. Cara Beth shared a rubric for grading a general resume.*

1. Determine activities for internship assessment.

*The group determined that each area would create a portfolio of activities for the internship that meet the needs of their program. They would then tie several of the activities to the gen ed assessment goals and would create a measure for assessing that activity.*

Conversation with Julie post meeting confirmed similarities in goals and activities.