
Meeting 2 of the Fall 2021-Spring 2022 Staff Professional Development Online Committee

Minutes Written--Wednesday, January 20, 2022, at 5:50 p.m.

Attendees

Janet Jarvis

Dina Kleinmann

Candy Oller

Kathleen Swain

Notes from Meeting

The Professional Development Committee gathers feedback via virtual meetings at the preference of the committee.

A Google ballot was sent on Tuesday, January 11, 2022, at 3:32 p.m. by the Committee Chair DeLisa Ging. The voting ended on Wednesday, January 19, 2022, at 5:00 p.m.

Actions Voted on by the Professional Development Committee

The following actions received a majority vote by the Professional Development Committee.

- The committee selected the following professional development opportunities for fall 2022 –
- **What the Most Successful People Do at Work**

Bonnie Cain-Wood, Communication Services Manager for OSU libraries, will share how using work time wisely can build habits that lead to happier, more productive lives.

This session would cost \$400.00.

- **Invest in Yourself: Traveling in the United States and Beyond**

Karen Berkenbile with Enid Travel Consultants will offer time-saving and budget-saving tips on traveling in the United States and abroad.

This session would cost \$400.00.

- **Drawing Lines: Creating Healthy Boundaries for Success**

Amy Haar, Program Assistant at OSU's Center for Executive and Professional Development, will help participants discern the "right decisions" in their lives and will show how to decline unfulfilling professional and personal opportunities in a respectful fashion.

This session would cost \$400.00.

- **Watch Your Step: Workplace Safety in the College Environment**

Chance Brentlinger, Safety Training Specialist with Meridian Technology Center, will offer ways to make the workplace environment safer for employees and students.

This session would be at no cost to the institution.

Next Meeting Agenda Item

The next meeting will be to vote in early September 2022 on the spring 2023 professional development offerings via a Google Ballot unless the need arises for a sooner meeting date.