

Curriculum Committee Minutes (Fall 2022)

Fall 2022

Meeting 1 – Via Email 9/27/2022

Agenda

- 1) Review of Introduction to Data Analytics for piloting Late-8 Fall 2022
- 2) Nursing Boot Camp Proposal

The committee approved both proposals for Full Faculty Vote. A full faculty vote was sent out via email on October 3, 2022.

Per the Full Faculty Vote, 25 Faculty Voted and the results were as follows:

Proposal 1 – Implementation of Data Analytics Course – 23 Approve, 1 Disapprove, 1 Abstain

Proposal 2 – Nursing Boot Camp 1 and Nursing Boot Camp 2 - 24 Approve, 1 Abstain

Meeting 2 – Via Zoom and Email

Zoom Meeting was held Tuesday November 15, 2022 (The following individuals attended the meeting Sherrie Martin, Tamera Davis, Bart Allen, Carolyn Johnson, Vickie Crouch, Jeff Tate, Jerry Hawkins, Kari Mitchell, Marie Head, Megan Riddle, Stephani Spurlock, Tricia Moore, Diana Watkins).

Agenda:

- 1) The Second in the series for Data Analytics
- 2) The Wind Laboratory Course
- 3) Meteorology
- 4) Criminal Justice Proposal
- 5) Attendance/Withdrawal Policy

Item 1 – The current syllabus did not appear to be correct and needed modification. This item was tabled. There needed to be a modification of the course title, description and document.

Item 2 – The laboratory course was discussed and committee approved to submit to full vote of the faculty. This is a course for the WIND technician program and as part of the NASNTI grant activities. (C. Johnson moved, T. Moore seconded.)

Item 3 – A meteorology course as a general education science course or as a course for to support the aerospace activities on the Enid Campus was presented. Course is anticipated for a Fall 2023 pilot. The committee approved to submit for a full faculty vote. (C. Johnson moved, J. Hawkins seconded).

Item 4 – A presentation to the Committee was made related to the program electives and courses for the Criminal Justice Program. This was presented as an informational item, so that the Committee could

see how the program was being reviewed and compared with similar programs within the State. The Department is looking to see how credits from Police Academies could be incorporated and balancing the elective hours.

Item 5 – Ms. Watkins presented information related to the Federal Attendance Policy and the current status of the Institutional Attendance and Withdrawal Policy. The Committee was asked to review the policy.

Results of discussion and actions of the Committee

Currently, a student is required to get a faculty signature after the 12th week of classes in order to withdraw from a course. With the advent of online courses and multiple types of course delivery modes, it has been observed that this policy has resulted in difficulty for both the student and the faculty member. The rationale for this policy was unclear, with no definite understanding of how the policy came to be, and thus a proposal was made to modify the policy. To make such a policy change, Academic Affairs needed to have the policy reviewed by a faculty committee with a recommendation on a proposal such that it can be presented to the Executive Counsel and to the Board of Regents. After discussion at the Curriculum Committee, the following recommendation was made and approved (T. Moore moved, J. Tate seconded):

“Recommend a change to the policy requiring a signature of the faculty member to allow a student to withdraw from a course after the 12th week, to remove the requirement for a signature by the faculty member.”

Upon approval by the Executive Committee and Board of Regents, this change would allow a student to withdraw from a course without a faculty member’s signature until the last day of instruction.

Additionally, per this current policy, a faculty member can not administratively withdraw a student after the 12th week of the semester. If you recall, there is a Federal requirement related to NOC’s ability to distribute financial aid that requires withdrawing students “no later than 14-days from the determination date (date of last attendance) including holidays, breaks, and weekends.” The inability of a faculty member not to be able to administratively withdraw a student after the 12th week has the potential to put us into conflict with the Federal requirement. Thus, the Curriculum Committee made and approved the following recommendation (K. Mitchell moved, J. Tate seconded):

“Recommend a change to the current policy to allow a faculty member to administratively withdraw a student up until the last day of instruction.”

Currently, this would be achieved using the Early Alert System.

Full faculty vote on the following occurred via email initiating on Nov. 16 2022

Item 1 – Wind Laboratory – 32 Approve – 0 Disapprove, 0 Abstain

Item 2 – Meteorology - 32 Approve– 0 Disapprove, 0 Abstain