

NORTHERN OKLAHOMA COLLEGE FOUNDATION PURCHASE REQUISITION/ORDER

PO#: _____

EMAIL: _____

SHIP TO:	NORTHERN OKLAHOMA COLLEGE FOUNDATION	BILL TO:	NORTHERN OKLAHOMA COLLEGE FOUNDATION
	CAMPUS ADDRESS: _____		PO BOX 310
	_____		TONKAWA, OK 74653
	ATTENTION: _____		PH: 580.628.6239 FAX: 580.628.6396
			EMAIL: NOCFAP@noc.edu

ORDER DETAIL: *ITEMS ORDERED:* ____ YES ____ NO *TO BE ORDERED BY:* ____ REQUESTER ____ AP

DATE ORDERED: _____ *PO TO BE SENT VIA:* ____ EMAIL ____ FAX

CAMPUS: TONKAWA ENID STILLWATER OTHER

FOUNDATION FUND NAME:

PURPOSE OF EXPENDITURE: _____ PROGRAM _____ FUNDRAISING _____ SCHOLARSHIP _____

_____ GENERAL & ADMINISTRATIVE _____ OTHER: _____

ITEM #	QTY.	UNIT		UNIT PRICE	AMOUNT

SHIPPING COSTS INCLUDED?	YES	NO	<i>EXEMPT FROM STATE SALES TAX</i>	TOTAL AMT	0.00
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MADE BY:	PURPOSE DETAIL:
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APPROVALS	
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REQUIRED FOR TECHNOLOGY	OFFICE USE ONLY:	W9 ON FILE:	YES	NO
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EXEC DIR	FUNDS AVAILABLE:	YES	NO
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Required for purchases over \$10,000	TREASURER
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3 Quotes required on purchases over \$10,000.