

This degree is offered on NOC Enid, NOC Stillwater, and NOC Tonkawa campuses.

Program Requirements 27 Total Credit Hours						
General Education Courses			3 Total Credit Hours	Recommended Child Dev. Elective Courses	3 hours	
English Composition Courses				(Choose one of the following)		
ENGL	1113	English Composition I	3 hours	CHDV 1043	Children's Music, Movement and Arts 3 hours	
Program Requirement Courses			18 hrs	CHDV 2023	Children with Special Needs 3 hours	
CHDV	1023	Intro to Early Childhood Ed.	3 hours	CHDV 2033	Children Language Arts and Literature 3 hours	
CHDV	1053	Child Health, Safety & Nutr.	3 hours			
CHDV	2013	Behavior, Development and Guidance of Children	3 hours	CHDV 2043	Child & Family in Society 3 hours	
CHDV	2143	Preschool Programming	3 hours			
CHDV	2243	Infant/Toddler Programming	3 hours	Recommended Business Elective Courses		3 hours
CHDV	2313	Administration and Mgmt of Child Care Programs	3 hours	(Choose one of the following)		
				ACCT 1203	Fundamentals of Acct'g 3 hours	
				MGMT 2233	Human Resource Dev. 3 hours	
				MGMT 2263	Principles of Management 3 hours	
				BADM 1103	Intro to Business 3 hours	
				CMSC 1113	Digital/Financial Literacy 3 hours	
Note: BADM 1113 & CMSC 1113 are general education requirements toward an Associate degree so have an added advantage for students planning to complete that degree.						

The Certificate in Administration and Management of Child Care Programs has been developed to prepare a person to work in the childcare field by completing hours required for the Oklahoma Director's Certificate (ODC). As an embedded certificate within the Associate Degree in Child Development, the program provides the understanding of the emotional, cognitive, physical, & social development of infants through pre-school age, preparing students in the design and implementation of developmentally appropriate curriculum, as well as communication, teaching, and guidance.

A CDA Certificate must be submitted to the Registrar in order to receive six hours of college credit (CHDV 1023 and CHDV 1053) from NOC within the CHDV program requirements. The CDA Certificate, the Certificate of Mastery, and the Certificate of Administration and Management of Child Care Programs can be acquired prior to obtaining the Associate degree or as one obtains the Associate degree.

Career Opportunities; Child Care Center Director, Child Care Center Master Teacher, Headstart Staff, Public School Teacher's Aide

This suggested curriculum includes degree requirements and courses that are usually completed in the first two years of a four-year curriculum. Consult with the university or college of your choice and its catalog curriculum as you make plans on where to transfer. Be careful to select the courses that will meet all requirements for both the Associate and Baccalaureate degree programs.

Year One

Fall Semester			Spring Semester		
ENGL	1113	English Composition I	CHDV	2013	Behavior, Development & Guidance of Children
	3 hours	Business Elective			
CHDV	1023	Intro to Early Childhood Ed.	CHDV	2243	Infant/Toddler Programming
CHDV	1053	Child Health, Safety & Nutrition	CHDV	2313	Administration & Management of Child Care Programs
CHDV	2143	Preschool Programming			
				3 hours	Child Development Elective
Total: 15 credit hours			Total 12 credit hours		

NOC evaluates students for placement into either foundational or college-level courses, whichever will lead to the greatest possibility of student success. Academic placement is determined either by A.C.T. test scores or by Accuplacer test scores. These tests are administered in the Testing Center at NOC. Based upon the scores, students may be required to take one or more courses for remediation in English, Math, or Reading, either prior to or concurrent with credit courses. See the NOC testing web page by clicking on the following link: <http://www.noc.edu/act> for placement guidelines.