

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, September 25, 2024, NOC Enid

Regents Present: Brad Fox, Jami Groendyke, Sandy Mulligan, Mike Loftis, and Jason Turnbow.

Employees Present: Diana Watkins, Dr. Rick Edgington, Sheri Snyder, Anita Simpson, Jason Johnson, Dr. Shelly Mencacci, Jeremy Hise, Dr. Marsh Howard, Scott Cloud, and Denise Bay.

1. **Call to Order.** Chair Jason Turnbow called the meeting to order at 2:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted Quorum declared present.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.** No public comments were made.

(Regent Sandy Linton took the oath of office as Sandy Linton but is now married and will go by Sandy Mulligan in the future.)

BOARD ACTION

5. **Vote to approve minutes.**
 - The minutes of the Wednesday, July 17, 2024, meeting were approved on the motion of Regent Loftis as seconded by Regent Fox. Voting aye were Regents Fox, Groendyke, Loftis, Mulligan, and Turnbow.
6. **NOCF Bylaws.**
 - Ms. Sheri Snyder presented the amended and restated NOCF Bylaws that were approved by the Board of Trustee(s) on August 21, 2024. On the motion of Regent Fox as seconded by Regent Groendyke, the Regents voted to approve the amended and restated NOCF Bylaws as presented. Voting aye were Regents Fox, Groendyke, Loftis, Mulligan, and Turnbow.

7. **NOC Website Redesign and Hosting Services.**

- Ms. Snyder requested approval of the RFP submissions for the NOC Website Redesign. She stated that the Website Ad Hoc Committee would like to select Cave Interactive Media. The new website is expected to be launched after spring break. On the motion of Regent Fox as seconded by Regent Mulligan, the Regents approved Cave Interactive Media as the selected vendor for NOC's new Website Redesign and Hosting service as presented and authorized designated NOC personnel to negotiate contract. Voting aye were Regents Fox, Groendyke, Loftis, Mulligan, and Turnbow.

8. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial reports dated July 31, 2024, and August 31, 2024. On the motion of Regent Fox as seconded by Regent Groendyke, the Regents approved the monthly financial reports as presented. Voting aye were Regents Fox, Groendyke, Loftis, Mulligan, and Turnbow.

9. **Monthly Purchase Report.**

- Ms. Simpson presented September 2023 purchases for approval. **Purchases of \$25,000 or more** were for: (#I.) Learning Management System Annual Renewal – Blackboard - \$48,715.00; Funding Source: Capital Funds. (#II.) Sheep Center Pickup Truck – 2024 Chevrolet Silverado 2500 HD 4wd Crew Cab – Wilson Chevrolet - \$55,518.00; Fund Source: Auxiliary Funds; (#III.) Roof Replacement – Kinzer Performing Arts Center – Hail Damage May 2023 – American Roofing - \$164,700.00; Funding Source: Auxiliary Funds to be reimbursed by OMES for Insurance Claim; (#IV.) Upgrade Current Security Camera System & Add 51 New Cameras – Enid -ShotRok - \$49,504.82; Funding Source: Capital Funds. On the motion of Regent Groendyke as seconded by Regent Mulligan, the Regents approved September 2024 Monthly Purchases. Voting aye were Regents Fox, Groendyke, Loftis, Mulligan, and Turnbow.

10. **Monthly Allocations Report.**

Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Furniture & Equipment – Tonkawa - \$10,000.00, Computer & Networking – Tonkawa – \$25,000.00, Computer & Networking – Enid – \$10,000.00, Computer & Networking – Stillwater – \$10,000.00, Computer Hardware, Software, Licenses & Fees – \$150,000.00, Repair of Educational Facilities – Tonkawa - \$20,000.00, Repair of Educational Facilities – Enid - \$60,000.00, Campus Safety, Security & ADA – Tonkawa - \$5,000.00, Campus Safety, Security & ADA – Enid - \$5,000.00. On the motion of Regent Fox as seconded by Regent Loftis, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for

\$295,000.00 as presented. Voting aye were Regents Fox, Groendyke, Loftis, Mulligan, and Turnbow.

INFORMATION TO THE BOARD

11. Administrative Comments.

- Dr. Shelly Mencacci provided a brief update on divisional highlights. Some of the highlights included the First Nations Launch Rocket Team from 2023, who took their prize trip to the Kennedy Space Center in the Engineering, Physical Sciences, & Process Technology department led by Dr. Frankie Wood-Black. The Business Department is now using Cengage, a new AI Student Assistant piloted by Bart Allen in all Economics courses. The AI student assistant prioritizes academic integrity and student engagement to improve outcomes. Additionally, she presented each Regent with a copy of the 2024-2025 NOC Fact Book, which is used for various purposes such as community presentations, grant research, and HLC review.
- Sheri Snyder stated that the FY24 Presidential Partners Campaign brochures were mailed out in early September 2023 and noted that we currently have received Gifts totaling \$15,685.00 which includes 2 employee gifts through payroll deduction totaling \$950.00. Her department is currently working on the FY25 brochure and mailing list for the late September 2024 mailing. She also invited the Regents to the Renfro Lectureship with guest author, Dr. Elliott Engel, on Tuesday, October 22 at the NOC Tonkawa.
- Jeremy Hise stated that the David Allen Memorial Ballpark and Jets Baseball 25th Anniversary and Cherokee Strip Parade was a huge success with a great turnout. He thanked Sheri Snyder and her team for providing an excellent opportunity for alumni to reconnect, making it a memorable night for players and the community. He also gave a brief update on the NOC, OSU, and TSET Pond project stating that a survey was sent out to students and community members. They received 197 survey responses, 101 of which were from students. Some of the top activities they would like to see around the pond are walking paths at 66%, picnic facilities at 55%, hiking/trail paths at 52%, and paddling and canoeing at 41%.
- Rick Edgington reviewed the Fall 2024 Preliminary Enrollment reports dated September 10, 2024, noting that the headcount for the fall is up 1% and credit hours are up by 5% from Fall 2023.
- Anita Simpson mentioned that we have been receiving excellent feedback about the food services provided by Great Western Dining. Renovations to the Hub kitchen area on the Enid campus are almost finished and will greatly

improve the experience for the students and others who use the area. We are also making renovations in the catering kitchen at the Gantz Center based on the Health Department's recommendations. Anita also briefly updated us on the dorm occupancy on the Enid and Tonkawa campuses, noting that both are higher than last year.

- Marsh Howard stated that The Gateway Gazette is a weekly newsletter created for faculty and student engagement. It includes faculty spotlights, a weekly calendar of events, QR links to OSU and Community Resources, and information on student organizations.
- Jason Johnson noted that the Wrestling Mats have been installed and the Wrestling team has begun their strength and conditioning programs in preparation for their upcoming weight certification process. He also mentioned that the bleachers in the Maybee Gym on the Enid campus have been removed, and plans are still being developed for what to do with the space.

12. **President's Update.**

- President Watkins expressed her gratitude towards the Executive Council for their support during her amazing four months in office. She mentioned attending the "Hidden Figures" ceremony in Washington D.C., describing it as a remarkable experience. Additionally, she announced plans to provide Board of Regent meeting updates to employees via Zoom. President Watkins also provided a brief update on the status of the hiring process for OSRHE Chancellor candidates, indicating that they have narrowed it down to the top two candidates and are aiming to fill the position by December.

13. **Regents Comments.**

- Regent Turnbow commended everyone for their outstanding contribution to the David Allen Memorial Ballpark and NOC Jets Alumni Baseball Ceremony.

14. **Other Reports.**

a. Personnel Changes. Ms. Anita Simpson reported four resignations and twenty new hires.

b. Purchasing Card Update. Ms. Anita Simpson provided a brief update on the Purchasing Card Agreement with JP Morgan Chase Bank. She mentioned that purchasing cards have been distributed, but availability is limited due to the trial and coding phase.

c. Annual Safety and Fire Report. Mr. Jason Johnson provided updates to the Annual Safety and Fire Report. Areas of revision included:

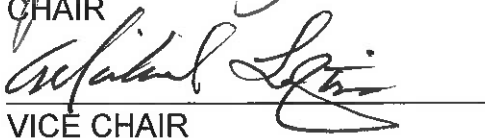
- *Confidential Reporting*
- *Access to Campus*
- *Policies and Procedures Encouraging Accurate and Prompt Reporting*
- *Missing Student Notification*

- *Crime Prevention Education and Awareness*
- *Updated definitions of crimes*
- *Programming*
- *Hate Crimes*
- *Updated crime statistics*
- *Updated fire statistics*

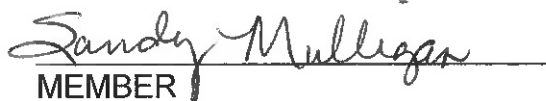
ROUTINE AND OTHER

15. **New Business.**
16. **Items for the next agenda.**
17. **Announcement of next scheduled meeting:** The next scheduled meeting is Wednesday, October 16, 2024, at 2:00 p.m., 1220 East Grand Avenue, Vineyard Administration Building, Large President's Conference Room 106B
18. **Adjournment.** – Motion made at 3:26 p.m. to adjourn by Regent Fox as seconded by Regent Groendyke. Voting aye were Regents Fox, Groendyke, Loftis, Mulligan, and Turnbow.


CHAIR


VICE CHAIR

SECRETARY


MEMBER

MEMBER