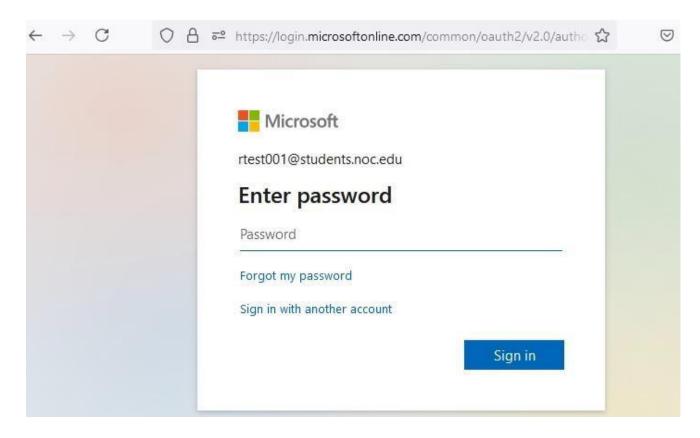


myNOC Single Sign-On (SSO) Guide

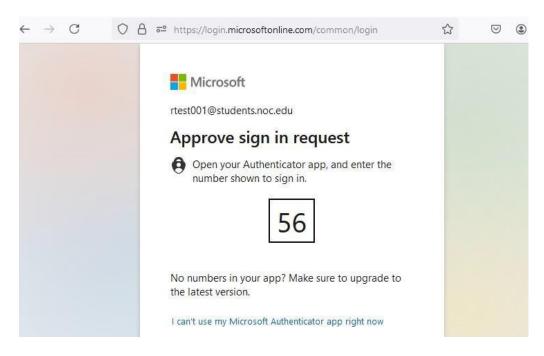
User must already be set up with Multi-Factor Authentication (MFA) for Microsoft 365; see this NOC webpage for details: https://www.noc.edu/it/cybersecurity/multi-factor-authentication/

Option 1 – Access myNOC from Microsoft 365

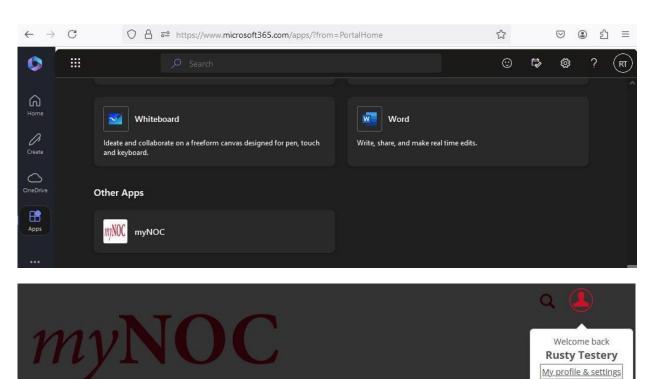
1. Open https://login.microsoftonline.com in your web browser (Microsoft Edge, Google Chrome, Mozilla Firefox, or Apple Safari) and log in using your full NOC email address (username@noc.edu for employees, username@students.noc.edu for students) and NOC password:



2. Approve the sign in request using the Microsoft Authenticator app on your smartphone (2-digit code on your screen will differ from example below). If MFA was set up for SMS/Voice, enter the 6-digit code texted to your phone or answer the automated call from Microsoft.



3. Once logged in to Microsoft 365, go to your Apps page and click on myNOC (may have to choose All Apps to be visible). myNOC should open in a new tab and you will automatically be logged in.



Logout

Option 2 – myNOC Login Page to Microsoft 365

Open https://portal.noc.edu/ics in your web browser (Microsoft Edge, Google Chrome, Mozilla Firefox, or Apple Safari) and click on the grey and white "Login" button.





You will be redirected to https://login.microsoftonline.com where you will log in to Microsoft 365 like in Option 1 above. If you have already logged in to Microsoft 365, you will immediately be returned to myNOC and logged in.

myNOC Sign Out

When finished working in myNOC, click the profile icon in the top right and select Logout; it will log you out of myNOC as well as your 365 Single Sign-On session entirely (may affect other sites and services you are logged in to like Blackboard or AwardSpring).





You signed out of your account

It's a good idea to close all browser windows.