

NOC Unsupervised Camera (Webcam) Policy

Approved Date:	Submitted for approval by the Northern Oklahoma College Board of Regents October 12, 2022
----------------	--

1. Purpose

Northern Oklahoma College recognizes that cameras placed in public places for the purpose of promoting the College, drawing visitors to the College's website, recording construction projects, or other public uses can be of significant value. Such uses should not violate the reasonable expectation of privacy of members of the NOC community or the general public who use the campus. This policy outlines the conditions under which such cameras may be used.

2. Policy

- a. Use of any video camera or webcam (Live Feed with no Audio), temporarily or permanently by the College, which are placed in a fixed public location for the purpose of broadcasting images of that location in an unsupervised way must be approved in advance by the College President in consultation with the Campus Security and Information Technology departments.
- b. The webcam may not be placed in an area where its use would violate a reasonable expectation of privacy without legitimate cause and appropriate authorization as defined/required by law.
- c. The location and purpose of the camera must be recorded in a public manner, such as College website or other appropriate location along with information on the expected retention time (if any) of the images it captures.
- d. Appropriate informational signage should also be displayed in location of camera.

4. Administration

- a. The Vice President for Development and Community Relations will be responsible for publicizing and administering this policy.
- b. This policy does not apply to closed-circuit television or other security cameras used for security or law enforcement purposes, which are governed by the Northern Oklahoma College safety and security policy and procedures.
- c. This policy is not intended to restrict the routine activities of photographers on College property, unless they intend to use a fixed, unsupervised camera as outlined in 2a.
- d. This policy is subject to change without prior notice.