

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS
Minutes for the October 23, 2008, Meeting

Present: Chair Keith James, Regents Linda Brown, Richard Detten, Lynn Smith, and Jesse Mendez

Absent: Debbie Quirey

Staff present: Dr. Roger Stacy, Larry Dye, Dr. Rick Edgington, Dr. Pamela Stinson, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, Mick Weiberg, Judy Colwell, Bill Johnson, and Sherry Reubell

Chair Keith James called the meeting to order at 3:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.

1. **Vote to approve minutes.** The minutes of the September 11, 2008, meeting were approved on the motion of Regent Smith and seconded by Regent Mendez. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.
2. **Internal Audit Report.** Mr. Jim Hinkle and Mr. Wade Fisher of Hinkle & Company passed out copies of the internal Audit Report for the Fiscal Year 2007- 2008. Mr. Hinkle noted that Policy and Procedures were examined and all items were found to be in compliance. In the Staff report, all items were in compliance. The students, tuition and fees, all items were in compliance. The Travel Claims were in compliance as well. The Financial Affairs and Human Resources Departments were commended for the audited actions.
3. **Miscellaneous Reports.**
 - A. **Regent's report.** Regent Linda Brown presented a \$5,000.00 check to Vice President Sheri Snyder to be used for scholarships. Regent Smith suggested that NOC's Mission Statement be read at each board meeting. The group then read the Mission Statement together. Regents Brown and James reported on the Annual Regents Conference. Regent Smith advised that the Enid community was impressed with the lectureship series by Dr. Fears.
 - B. **President's report.** President Stacy thanked Evans & Associates and all Regents for their support and dedication to NOC. Mr. Mike Machia has accepted the IT Director position. Barbara Vrana and her team have been evaluating the NOC technology infrastructure system to determine the needs of our institution. President Stacy advised that meters are being put on all buildings to evaluate usage and efficiency of heating/air systems. Stacy provided information about the Wellness Center meeting to help serve the people of the community. The Renfro Lectureship will continue in January with Dr. Fears speaking on Wednesday, January 24, 2009. His topic will be "Winston Churchill In time of Crisis." President Stacy announced that ConocoPhillips is providing \$20,000.00 to the PTEC program. President Stacy also mentioned that Larry Dye was investigating a lighting system for the Renfro Center parking lot. Stacy has started with one-on-one visits with faculty/staff in Enid.
 - C. **Executive staff reports.**
 1. Ms. Judy Colwell, Vice President for Academic Affairs, introduced Dr. Pamela Stinson as Dean of Instruction and indicated that she is doing a excellent job. Mrs. Colwell announced that Brad Matson, DMI, has formed a partnership with an NOC graduate, owner of Game Equals Life, that will allow current students an opportunity to create art assets for a game to be released on X-Box and PC. She further informed the board that Diana Watkins, Stillwater, has agreed to coordinate the Academic "Honors" program. Vice President Colwell presented the 2009 Academic Plan. She announced that NOC is pursuing a degree program in Alternative Power Generation with flexibility for emphasis in wind power, solar power, or other alternative power sources. One possible direction for the degree may be developing a cooperative degree program with High Plains Technology Center.
 2. Mick Weiberg, Vice President for Student Services, informed the Regents that Red Ribbon Week will be next week. Vice President Weiberg expressed concern about drugs and drinking on

campus. Weiberg advised the board that the athletes are required to attend the "Crystal Darkness" program. October 30 is Trick or Treat Fair in the old gym and has been a major event with a full house. Trick or Treat night is for little tykes and grade schoolers through Jr. Hi. Vice President Weiberg also noted the dorm occupancy remains at near full status.

3. Ms. Sheri Snyder, Vice President for Development and Community Relations, announced the NOC Foundation Board Meeting will be held next week. She had a conference call with Commonfund Investment. Mrs. Snyder announced the Fine Arts brochure will list lectureships. Vice President Snyder announced the Gala will be Sunday, April 25, 2008. She also commented on the stellar performance by Amy Chen, pianist, who played five excellent musical pieces. NOC is partnering with Artsplace to produce sculptures to be placed on the NOC campus. She reported that Erin Goss has resigned. She thanked everyone for pitching in and helping recruit. Mrs. Snyder represented NOC at tribal fun night. NOC had 135 6th graders on campus with Kirby Tickel coordinating the tours. Vice President Snyder passed out athletic passes.

Regent James called for a five minute recess and reconvened at 5:00 p.m.

4. Ms. Anita Simpson, Vice President for Financial Affairs, advised that the NOC auction went very well. Mrs. Simpson thanked Larry Dye and staff for all their hard work. Vice President Simpson thanked Regent Keith James for an excellent job serving as a co-auctioneer for the auction. Mrs. Simpson presented the 2010 Budget needs survey figures including increases for mandatory costs, new positions, salary increases, and new programs. She also advised that faculty/staff have increased. Mrs. Simpson informed the board that there will be a 12.32% increase in health insurance starting in January 2009.
5. Dr. Rick Edgington, Associate Vice President of Enrollment Management; Registrar, announced that enrollment is closed for the fall semester. Spring enrollment begins next Monday. He is looking at ways to locate non-returning students. Dr. Edgington asked the faculty to get involved with retaining students.
6. Mr. Larry Dye, Associate Vice President of Physical Operations, reported on multiple projects. The sheet rocking in the Planetarium is complete. Work on the bridge between NOC and NWOSU in Enid continues. Over Christmas, his crew will be making a room for Financial Aid at Cowboy Mall, Stillwater. New carpet will be put in the lab. On the Tonkawa campus, he informed that lights were being replaced, painting being done, working on the grounds, and the ramps completed. Mr. Dye further informed the board that there will be a poultry show in the Ag Barn and the Ag Club will run the concession stand.
7. Dr. Ed Vineyard, Vice President for Enid Campus, informed that Dr. Fears' lectureship was a huge success. Dr. Vineyard thanked faculty/staff for all they did to make lectureship a success. Northwestern students can now be enrolled through NOC & NOC at Northwestern as well. Volley ball had a Dig Pink. There will be bingo tonight and Friday will be movie night. The Enid campus hosted the ACT review for local area high school students. Dr. Vineyard advised he was asked about using Clay Hall as a Haunted House.

D. **Other.** No discussion. No action taken.

4. **Section 13 600-650 allocation request.** Consider approval of a Section 13 allocation request for various projects. Anita Simpson presented a Section 13 allocation request in the amount of \$230,000.00 for various projects. On the motion by Regent Mendez as seconded by Regent Smith, the Board approved the request. Voting aye were Regents Detten, Smith, Mendez, Brown, and James.
5. **Monthly financial report.** Consider approval of the monthly financial report. Regent Smith is concerned about the economy this year and years to come. On the motion by Regent Brown as seconded by Regent Detten, the Board approved the finance report as presented. Voting aye were Regents Detten, Brown, Mendez, Smith, and James.

6. **Monthly purchases.** Consider approval of monthly purchases. Anita Simpson presented the purchases report for October 2008. Purchases for \$5,000.00 or more were for Science Building, Tonkawa, *Southwest Compressors*, \$5,451.00 (Emergency); Poise System, *Educational Systems Product*, \$6,300.00, sole source; Special ADA Needs, *NanoPac Inc*, \$6,450.00, sole source; Enid Men's Basketball, *Baptist's Athletic Supply*, \$6,963.91, *Twid's Sporting Goods*, \$6,018.85, *Lou's Sporting Goods*, \$6,164.29; Information Technology Assessment, *EduServ International*, \$6,000.

Purchases for \$10,000.00 or more were for Stillwater Campus, *Jack Harris Furniture*, \$17,250.00; Enid Campus, *Archers Electric*, \$17,340.00; Bell Dorm, *Ward's Air Conditioning Inc*, \$13,910.49 (Emergency); Fine Arts, *All Pro Sound*, \$25,031.00; Print Shop, *Hewlett-Packard*, \$10,080.00, (WSCA contract); Information Technology, *Hewlett-Packard*, \$19,660.00, (WSCA contract); Virtual Reference Subscription, *Gale Cengage Learning*, \$10,700.64, sole source. On the motion by Regent Mendez, as seconded by Regent Brown, the purchases were approved as presented. Voting aye were Regents Detten, Brown, Mendez, Smith, and James.

7. **Travel claims.** .
8. **Items for next agenda.** The December meeting is scheduled for December 18. Move meeting to December 11 for NOC Annual Christmas Dinner.
9. **New business.** No new business was presented.
10. **Announcement of next meeting.** The next scheduled meeting is ^{November 19,} ~~December 11,~~ 2008, 3:00 p.m., Northern Oklahoma College Tonkawa.
11. **Adjournment.** Regent Brown made a motion for adjournment on October 23, 2008 at approximately 5:35 p.m. as seconded by Regent Mendez. Voting aye were Regents Detten, Brown, Mendez, Smith, and James.

CHAIR

VICE-CHAIR

SECRETARY

MEMBER

MEMBER