

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, November 14, 2012, Tonkawa Campus

Regents Present: Chair Keith James, Jeffrey Cowan, Linda Brown, Rex Horning, and Lynn Smith.

Absent:

Staff present: Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Bill Johnson, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, Dr. Mark Edwards, Dr. Pam Stinson, Dr. Rick Edgington, Mike Machia, and Jill Dark.

1. **Call to order.** Regent James called the meeting to order at 1:17 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. All five Regents were present.
2. **Introduction of visitors and guests.**
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, a multi-campus learning community, provides high quality, accessible, and affordable educational opportunities and services to allow citizens to develop to the full extent of their abilities, to succeed in a competitive global environment, and to be effective lifelong learners.
4. **Vote to approve minutes.** The minutes of the Tuesday, October 16, 2012, meeting were approved on the motion of Regent Horning as seconded by Regent Brown. Voting aye were Regents Cowan, Horning, Brown and James.
5. **Regents Report.**
 - Regent Brown stated that the new NOC logo and tagline have an incredible visual impact. She complimented the NOC Branding Committee on the selection.
6. **Administrative Updates.**
 - Ms. Sheri Snyder discussed current projects in the Development & Community Relations Department. She announced that the Alumni Newsletter will soon be emailed to NOC Alumni and that invitations are being sent out for the Enid Higher Education Council Donor Appreciation Dinner.
 - Dr. Rick Edgington went over the spring 2013 enrollment statistics as of 11/14/12. He also discussed student retention/success efforts including the new "advisor hold", early alert system for disciplinary or academic issues, and earlier reporting of D/F grades.
7. **President's Update.**
 - Dr. Evans discussed the IPEDS Data Report and Higher Education Policy Initiatives.
 - The Presidential Partners Program has been well received. Contributions have reached \$40,000.
8. **Other reports.**
 - Resignations/Terminations/New Hires. Ms. Simpson advised that NOC hired two fulltime employees and two fulltime employees resigned.
9. **The New Criteria for Accreditation.** Dr. Pamela Stinson, Higher Learning Commission liaison for NOC discussed Criterion Five: Mission, Strategic Plan & Budget. She plans to discuss a criterion at each monthly meeting.
10. **Strategic Planning Update.** The next Town Hall Meetings are scheduled for November 27th and 28th.
11. **Housing Task Force Update.** Dr. Mark Edwards discussed the November 13, 2012 Housing Task Force Meeting. The task force discussed the future of NOC housing including the options of renovating current facilities and constructing new facilities. No new residence facility has been added since 1966.
12. **FY 2012 External Audit Report.** Mike Gibson from Cole & Reed presented the External Audit Report for fiscal year ending June 30, 2012 and stated the report was issued with an unqualified opinion. On the motion of Regent Brown as seconded by Regent Smith, the Regents approved the External Audit Report for fiscal year

ending June 30, 2012. Voting aye were Regents Cowan, Smith, Horning, Brown and James.

13. **Board of Regents Meeting.** Dr. Evans presented the meeting dates for 2013. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the Board of Regents Meeting dates for 2013 subject to change. Voting aye were Regents Cowan, Smith, Horning, Brown and James.
14. **Supplemental Retirement Program.** Ms. Simpson stated that NOC currently has 18 employees that meet the criteria to participate in the Supplemental Retirement Program. On the motion of Regent Horning as seconded by Regent Smith, the Regents approved the Supplemental Retirement Program. Voting aye were Regents Cowan, Smith, Horning, Brown and James.
15. **Demolition of the Rental House at 204 S. Frantz, Tonkawa, OK.** Mr. Larry Dye stated that the house was built in 1940 and is currently in extremely poor condition. On the motion of Regent Smith as seconded by Regent Cowan, the Regents approved the demolition of the rental house at 204 S. Frantz, Tonkawa, OK. Voting aye were Regents Cowan, Smith, Horning, Brown and James.
16. **Alternate Funding Options for Energy Performance Contract.** Ms. Simpson presented a Tax-Exempt Lease Purchase financing proposal from Green Campus Partners for the Energy Performance Contract between Johnson Controls, Inc. and Northern Oklahoma College. On the motion of Regent Smith as seconded by Regent Brown, the Regents rejected the financing proposal from Green Campus Partners to Johnson Controls, Inc. and Northern Oklahoma College in connection with the Tax-Exempt Financing Guaranteed Energy Savings Project. Voting aye were Regents Cowan, Smith, Horning, Brown and James.

Ms. Simpson presented alternate funding options of using reserve funds to be repaid by original funding source per the Reimbursement Resolution previously approved. On the motion of Regent Smith as seconded by Regent Cowan, the Regents approved the payment of Application for Payment #3 in the amount of \$1,264,157 to Johnson Controls, Inc. Voting aye were Regents Cowan, Smith, Brown and James. Regent Horning voted nay.

17. **Monthly financial report.** Ms. Simpson presented the October monthly financial report. On the motion of Regent Horning as seconded by Regent Cowan, the Regents approved the October monthly financial report. Voting aye were Regents Cowan, Smith, Horning, Brown and James.
18. **Monthly purchases.** Ms. Simpson presented the monthly purchases for approval. Purchases of \$5,000.00 or more were for Interpreting Services for Deaf Student, *Deafnet*, \$6,000.00, Sole source, Funding source: E&G Funds; Fitness Equipment – Fitness Center, Enid, *PR Fitness Equipment*, \$6,933.14, Funding source: Capital Funds.

Purchases of \$10,000.00 or more were for Installation, Water Heater & Boiler, Cafeteria – Tonkawa, *Ward's Air Conditioning, Inc.*, \$11,730.00, Funding source: Capital Funds; Annual Virtual Reference Subscription Renewal, *Gale*, \$11,572.75, Sole source, Funding source: E&G Funds; Fiber/Telecom Upgrade – Tonkawa, *Westwind Digital Communication*, \$292,616.97, Funding source: Capital Funds; RightFax Software & Hardware Upgrade – All Campuses, *Arrow*, \$15,405.00, Sole source, Funding source: Capital Funds; Energy Savings Project – All Campuses, *Johnson Controls, Inc.* – *Application for Payment #3*, Sole source, Funding source: E&G Funds.

On the motion of Regent Brown as seconded by Regent Smith, the Regents approved the monthly purchases. Voting aye were Regents Cowan, Smith, Brown and James. Regent Horning voted nay.

19. **Section 13 600-650 allocation request.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$70,000.00 for various projects: Instruction Furniture & Equipment, \$5,000.00; Computers & Networking, \$10,000.00; Computer Software Fees & Licenses, \$20,000.00; Repair of Educational Facilities, \$10,000.00; Repair of Educational Facilities - Enid, \$10,000.00; Physical Plant & Equipment, \$10,000.00; Office Furniture & Equipment – Enid, \$5,000.00.

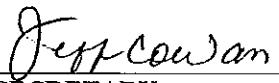
On the motion of Regent Brown as seconded by Regent Horning, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents Cowan, Smith, Horning, Brown and James.


20. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.”

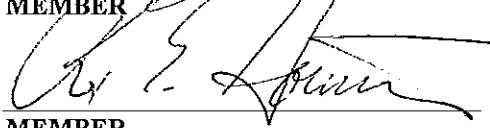
21. Items for next agenda.
22. Announcement of next scheduled meeting. Monday, December 17, 2012 at 4:00 p.m., President's Conference Room, Tonkawa Campus.
23. Adjournment. Motion made at 3:46 p.m. for adjournment by Regent Brown as seconded by Regent Cowan. Voting aye were Regents Cowan, Smith, Horning, Brown and James.


CHAIR


VICE-CHAIR


SECRETARY


MEMBER


MEMBER