

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Tuesday, January 15, 2013, Enid Campus

Regents Present: Chair Keith James, Linda Brown, Jeffrey Cowan, Rex Horning and Lynn Smith.

Employees Present: Dr. Cheryl Evans, President; Dr. Judy Colwell, VP for Academic Affairs; Larry Dye, Assoc. VP of Physical Operations; Debbie Quirey, Assoc. VP of Stillwater Campus; Anita Simpson, VP for Financial Affairs; Sheri Snyder, VP for Development and Community Relations; Dr. Ed Vineyard, VP for Enid Campus; Dr. Mark Edward, VP for Student Affairs; Dr. Pam Stinson, Assoc. VP Academic Affairs; Dr. Rick Edgington, VP for Enrollment Management; Registrar; Bill Johnson, Director, Public Information; Erin McCoy, Upward Bound Director, Enid, and Ron Shidemantle, Dean of Student Affairs, Enid, and Sherry Reubell, Exec. Asst. to the President.

Guest: None

1. **Call to order.** Regent James called the meeting to order at 1:04 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors and guests.**
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, a multi-campus learning community, provides high quality, accessible, and affordable educational opportunities and services to allow citizens to develop to the full extent of their abilities, to succeed in a competitive global environment, and to be effective lifelong learners.
4. **Vote to approve minutes.** The minutes of the Tuesday, December 17, 2012, meeting were approved on the motion of Regent Smith as seconded by Regent Cowan. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
5. **Regents Report.**
 - Regent James stated that he attended an Ag Advisory Board meeting recently on the Tonkawa campus. Representative Dale DeWitt and other community leaders attended. Regent James complimented Tricia Moore, Dr. Campbell, and Bart Cardwell for doing an excellent job. Regent James further mentioned that the NOC athletic brand unveiling celebration held today on the Enid Campus was very well done.
6. **Administrative Updates.**
 - Regent Smith asked about refunding Enid bonds. V.P. for Financial Affairs, Anita Simpson answered his question.
 - Ms. Simpson stated that there has been a substantial increase in risk management premiums.
 - Regent Horning asked about debt prevention with financial aid.
7. **President's Update.**
 - Dr. Evans stated that the Chancellor's Higher Education Legislative Tour will be January 25 with NOC hosting lunch and meeting from 11:30 a.m. to 1:00 p.m. She encouraged the Regents to attend if their schedules permit.
 - Dr. Evans mentioned that there will be another Town Hall Strategic Meeting on Wednesday, January 30th, from 2:30 p.m. – 4:30 p.m. via ITV on all campuses.
8. **Other reports.**
 - Resignations/Terminations/New Hires. Ms. Simpson advised that NOC hired five fulltime employees and one fulltime employee resigned.
9. **The New Criteria for Accreditation.** Dr. Pamela Stinson, Higher Learning Commission liaison for NOC discussed the top strategic priorities for NOC, and discussed the Statement of Affiliation Status. She plans to discuss HLC criterion at each monthly meeting.

10. **Strategic Planning Update.** The next Town Hall Meeting is scheduled for January 30th.
11. **Upward Bound Program Information.** Ms. Erin McCoy was introduced as the new Upward Bound Director. Ms. McCoy stated that Upward Bound is a federally funded Trio program for low income families. They work with counselors and academic advisors for 9th through 12th grade students. Upward Bound is a lifeline for some students. She says that the students go through five weeks of intense summer camp. She is proud to announce that three of the original Upward Bound students will graduate from NOC this year.
12. **FY2014 Academic Service Fees.** Ms. Simpson presented a request to increase the Academic Services Fees for the Tonkawa and Enid Campuses. In addition, Ms. Simpson requested to adopt Academic Service Fees applicable to the NOC/OSU Gateway Program. On the motion of Regent Horning as seconded by Regent Brown, the Regents approved the minor increases in services fees. Voting aye were Regents Brown, Cowan, Horning, Smith and James.
13. **Real Property Master Lease Program.** Ms. Simpson discussed the potential capital projects for the Tonkawa and Enid Campuses. On the motion of Regent Smith as seconded by Regent Brown, the Regents approved the Real Property Master Lease Program for NOC. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
14. **Architectural Selection for Residential Housing Consultant.** Ms. Simpson requested permission from the Regents to begin the initial process of selection of residential housing consultant. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the request to begin initial selection of architectural consultant for residential housing for both Tonkawa and Enid Campuses. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
15. **Wilkin Hall Exterior Restoration Project.** Ms. Simpson presented a request to the Board of Regents to hire GH2 Preservation Architects for Wilkin Hall Exterior Hall Restoration Project in conjunction with the Indefinite Delivery Indefinite Quantity (IDIQ) Program of the Division of Capital Assets Management of OMES. On the motion of Regent Horning as seconded by Regent Brown, the Regents approved the project with a limit of less than \$1.5 million dollars for Wilkin Hall. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
16. **Harold Hall Exterior Restoration Project.** Ms. Simpson presented a request to the Board of Regents to hire GH2 Preservation Architects for Harold Hall Exterior Hall Restoration Project in conjunction with the Indefinite Delivery Indefinite Quantity (IDIQ) Program of the Division of Capital Assets Management of OMES. On the motion of Regent Horning as seconded by Regent Brown, the Regents approved the project with a limit of less than \$1.5 million dollars for Harold Hall. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
17. **Dress Guidelines.** Ms. Simpson presented the dress guidelines for Faculty and Staff of NOC. NOC Employees have constant interaction with students, persons from outside the College, and with other employees. On the motion of Regent Smith as seconded by Regent Brown, the Regents approved the Dress Guidelines as presented. Voting aye were Regents Brown, Cowan, Horning, Smith and James.
18. **Monthly financial report.** Ms. Simpson presented the December monthly financial report. On the motion of Regent Brown as seconded by Regent Smith, the Regents approved the December monthly financial report. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
19. **Monthly purchases.** Ms. Simpson presented the monthly purchases for approval. There were no Purchases of \$5,000.00 or more. Purchases of \$10,000.00 or more were for Painting Services, Administration Building Remodel-Enid, *Hoffman Painting*, \$12,693.90, Funding source: Capital Funds; Removal of Carpet; Replacement with Carpet & Tile Administration Building Remodel-Enid; *Mock Fashion Floors & Interiors*, \$28,200.00, Funding source: Capital Funds; Demolition & Removal of Music Building-Enid, *Jackson's Wrecking & Hauling*, \$41,500.00, Funding source: Capital Funds; Replace Heat & Air Unit in President's House, Tonkawa, *Ward's Air Conditioning*, \$15,195.00, Funding source: Auxiliary Funds; One Year Advertising Contract, \$12,000.00, *Enid News & Eagle*, sole source, Funding source: E&G Funds. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the monthly purchases. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.

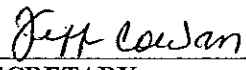
20. Section 13 600-650 allocation request. Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$20,000.00 for various projects: Library Acquisitions, \$10,000.00; Library Acquisitions-Enid, \$10,000.00. On the motion of Regent Brown as seconded by Regent Horning, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents Brown, Cowan, Horning, Smith, and James.
21. New Business. Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda." No items presented.
22. Announcement of next scheduled meeting. Tuesday, February 19, 2013, at 1:00 p.m., President's Conference Room, Tonkawa. Lunch will be served at 12:30 p.m.
23. Items for next agenda. Gear-Up information with Sarah Tucker.
24. Adjournment. Motion made at 3:35 p.m. for adjournment by Regent Cowan as seconded by Regent Horning. Voting aye were Regents Brown, Cowan, Horning Smith, and James.




CHAIR




VICE-CHAIR



SECRETARY



MEMBER



MEMBER