

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Tuesday, December 16, 2014, Tonkawa Campus

Regents Present: Chair, Jeffrey Cowan, Linda Brown, Tom Dugger, Keith James, and Lynn Smith.

Employees Present: Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Jeremy Hise, Bradley Jennings, Jason Johnson, Ryan Paul, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Ed Vineyard, Marjilea Smithheisler, and Sherry Reubell.

1. **Call to order.** Regent Cowan called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Frankie Wood-Black, Ag, Science, Engineering; Engineering Student Projects and Tricia Moore, Chair, Ag, Science, Engineering.
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Tuesday, November 25, 2014 meeting were approved on the motion of Regent James as seconded by Regent Brown. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

INFORMATION TO THE BOARD:

5. **Program Showcase.** Frankie Wood-Black, Ag, Science, and Engineering Instructor and Director of the Process Technology Program, gave a PowerPoint presentation on the Pre-Engineering and Process Technology programs. She stated that Pre-Engineering has 15 sophomore students and 21 freshmen students. The program goal is to develop teams for presentations and fun projects such as building a bridge and crane. These projects teach students to work with all different types of people and improve writing skills through students' final reports. The Process Tech program has grown to the point that an application process became necessary in March of last year with a limit of 24 students. Ms. Wood-Black commented that the Enid Campus needs to fill the advertised full-time Physical Science faculty position to allow for further expansion. Tricia Moore, Chair of the Ag, Science, and Engineering Division, also reported growth in Chemistry classes as well as in the division as a whole through developments such as the Sheep Center Program, started in 2007 with Bart Cardwell as manager, and through the creation of an Ag Advisory Board. Ms. Moore commented that Ag students will be involved with livestock judging on January 19th with 300-400 area high school students expected. She further commented that the Ag Interscholastic Contest with 10 contest areas will be held January 28th. Last year around 900 high school students attended.
6. **Regents Report.**
 - Regent Dugger passed along information he heard at Murray State regarding the new buses at NOC.
 - Regent James commented on the Process Tech program stating that the program is pulling in good people, more education for Regents and the community.
 - Regent Cowan asked if NOC tracks students after graduation.
7. **Administrative Updates.**
 - Ms. Snyder announced that nominees for Distinguished Alumni have been selected and will be inducted in the spring. Those selected are Ken Belmard and Bill Butler.

- Mr. Hise stated that a generous donor from Enid donated enough money to complete the turf project.
- Regent Brown commented on the Grant process and building network.
- Dr. Edgington presented enrollment update for spring semester 2015.
- Ms. Simpson discussed digital archiving with the Regents.
- Mr. Johnson and Mr. Jennings discussed safety issues on campus as well as Cleet certification for security officers on both the Tonkawa and Enid Campuses.
- Mr. Johnson announced that students are pre-enrolling for the new dorm but more students are going to the old dorms.

8. **President's Update.**

- Dr. Evans thanked the Regents for attending one of the three Christmas dinner.
- Dr. Evans announced that Dr. Judy Colwell and Ms. Debbie Quirey will retire June 30, 2015. .
- Dr. Evans stated that she is in the process of updating job descriptions.
- Dr. Evans reminded everyone of the Legislative tour on January 9, 2015, 11:30 a.m. in the Renfro Center, Tonkawa Campus, and she invited everyone who could to attend. .

9. **Other reports.**

- Resignations/Terminations/New Hires. There was no new personnel hired or resigned.

10. **The New Criteria for Accreditation.**

Dr. Pam Stinson, Higher Learning Commission (HLC) liaison for NOC noted in November 2014, NOC submitted a request through the new online fast-track application to add our Scholars for Excellence site in Stillwater and our Nursing site at Fountain Square as official locations recognized by HLC, based on the percentage of a degree that students could complete at those sites. On December 8, these sites were officially confirmed by HLC as NOC locations.

11. **Strategic Planning Update.**

Dr. Pam Stinson presented the 1st Quarterly Report and announced that there is progress in all areas.

12. **Housing Committee Update.**

Mr. Johnson stated that weekly meeting with FAB and Nabholz have begun and they meet 1-2 hours a week. He further commented that the renovation project is on target. Mr. Johnson stated that he has the confidence in FSB and Nabholz ability to get the job done.

BOARD ACTION ITEMS:

13. **Parking Policy.** Mr. Johnson presented the Parking Policy for approval. On the motion of Regent Brown as seconded by Regent Dugger, the Regents approved the Parking Policy. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
14. **Recommend Deletion of Cooperative Agreement Programs.** Dr. Colwell requested approval to delete the Cooperative Agreement Programs. On the motion of Regent Smith as seconded by Regent James, the Regents approved the Deletion of Cooperative Agreement Programs. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
15. **Recommend Deletion of the Following AAS Degrees.** Dr. Colwell requested approval to delete AAS in Graphic Arts; AAS in Office Management; AAS in Electronics Technology and AAS in Information Technology. On the motion of Regent Brown as seconded by Regent Smith, the Regents approved the deletion of AAS in Graphic Arts; AAS in Office Management; AAS in Electronics Technology and AAS in Information Technology. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.

16. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for November 2014. On the motion of Regent Brown as seconded by Regent Dugger, the Regents approved the Monthly Financial Report as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
17. **Monthly Purchases.** Ms. Simpson presented the December 2014 monthly purchases for approval. **Purchases of \$25,000.00 or more** were for 50 HP ProDesk Computers – Classroom and Student Labs, CDW-G, \$39,476.50, Funding source: Capital Funds. On the motion of Regent Brown as seconded by Regent James, the Regents approved the Monthly Purchases as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
18. **Section 13/New College Fund 600 & 650 Allocation Requests.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$220,000.00 for various projects: Instruction Furniture & Equipment, \$40,000.00; Computers & Networking, \$10,000.00; Computers & Networking, Enid, \$15,000.00; Computer Software Fees & Licenses, \$10,000.00; Residence Halls: Furniture, Equipment & Renovation, \$30,000.00; Residence Halls: Furniture, Equipment & Renovation – Enid, \$30,000.00; Purchase of Enid Campus, \$25,000.00; Construction of Residence Hall - Tonkawa, \$30,000.00; Construction of Residence Hall - Enid, \$30,000.00. On the motion of Regent Smith as seconded by Regent Brown, the Regents approved the request for \$220,000.00 as presented. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.
19. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.”
20. **Items for next agenda.**
Regents requested more information regarding Guns on Campus Policy.
21. **Announcement of next scheduled meeting:** The next regular scheduled meeting is Wednesday, January 21, 2015, 1:00 p.m., Cowboy Mall, Stillwater. Lunch will be at 12:30 p.m. in the Atrium Room. Before adjournment, Dr. Evans and Executive Council presented the Regents with Christmas gifts.
22. **Adjournment.** Motion made at 2:50 p.m. to adjourn by Regent Smith as seconded by Regent Brown. Voting aye were Regents Brown, Dugger, James, Smith, and Cowan.


CHAIR


MEMBER


VICE-CHAIR


MEMBER


SECRETARY