

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Tuesday, December 17, 2013, Tonkawa Campus

Regents Present: Chair, Lynn Smith, Linda Brown, Jeffrey Cowan, Rex Horning and Keith James.

Staff present: Dr. Cheryl Evans, Dr. Judy Colwell, Dr. Rick Edgington, Jeremy Hise, Jason Johnson, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Ed Vineyard, Ray Weidman, Bill Johnson, and Sherry Reubell.

1. **Call to order.** Regent Smith called the meeting to order at 4:06 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.

2. **Introduction of visitors, guests, and/or speaker.**

3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.

4. **Vote to approve minutes.** The minutes of the Tuesday, November 19, 2013 meeting were approved on the motion of Regent Cowan as seconded by Regent Horning. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.

5. **Regents Report.**

- Regent Cowan attended the Legislative Forum along with Dr. Evans, Ms. Simpson and Regent Brown.
- Regent Brown commented that the Legislative panel was extremely intelligent and very interesting.
- Dr. Evans mentioned that she asked OSRHE if a portion of the day may be used for the Regents Education Plan (REP) credit in coming years. The Chancellor indicated that this could be possible.

6. **Administrative Updates.**

- Ms. Simpson stated that a feasibility study for the new student housing projects will be done and the report should be ready for the January 27, 2014 Board of Regents meeting. The study will take about 4 weeks with a cost of about \$19,000.00.

7. **President's Update.**

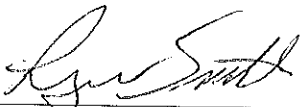
- Dr. Evans announced that the Chancellor's Legislative tour is Tuesday, January 7, 2014. The host site will be NWOSU, Enid Campus, at 11:30 a.m.
- Dr. Evans mentioned that she and Ms. Simpson will attend the Bond Oversight meeting on Thursday, December 19th.
- Dr. Evans stated that she, along with other community college presidents, will meet again with the Chancellor regarding the Gun Policy on college campuses.

8. **Other reports.**

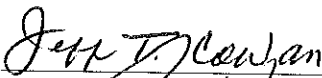
- Resignations/Terminations/New Hires. Ms. Simpson advised that NOC hired six fulltime employees, four for the Tonkawa Campus and two for the Stillwater Campus. Four fulltime staff and faculty resigned, one from Stillwater Campus, one from the Enid Campus and two from the Tonkawa Campus.
9. **The New Criteria for Accreditation.** Dr. Pam Stinson, Higher Learning Commission liaison for NOC, reported on updates and the Quality Initiative Institutional Proposal Template sent by the Higher Learning Commission this last month.
 10. **Strategic Planning Update.** Dr. Pam Stinson presented the Northern Oklahoma College 2013-2018 Strategic Plan Progress Report for December 2013. Dr. Evans appreciates the progress report and she thanked Dr. Stinson for putting all the information together. Dr. Evans stated that Dr. Vineyard and Ms. Quirey have found a suitable survey for the Employee Survey.
 11. **Academic Calendar FY2014-2015.** Dr. Colwell requested approval of the Academic Calendar FY2014-2015. On the motion of Regent Brown as seconded by Regent James, the Regents approved the Academic Calendar FY2014-2015. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.
 12. **Northern Oklahoma College Quality Initiative for the Higher Learning Commission.** Dr. Colwell requested approval of Northern's Quality Initiative proposal for the Higher Learning Commission (HLC). On the motion of Regent James as seconded by Regent Cowan, the Regents approved Northern's Quality Initiative proposal for the Higher Learning Commission (HLC). Voting aye were Regents Brown, Cowan, Horning, James, and Smith.
 13. **Architect Selection.** Ms. Simpson advised that 74 letters of interest for residential housing were sent out with 13 firms responding and from these firms, the committee chose 6 firms to interview. Ms. Simpson stated that Frankfurt-Short-Bruza Associates, P.C., (FSB) Oklahoma City, met NOC's needs. Construction should be completed on the Tonkawa and Enid Campuses by July, 2015. NOC has been advised to hire an independent person as Construction Manager who will be an advocate for NOC. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the Architect selection of Frankfurt-Short-Bruza Associates, P.C. Voting aye were Regents Brown, Cowan, Horning, James, and Smith and authorized Evans and Simpson to complete contract negotiation.
 14. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report. On the motion of Regent Horning as seconded by Regent Brown, the Regents approved the Monthly Financial Report. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.
 15. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$25,000.00 or more** were for: Science Lab Renovation-Enid, Harmon Science 201, 203, 205, 214/214A, \$285,000.00, approximate; Funding source: Proceeds from Clay Hall Sale and Auxiliary funds; Science Lab Renovation-Tonkawa, Crowder Science 207 & 207B, \$90,000.00, approximate; Funding source: Auxiliary funds. On the motion of Regent Cowan as seconded by Regent Brown, the Regents approved the Monthly Purchases. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.
 16. **Section 13 600-650.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$120,000.00 for various projects: Instruction Furniture & Equipment, \$15,000.00; Computers & Networking, \$20,000.00; Computers & Networking-Enid, \$10,000.00; Repair of Educational Facilities, \$15,000.00; Campus Dining Facilities, \$5,000.00; Campus Dining Facilities-Enid, \$5,000.00; Physical Plant & Equipment-Enid, \$15,000.00; Office Furniture & Equipment, \$5,000.00; Residence Halls: Furniture, Equipment & Renovation, \$15,000.00; Residence Halls: Furniture,

Equipment & Renovation-Enid, \$15,000.00. On the motion of Regent Horning as seconded by Regent James, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.

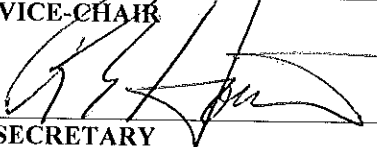
17. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda".
18. **Items for next agenda.**
19. **Announcement of next scheduled meeting:** The next scheduled meeting is Monday, January 27, 2014, at 1:00 p.m. on the Enid Campus, Gantz Student Center, in room 102. Lunch will be served at 12:30 p.m. in GU102.
20. **Adjournment.** Motion made at 5:15 p.m. to adjourn by Regent Cowan as seconded by Regent James. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.



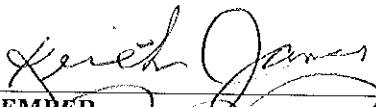
CHAIR




VICE-CHAIR



SECRETARY



MEMBER



MEMBER