

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Monday, January 27, 2014, Enid Campus

Regents Present: Chair, Lynn Smith, Linda Brown, Jeffrey Cowan, Rex Horning and Keith James.

Staff present: Dr. Cheryl Evans, Dr. Judy Colwell, Larry Dye, Dr. Rick Edgington, Jeremy Hise, Bradley Jennings, Jason Johnson, Michael Machia, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Ed Vineyard, Bill Johnson, and Sherry Reubell.

1. **Call to order.** Regent Smith called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Ms. Jacqueline Johnson, Outstanding Mentor, Civitan Club of Enid; Ms. Jamie Roberts, Softball Coach, Enid; Ms. Kirby Tickel-Hill, Director, Alumni Relations.
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Tuesday, December 17, 2013 meeting were approved on the motion of Regent Brown as seconded by Regent Horning. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.

INFORMATION TO THE BOARD:

5. **Regents Report.**
 - Regent Brown stated she enjoyed the previous housing tour of other campuses. This helped her see what students want and what others have done for student housing.
 - Regent James inquired about the status of reverse transfers. Dr. Edgington advised "Finish Orange" was going very well. Six hundred thirty eight students were identified as potential candidates and to date, one hundred thirty five students completed their Associates Degree for December 2013.
6. **Administrative Updates.**
 - Dr. Colwell announced that Nursing Accreditation Evaluation Team will be on campus next week, February 4-6.
 - Ms. Quirey stated that Cowboy Mall had an unplanned fire drill. It is speculated that a student pulled the fire alarm. She reported that it took three minutes for faculty and staff to exit the building. The Stillwater Fire Department was there within five minutes and everyone was given the all clear and back in the building in fifteen minutes. They were pleased with how well everyone followed appropriate procedures.
 - Dr. Edgington commented that Year to Date after Drop and Add on Friday, there are more OSU students attending OSU/NOC Gateway than full-time Gateway students.

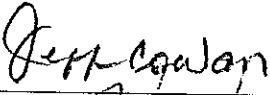
7. **President's Update.**
 - Dr. Evans shared that the Aspen Institute has announced that NOC is in the top 150 community colleges and the only community college in Oklahoma. She is very proud of this accomplishment and she thanked the faculty and staff for reaching goals and for making this happen.
8. **Other reports.**
 - Resignations/Terminations/New Hires. Ms. Simpson advised that NOC hired two fulltime employees, both for the Enid Campus. Two full-time faculty resigned, one being from Stillwater and one being from the Enid Campus.
9. **The New Criteria for Accreditation.** Dr. Pam Stinson, Higher Learning Commission liaison for NOC, reported on updates and the Quality Initiative Institutional Proposal. Since NOC has recently been selected as a Round 1 Aspen Grant finalist--the third time for this selection and the second time as the only community college in Oklahoma to be selected--Northern is preparing an application for the grant and highlighting completion and retention initiatives in alignment with institutional strategic planning goals, Complete College America state goals, and Northern's proposed Quality Initiative Project for the Higher Learning Commission.
10. **Housing Committee Update.** Mr. Johnson discussed the FSB time table and completion date for the new residential housing on the Enid and Tonkawa campuses. Johnson stated that committee members along with Regent Brown and Regent Smith recently toured OSU housing facilities. Johnson stated that the past trend in housing was private room with private bath. The trend today appears to be back to one room with shared bath. Ground breaking will be this summer with construction beginning in August. FSB will help NOC with the bid project for construction manager.
11. **Residential Housing Feasibility Study Report.** Mr. Greg Ward, Architect for Cyntergy AEC, presented to the Board of Regents the Feasibility Study Report for both the Enid and Tonkawa Campuses. Mr. Ward handed out detailed plans recommending the placement of the dorms, accessibility to the campus and other buildings and parking needs for the new housing.
12. **NOC Fact Book.** Dr. Colwell presented the NOC Fact Book 2012 which was prepared by Kathleen Otto. The Fact Book is a collection of institutional data put together to provide information to those who make decisions, write grants, or need institutional data for accreditation purposes, and to the general public interested in the institution.
13. **Crimson Rambler Annual Report.** Ms. Snyder handed out the Crimson Rambler Annual Report for 2012-2013 for everyone to review.
14. **Update on the Softball program, Enid Campus.** Ms. Roberts stated that she has 20 young ladies on the softball team with 18 being from Oklahoma and 2 from California. Their first game is February 11, 2014. Coach Roberts also stated that the average GPA for the team is 3.2 which she feels is excellent given the away trips and practices the women have. She is very proud of them and looking forward to a great season.

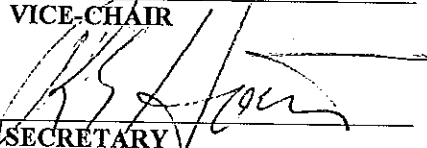
BOARD ACTION ITEMS:

15. **FY2015 Academic Service Fees.** Ms. Simpson requested approval of FY2015 Academic Service Fees. On the motion of Regent James as seconded by Regent Brown, the Regents approved the FY2015 Academic Service Fees. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.

16. **2014 Master Lease Real Property Projects.** Ms. Simpson requested approval of the 2014 Master Lease Real Property Projects for cafeteria and housing renovations on the Enid and Tonkawa campuses. On the motion of Regent Cowan as seconded by Regent Brown, the Regents approved the 2014 Master Lease Real Property Projects request. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.
17. **IT Print Policy for Section 12.** Mr. Machia requested approval of the IT Print Policy for Section 12. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the IT Print Policy for Section 12. Voting aye were Regents Brown, Cowan, Horning, and Smith. Regent James left the meeting at 3:20 p.m. and was unavailable to vote.
18. **Program Option Deletion.** Dr. Colwell requested approval to delete the music Business Option of the Associate in Arts in Music degree program. On the motion of Regent Brown as seconded by Regent Horning, the Regents approved the Program Option Deletion. Voting aye were Regents Brown, Cowan, Horning, and Smith.
19. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for December 2013. On the motion of Regent Cowan as seconded by Regent Horning, the Regents approved the Monthly Financial Report. Voting aye were Regents Brown, Cowan, Horning, and Smith.
20. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$25,000.00 or more** were for Casework for Crowder Science Lab Renovations: 207 and 207B, *VWR International*, \$54,788.42, E&I Contract #CNR-01163, Funding source: Auxiliary funds; Casework for Harmon Science Lab Renovation: 201, 203, 205, 214, 214A, *VWR International*, \$191,425.31, E&I Contract #CNR-01163, Funding source: Auxiliary funds & Sale of Clay Proceeds; Renfro Center Audio Upgrade, *I-2-I Technologies*, \$30,793.94, Texas DIR State Contract #DIR-SDD-2012, Funding source: Auxiliary funds. On the motion of Regent Horning as seconded by Regent Brown, the Regents approved the Monthly Purchases. Voting aye were Regents Brown, Cowan, Horning, and Smith.
21. **Section 13/New College Fund 600 & 650 Allocation Requests.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$45,000.00 for various projects: Instruction Furniture & Equipment, \$5,000.00; Instruction Furniture & Equipment-Enid, \$5,000.00; Instruction Furniture & Equipment-Stillwater, \$5,000.00; Computers & Networking, \$10,000.00; Physical Plant & Equipment, \$20,000.00. On the motion of Regent Horning as seconded by Regent Cowan, the Regents approved the Monthly Purchases. Voting aye were Regents Brown, Cowan, Horning, and Smith.
22. **New Business.** Dr. Evans was pleased to announce that she had been notified by the Governor's office that Regent Jeff Cowan has been recommended for re-appointed as an NOC Regent for a five year term beginning July 1, 2014.
23. **Items for next agenda.**
Cynergy recommendations for housing.
24. **Announcement of next scheduled meeting:** The next scheduled meeting is Tuesday, February 25, 2014 at 1:00 p.m. on the Tonkawa Campus, President's Boardroom. The Tonkawa Presidents Leadership Council (PLC) will join the Regents for lunch at 12:00 p.m. in the Magnolia Room in the Student Union.
25. **Adjournment.** Motion made at 3:50 p.m. to adjourn by Regent Horning as seconded by Regent Cowan. Voting aye were Regents Brown, Cowan, Horning, and Smith.


CHAIR


VICE-CHAIR


SECRETARY


MEMBER


MEMBER