

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, February 25, 2009, Stillwater Campus

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**Present:** Chair Keith James, Linda Brown, Richard Detten, Lynn Smith, and Jesse Mendez

**Absent:** Mike Machia, Dr. Ed Vineyard

**Staff present:** Judy Colwell, Mick Weiberg, Anita Simpson, Sheri Snyder, Debbie Quirey, Larry Dye, Dr. Rick Edgington, Bill Johnson, and Sherry Reubell

Chair Keith James called the meeting to order at 3:02 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.

1. **Reciting of the Northern Oklahoma College Mission Statement.**
2. **Vote to approve minutes.** The minutes of the January 14, 2009 meeting were approved on the motion of Regent Detten as seconded by Regent Smith. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.
3. **Miscellaneous Reports.**
  - A. **Regents' report.** Regent Brown reported a great job for the Foundation dinner. Regent James commended the basketball teams for making the Regional Tournaments.
  - B. **Executive staff reports.**
    1. Ms. Judy Colwell, Vice President for Academic Affairs, reported on the High School Symposium held in connection with the "Twain and His Works" event held on the Tonkawa and Enid campuses as well as the High School Articulation meetings that are held annually on all three campuses to open communication channels with High School teachers for improving college readiness. Additionally she reported on the upcoming meeting of the Oklahoma Partnership in Industry and Education scheduled for February 27 and the workshop to be sponsored by OERB for high school instructors on February 28. Updates were also given on the assessment processes for general education and degree programs as part of the reporting requirements for The Higher Learning Commission. She also stated that the NOC Catalog was being updated for 2009-2011.
    2. Dr. Ed Vineyard, Vice President for the Enid Campus, was absent due to a site evaluation in Arkansas.
    3. Ms. Debbie Quirey, Associate Vice President of Stillwater Campus, passed out an overview of the NOC/OSU Gateway Program. Ms. Quirey is looking at summer bridge programs at NOC/OSU. Ms. Quirey was excited about 98 Edmond Santa Fe students visiting NOC/OSU today.
    4. Mr. Mick Weiberg, Vice President for Student Services, reported that the residence halls were holding steady. Mr. Weiberg noted that all four basketball teams made the Regional Tournament. He also reported that baseball and softball were off to a good start.
    5. Ms. Anita Simpson, Vice President for Financial Affairs, presented a detailed report on the status of the OCIA Revenue Bond Funds for the Enid Campus including information on expended and remaining available funds. In addition, Ms. Simpson provided detailed information relating to Section 13 and New College Funds. The information included a ten year summary of allocations by campus, a three year summary of funds received from the Land Commission, and vendor expenditures for FY2008 and FY2009. The Regents commended Ms. Simpson and her staff for the informative reports.
    6. Dr. Rick Edgington, Associate Vice President of Enrollment Management and Registrar, reported the faculty is doing a good job getting students enrolled. Dr. Edgington distributed and discussed the spring 2009 Final Enrollment Report. Dr. Edgington stated that summer 2009 and fall 2009

enrollment is open. Enrollment updates are sent to faculty weekly.

7. Ms. Sheri Snyder, Vice President for Development and Community Relations, thanked everyone for their support at the Annual Donor Recognition Dinner that was held on February 24. She welcomed any input or suggestions to enhance future banquets. Ms. Snyder shared pictures from the Donor banquet and Higher Education Day at the Capitol. She also distributed post cards regarding upcoming concerts in the Kinzer Performing Arts Center. She announced that Thursday, April 9<sup>th</sup>, 2:00 p.m. - 4:00 p.m., in the KPAC, has been set for the Investiture of Dr. Roger Stacy. A luncheon will be served from 11:30 a.m. to 1:30 p.m. in the Renfro Center.

8. Mr. Mike Machia, Director of Information and Instructional Technology, was absent from this meeting.

9. Mr. Larry Dye, Associate Vice President of Physical Operations, reported that the skills lab in Harold Hall on the Tonkawa campus has been turned into Criminal Justice lab. Mr. Dye advised that the wells at Renfro Center will be redone. Mr. Dye is looking over various projects that need to be finished.

C. **President's Report.** Dr. Stacy announced that Mr. Jerry Bayliss, AT&T, is coming to campus to discuss placement of the cell tower. This project is finally coming to fruition. Dr. Stacy told about film production beginning in March at NOC's film studio. Dr. Stacy mentioned that the presidents are going to lobby the legislature to overturn tuition back to the universities and colleges.

D. **Other.**

4. **Review of International Education Programs.** Mr. Wade Watkins gave a Power Point Presentation regarding Study Abroad and Global Education.

5. **Review of the Ovine Program.** Dr. Kurt Campbell, Division Chair for Agricultural Sciences, introduced Mr. Bart Cardwell who gave a Power Point Presentation regarding NOC's Sheep Program.

6. **Executive Session.** Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, 307(B)(1), for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee, and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for the confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

7. **External Audit for the fiscal year ending June 30, 2008.** Mr. Mike Gibson, Audit Manager, Cole & Reed, P.C., presented the External Financial statement audit for the fiscal year ending June 30, 2008. He rendered a clean, unqualified opinion of the highest compliance to the college as a whole. Mr. Gibson reported no significant findings. The audit noted no matters considered to be material weaknesses. The results of tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. On the recommendation of Chair James, the Regents agreed to give written approval of the final version of External Financial Statement audit after they have had an opportunity to review the report. The item was tabled until the next scheduled meeting. On the motion of Regent Detten as seconded by Regent Brown, the Board tabled the report until next scheduled meeting. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.

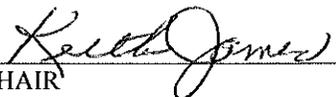
8. **Employee Associates Degree Waiver Program.** The NOC Employee Associates Degree Waiver Program was presented to the Regents. On the motion of Regent Brown, as seconded by Regent Mendez, the Regents approved the program as presented. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.

9. **Maintenance Building, Enid.** Mr. Roy Easley presented the bid tabulation form for the new Maintenance Building in Enid which was due February 17, 2009. On the motion of Regent Brown as seconded by Regent Smith, the base bid in the amount of \$389,000 from Sooner Construction was accepted. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.

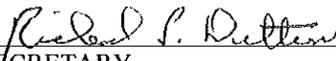
10. **Program Name Changes.** It was recommended that a program name change be approved to change the name

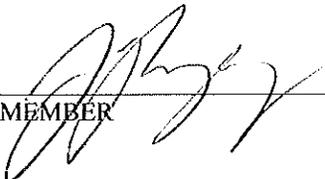
of the Associate of Applied Science degree in Accounting/Business Management to Associate of Applied Science in Business Management. Additionally, an Option Name Change was recommended to change the Speech Theatre Option of the Associate of Arts degree in Communications to Theatre Option of the Associate of Arts degree in Communications. On the motion of Regent Brown as seconded by Regent Smith, the request for program name changes was approved. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.

11. **Program Modification.** It was recommended that a program modification be approved to add the Wind Energy Technician Option to the Associate of Applied Science Degree in Electronics Technology. On the motion of Regent Detten as seconded by Regent Brown, the recommendation was approved. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.
12. **Section 13 600-650 allocation request.** Ms. Simpson presented the Section 13 allocation requests in the amount of \$95,000.00. On the motion of Regent Brown as seconded by Regent Mendez, the Board approved the request. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.
13. **Monthly Financial Report.** Ms. Simpson reported the monthly financial report for the month of January. On the motion of Regent Brown as seconded by Regent Detten, the Board approved the report. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.
14. **Monthly purchases.** Ms. Simpson presented the purchases report for February. Purchases for \$5,000 or more were for Phone System Upgrades –Emergency & Critical Issues, *SKC*, \$5,440.00, Sole source; Purchases for \$10,000.00 or more were for Theatrical Rigging – Briggs Auditorium, *Theatrical Services, Inc* \$59,409.40; (4) Fleet Vehicles, *Jack Bowker Ford*, (4 @ 13,486.00) \$53,944.00. (Four 2008 Impala program cars approved on December 08 purchases were not available. The above bids are being proposed as a replacement); 20 Desktops –Enid Writing Lab, *Hewlett-Packard*, \$24,620.00 (WSCA contract). On the motion of Regent Brown as seconded by Regent Detten, the Board approved the monthly purchases. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.
15. **Travel Claims.** Ms. Simpson presented travel claims for signatures.
16. **New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting agenda.”
17. **Items for next agenda.**
18. **Announcement of next scheduled meeting: Thursday, March 26, 2009, Tonkawa Campus.**
19. **Adjournment.** Chair Keith James announced the meeting adjourned at 6:00 p.m.

  
CHAIR

  
VICE-CHAIR

  
SECRETARY

  
MEMBER

  
MEMBER