

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Tuesday, February 25, 2014, Tonkawa Campus

Regents Present: Chair, Lynn Smith, Linda Brown, Jeffrey Cowan, Rex Horning and Keith James.

Staff present: Dr. Cheryl Evans, Larry Dye, Dr. Rick Edgington, Jeremy Hise, Bradley Jennings, Jason Johnson, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Kirby Tickel-Hill, Dr. Ed Vineyard, Bill Johnson, and Sherry Reubell.

1. **Call to order.** Regent Smith called the meeting to order at 1:07 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Monday, January 27, 2014 meeting were approved on the motion of Regent Horning as seconded by Regent Cowan. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.

INFORMATION TO THE BOARD:


5. **Regents Report.**
 - Regent Brown stated she enjoyed the Donor Banquet very much and it was extremely well done. She was very glad to see so many students there.
 - Regent Cowan mentioned that he was part of the housing focus group and this helped him see what the students want in the way of housing.
6. **Administrative Updates.**
 - Ms. Quirey announced that Wade Watkins has been selected as one of five finalists for the 2014 DaVinci Fellow award.
 - Ms. Snyder stated that the Gala and Renfro Lectureship tickets went on sale today.
 - Dr. Edgington commented that NOC conferred 74 degrees in December 2013 through Finish Orange.
7. **President's Update.**
 - Dr. Evans shared that NOC's budget could be cut by 5% which will be about \$546,000.00. She has visited with Legislators regarding the budget cuts and has asked them to maintain or increase NOC's budget, not cut it. She encouraged the Board to talk to their Legislators about the cuts in Higher Education as well.
 - Dr. Evans commended all the employees for their hard work.
 - Ms. Simpson stated that NOC's Financial Aid default rate dropped from 29.4% to 24.2%.

8. **Other reports.**
 - Resignations/Terminations/New Hires. Ms. Simpson advised that one full-time staff resigned from the Tonkawa Campus.
9. **The New Criteria for Accreditation.** Dr. Pam Stinson, Higher Learning Commission (HLC) liaison for NOC, reported on updates and the Quality Initiative Institutional Proposal. Dr. Stinson announced that HLC accepted NOC's proposal with no modifications and secondly, a Student Satisfaction Survey has been conducted. Dr. Stinson handed out copies of the compiled data.
10. **Housing Committee Update.** Mr. Johnson stated that February has been an intense month. Six days were spent with FSB compiling common visions for the residential housing. Johnson presented the Board with a packet of draft drawings for the Tonkawa and Enid Campuses. Ms. Simpson advised that seventy-one Letters of Interest for construction manager have been sent out. The next institutional housing meeting with FSB is scheduled for March 3rd.


BOARD ACTION ITEMS:

11. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for January 2014. On the motion of Regent Cowan as seconded by Regent Brown, the Regents approved the Monthly Financial Report. Voting aye were Regents Brown, Cowan, Horning, and Smith.
12. **Transfer of Funds.** Ms. Simpson presented a request to transfer funds from 290 to 295 for campus renovations and energy saving initiatives. On the motion of Regent James as seconded by Regent Horning, the Regents approved the transfer of \$750,000.00 from 290 fund to 295 fund. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.
13. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$25,000.00 or more** were for Annual Support Contract for Lifesize 220 Equipment, *Direct Communications*, \$25,718.00, sole source, Funding source: Capital funds; Earl Butts Residence Hall Asbestos Abatement, *Abatement Systems Inc.*, \$34,484.00, Funding source: Capital funds; Lapel and Ceiling Microphones-Zollars 404, 405, 406, 407, 102, 110 & Fountain Square 106 & 118, *Direct Communications*, \$28,992.00, sole source, Funding source: Capital funds; Central Hall Exterior Rehabilitation, \$75,000.00, approximate, Funding source: Capital funds. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the Monthly Purchases. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.
14. **Section 13/New College Fund 600 & 650 Allocation Requests.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$325,000.00 for various projects: Instruction Furniture & Equipment-Enid, \$35,000.00; Instruction Furniture & Equipment-Stillwater, \$10,000.00; Computers & Networking, \$10,000.00; Computers & Networking-Enid, \$10,000.00; Computers & Networking-Stillwater, \$5,000.00; Computer Software Fees & Licenses, \$30,000.00; Physical Plant & Equipment, \$10,000.00; Residence Halls: Furniture, Equipment & Renovation-Enid, \$45,000.00; Purchase of Enid Campus, \$170,000.00. On the motion of Regent Cowan as seconded by Regent Brown, Regents Brown, Cowan, Horning, and Smith approved the request for \$325,000.00. Voting aye were Regents Brown, Cowan, Horning, and Smith. Regent James voted nay.

15. **Housing.** Mr. Johnson requested approval of Cynergy recommendation of new dorm construction. On the motion of Regent Brown as seconded by Regent James, the Regents approved Cynergy's recommendation of new dorm construction. Voting aye were Regents Brown, Cowan, Horning, James and Smith.
16. **Board Meeting Schedule.** Due to conflicts with the May BOR meeting date of May 14th, it is recommended that the BOR for NOC consider approval of new meeting date of May 13, 2014. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved May 13, 2014 as the new meeting date. Voting aye were Regents Brown, Cowan, Horning, James and Smith.
17. **New Business.** Regent Rex Horning announced that he has rendered his resignation to the Office of the Governor as a Regent for NOC to be effective immediately, February 25, 2014.
18. **Items for next agenda.**
19. **Announcement of next scheduled meeting:** The next scheduled meeting is Monday, March 31, 2014, at 1:00 p.m. on the Tonkawa Campus, President's Boardroom. Lunch will be served at 12:30 p.m. in the President's Boardroom.
20. **Adjournment.** Motion made at 2:55 p.m. to adjourn by Regent Brown as seconded by Regent James. Voting aye were Regents Brown, Cowan, Horning, James, and Smith.



CHAIR



VICE-CHAIR

SECRETARY



MEMBER



MEMBER