

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, March 22, 2017, NOC Stillwater

Regents Present: Chair Jeffrey Cowan, Linda Brown, Stan Brownlee, Dale Dewitt, and Chad Dillingham.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Shannon Cunningham, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, Bill Johnson, and Shannon Mair.

1. **Call to order.** Chair Jeffrey Cowan called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Mr. Mark Silkey, Social Sciences Division Chair and Darrell Frost, Incoming Chair.
3. **Reciting of the Northern Oklahoma College Mission Statement.**
Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, March 22, 2017, meeting were approved on the motion of Regent Dillingham as seconded by Regent Brown. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.

INFORMATION TO THE BOARD

5. **Program Showcase.** Mr. Mark Silkey, Chair of the Social Science Division, is retiring at the end of the semester, and he introduced Mr. Darrell Frost as the incoming chair. Social Sciences has seen an increase in students pursuing Associate Degrees and moving straight into the work field. Degrees offered include A.A. degrees in Child Development, Criminal Justice Administration, Social Science, and Social Science-Behavioral Science Option. The division formed an advisory board and held two annual meetings. Agencies represented were from small towns and large cities (Enid, Stillwater, Ponca City). A very common and dominate theme emerged during both meetings – they need something, and we are researching to confirm we have resources to meet that need. There is great interest in our Criminal Justice Program as most local policing agencies are willing to apply 60 hours of college work; however, they need certified CLEET officers. Agencies have budgets for staffing but not for training, and NOC is able to partner with CLEET without having to provide the infrastructure. PC Chief of Police and others have identified they have resource-trained officers on staff, but they just need the coffer of the community colleges' authority in order to transcript and provide CLEET certification. With minimal adjustment, NOC will continue to teach classes and couple skills in specialty areas by employing adjuncts and trained officers from local communities. With that type of connection, we will be able to provide full-certified applicants that will be able to sit for the exam.
6. **Regents' Comments.**
 - Regent Chad Dillingham congratulated the Jets Men's Basketball team on a very successful and exciting season.
 - Regents congratulated President Evans on the birth of her grandson.

7. **Administrators' Updates.**

- Dr. Rick Edgington reviewed the Spring 2017 Preliminary Enrollment Report dated March 22, 2017, and mentioned the semester will end slightly lower than the previous year.
- Ms. Anita Simpson shared about the Zero Card which is a new benefit option for NOC employees and their families who carry NOC's medical insurance. The Zero Card offers hundreds of procedures, services, and RX that cost employees \$0 (no copay and no deductible); therefore, it can keep the cost of our claims down. Zero Card passes along a percentage of the savings back to the college.
- Ms. Simpson reported the legislature had requested detailed information related to potential FY2018 budget cuts of 10 percent, 15 percent, and 20 percent in state appropriations. She shared if we were hit with a 10-20 percent cut, this will significantly cut into employees, student employment, scholarships, and more.
- Dr. Cunningham reported there is one year left on the Fountain Square lease.

8. **President's Update.**

- Dr. Evans emphasized further communication with our legislators and network of business leaders across the state that Oklahoma cannot afford further reductions in education funding.
- Dr. Evans thanked Sheri Snyder and her team for their outstanding work and effort put into the Stillwater groundbreaking ceremony.
- Oklahoma Tomorrow and Devery Youngblood will be a great asset to our education system and communicating our message to fund education.
- Upward Bound is a federal-funded program that continues to have great success. Further funding cuts will negatively impact this program as well as support activities. An Enid Upward Bound student was recently awarded a \$200,000 college scholarship. The student had great success with Upward Bound and would not have had this opportunity without the program.

9. **Other Reports.**

- a. ***Personnel Changes.*** Ms. Anita Simpson reported 2 new hires since the February meeting.
- b. ***Stillwater Facility Update.*** Everyone is excited for the machinery to be onsite and start the work. Dr. Evans shared the market is still favorable, and the first bid package came in significantly lower than anticipated.

10. **The New Criteria for Accreditation.** Dr. Pamela Stinson reviewed HLC's Criterion 4B which concerns how the institution demonstrates their commitment to educational achievement and improvement through ongoing assessment of student learning.

11. **Strategic Plan Quarterly Update.** Dr. Stinson shared some highlights of the March 2017 quarterly update of year 4 priorities. A student satisfaction survey was administered and received 537 responses. Our highest ranking areas are that we provide a safe environment and faculty are knowledgeable about their subject areas. One of our lower ranking areas is in the area of Financial Aid. Dr. Stinson emphasized, we would like to see the number concerning advisement increase.

BOARD ACTION

12. **FY2017 Educational & General Budget Revision.** Ms. Simpson reviewed the FY2017 Educational & General Budget Revision and asked the board to consider approval as presented. On the motion of Regent Brown as seconded by Regent Brownlee, the Regents approved the FY2017 Educational & General Budget Revision as presented. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
13. **Strategic Enrollment Plan.** Dr. Pamela Stinson and Dr. Rick Edgington reviewed the Strategic Enrollment Plan, answered questions, and asked the board to consider approval as presented. On the motion of Regent Dillingham as seconded by Regent Dewitt, the Regents voted to approve the Strategic Enrollment Management Plan as presented. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
14. **Reimbursement Resolution.** Ms. Simpson reviewed the Reimbursement Resolution which declares an intent to reimburse expenditures incurred for the renovation of space in the Vineyard Library-Administration Building to develop a Cultural Engagement Center in conjunction with the NASNTI Grant located on the institution's Tonkawa Campus in Tonkawa, Oklahoma from exempt bond proceeds. On the motion of Regent Brownlee as seconded by Regent Dewitt, the Regents voted to approve the Reimbursement Resolution as presented. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
15. **Monthly Financial Report.** Ms. Simpson presented for approval monthly financial reports dated February 28, 2017. On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents voted to approve February monthly financial reports. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
16. **Monthly Purchases.** Ms. Simpson reported March 2017 purchases for approval. **Purchases of \$25,000 or more** were for the following: (#I.) Vineyard Library Renovation and Alternate Existing Computer Lab 2X2 Tile – (1) *Ben Hays Construction* – \$243,183.00; (2) *C4L* – \$352,767.00; (3) *Hoey Construction* – \$298,850.00; (4) *Rick Scott Construction* – \$316,378.00; Funding Source: NASNTI Grant Funds; (#II.) NEVCO Baseball Scoreboard – (1) *Nevco Scoreboard Company* – \$26,883.89; (2) *BSN Sports* – \$35,101.00; (3) *Daktronics* – \$28,847.00; Funding Source: Capital Funds & Private Funds; (#III.) Consultant Services for HVAC Replacement Bid – Earl Butts Residence Hall – (1) *Professional Engineering Consultants, P.A.* – \$39,000.00; (Sole Source) – Funding Source: Auxiliary Funds; and (#IV.) Stillwater Classroom Building – Bid Packages 1 & 2 Relocate Utilities, B. Pad, Foundation, UG MEP, Structural Steel, Sod, Exterior Walls – (1) *Flintco* – \$6,362,549.00; Funding Source: Capital Funds. On the motion of Regent Brown as seconded by Regent Brownlee, the Regents voted to approve March 2017 purchases. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.
17. **Monthly Allocation Requests.** Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation request for the following project: Purchase of Enid Campus – \$20,000.00. On the motion of Regent Dillingham as seconded by Regent Dewitt, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.

ROUTINE AND OTHER

18. Items for next agenda. No items were noted.
19. Announcement of next scheduled meeting: Tuesday, April 18, 2017, 8:30 a.m., 100 South University, Gantz Center, James Room, Enid Campus. Breakfast will be served at 8:00 a.m. in GU102
20. Adjournment. Motion made at 2:37 p.m. to adjourn by Regent Dewitt as seconded by Regent Brown. Voting aye were Regents Brown, Brownlee, Dewitt, Dillingham, and Cowan.


CHAIR


VICE CHAIR


SECRETARY


MEMBER


MEMBER