

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, March 23, 2016, Tonkawa Campus

Regents Present: Chair Linda Brown, Vice-Chair Tom Dugger, Jeffrey Cowan, Keith James, and Stan Brownlee.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Jason Johnson, Sheri Snyder, Dr. Pamela Stinson, Dr. Rick Edgington, Dr. Ed Vineyard, Dr. Shannon Cunningham, Larry Dye, Marjilea Smithheisler, and Shannon Mair.

1. **Call to order.** Regent Brown called the meeting to order at 1:00 p.m. Notice of meeting had been given to the Secretary of State and agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Suzi Brown, Division Chair, Health, Physical Education and Recreation Program, and Elva Lara, NOC Student Alumna Representative.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, February 17, 2016, meeting were approved on motion of Regent Brownlee as seconded by Regent James. Voting aye were Regents Brownlee, Cowan, Dugger, James and Brown.

INFORMATION TO THE BOARD:

5. **Program Showcase.** Suzi Brown, HPER Division Chair, presented a program on the HPER Division and the new personal trainer degree option. Elva Lara shared her experience as an NOC non-traditional Spanish-speaking student and how she helps current students as an NOC employee in registration.
6. **Regents' Report.** Regent Brown shared she recently attended an event where the Shell Club Lambs, represented by Larry and Christy Shell, received the Regents Business Partnership Excellence Award (RBPEA) from the OSRHE in recognition of their partnership with Northern Oklahoma College (NOC). Regent Brown emphasized how public-private partnerships such as the Shell Family-NOC Sheep Program are vital to higher education especially during critical economic shortfalls. Regent James emphasized that NOC's cutting edge programs are important to our 10-year strategic plan.
7. **Administrators' Update.**
 - Dr. Edgington reviewed Summer and Fall 2016 Preliminary Enrollment Reports.
 - Ms. Simpson reported on state budget cuts.

8. **President's Update.** Maverick and Jets Cheer won 1st place in separate divisions at national competitions. Dr. Evans attended the OACC Legislative Reception in Oklahoma City. She emphasized the state budget issues will continue to impact higher education.
9. **Other Reports.**
 - a. **Personnel Changes.** One full-time staff member was hired and four employees resigned/terminated.
10. **The New Criteria for Accreditation.** Dr. Pam Stinson discussed HLC Criterion 2B – Integrity in how the institution represents itself to the public in regard to programs, costs, and accreditation.
11. **Strategic Plan Update Quarterly Report.** Dr. Pam Stinson reviewed the March 2016 quarterly update, including year 3 priorities met with new dorms opening in Enid and Tonkawa, as well as updates on advisory boards, grant applications, and the April 2016 scheduled employee satisfaction survey.


BOARD ACTION ITEMS:

12. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report dated February 29, 2016. On the motion of Regents Cowan as seconded by Regent Dugger, the Regents approved the Monthly Financial Report. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.
13. **Monthly Purchases.** Ms. Simpson presented March 2016 monthly purchases for approval. **Purchases of \$25,000.00 or more** were for Upgrade Data Closet Network Equipment – Threlkeld & Easterling – *IT Outlet, Inc.*, \$30,555.00; *Server Supply*, \$31,115.00; and *CDIW-G*, \$97,195.89; Funding Source: Capital Funds; Upgrade Network Service & Wireless Access to Easterling Rooms – *Shotrok*, \$42,908.57; Funding Source: Capital Funds (Sole Source); Upgrade Network Service & Wireless Access to Threlkeld Rooms – *Shotrok*, \$38,399.75; Funding Source: Capital Funds (Sole Source); Print Shop Equipment Lease – *B&C Business Products*, 3-Year Monthly \$5,089.61/Quarterly \$19,545.81; Funding Source: E&G and Auxiliary Funds. On the motion of Regent Dugger as seconded by Regent Cowan, the Regents approved the March 2016 Monthly Purchases Report. Voting aye on all items were Regents Brownlee, Cowan, Dugger, James, and Brown.
14. **Section 13 600-650 allocation request.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$235,000.00 for various projects: Computers & Networking-Tonkawa, \$45,000.00; Computer Software Fees & Licenses, \$10,000.00; Campus Site Development & Physical Plant-Tonkawa, \$10,000.00; Campus Site Development & Physical Plant-Enid, \$15,000.00; Purchase of Enid Campus, \$25,000; Residence Halls: Renovation, Furniture & Equipment-Tonkawa, \$120,000.00; Library Acquisitions, \$5,000.00; and Library Acquisitions-Enid, \$5,000.00. On the motion of Regent Brownlee as seconded by Regent Cowan, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.
15. **FY2017 Academic Service Fee Requests.** Ms. Simpson requested approval of the FY2017 Academic Service Fee Requests for Psychoeducational Evaluation Testing and UC Student Facility Usage. On the motion of Regent Cowan as seconded by Regent Dugger, the Regents approved both fee requests. Voting aye on all items were Regents Brownlee, Cowan, Dugger, James, and Brown.


16. **FY2016 Educational & General Budget Revision.** Ms. Simpson requested approval of the FY2016 Educational & General Budget Revision. On motion of Regent Brownlee as seconded by Regent Dugger, Regents approved the 2016 budget revision. Voting aye on all items were Regents Brownlee, Cowan, Dugger, James, and Brown.

ROUTINE AND OTHER:

1. **New Business.**
2. **Items for Next Agenda.**
3. **Announcement of next scheduled meeting:** The next regular scheduled meeting is Tuesday, April 26, 2016, 1:00 p.m. in Gantz Center, GU102, Enid Campus. Lunch will be served at 12:30 p.m. in GU102.
4. **Adjournment.** Motion made at 2:35 p.m. to adjourn by Regent Cowan as seconded by Regent Brownlee. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.



CHAIR



MEMBER



VICE CHAIR



MEMBER



SECRETARY