

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Thursday, March 25, 2010, Stillwater Campus

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**Present:** Chair Lynn Smith, Linda Brown, Jesse Mendez, Keith James, and Jeff Smith.

**Absent:** Mr. Larry Dye

**Staff present:** Dr. Roger Stacy, Judy Colwell, Dr. Rick Edgington, Bill Johnson, Mike Machia, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, and Sherry Reubell.

1. **Call to order.** Chair Lynn Smith called the meeting to order at 3:02 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. All five Regents were present.

2. **Introduction of visitors and guests.** Wade Watkins, Dean of Global Education

3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, a multi-campus learning community, provides high quality, accessible, and affordable educational opportunities and services to allow citizens to develop to the full extent of their abilities, to succeed in a competitive global environment, and to be effective lifelong learners.

4. **Vote to approve minutes.** The minutes of the Monday, February 22, 2010 meeting were approved on the motion of Regent Mendez as seconded by Regent Brown. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.

5. **Regents' report.** No Regents report was given.

6. **Recognition of exemplary program(s).** Mr. Wade Watkins, Dean of Global Education presented a brief PowerPoint presentation regarding the Study Abroad Program. Over the Spring Break 2010, Mr. Wade Watkins and Dr. Jeremy Cook took 2 faculty and 19 students from all three campuses, to China. Mr. Watkins stated that students need to be able to compete in a global environment. Mr. Watkins mentioned that he is hoping to sign a Memo of Understanding (MOU) with Shipboard Education.

7. **Executive staff reports**

A. Ms. Judy Colwell, Vice President for Academic Affairs, presented attachment #4. In addition to the attached report, Ms. Colwell announced that Ambika (Amy) Lohani Sharma an NOC student from Nepal, is the \$1,000.00 Coca Cola National Finalist Scholarship winner. Ms. Colwell mentioned that NOC Enid will host a Chautauqua Professional Development seminar this summer. Ms. Colwell advised that the Higher Learning Commission (HLC) Progress report is due March 30.

B. Dr. Edwin Vineyard, Vice President for the Enid Campus, presented attachment #6. Dr. Vineyard announced that the Lady Jets Basketball team made it to the National Finals Tournament in Salina, KS. Dr. Vineyard invited everyone to the tailgate party on Friday, April 2, which is one of the events celebrating the Enid Campus' 10-year anniversary.

C. Ms. Debbie Quirey, Associate Vice President of the Stillwater Campus, presented attachment #5. In addition to the attached report, Ms. Quirey announced that she is very proud to announce that Ambika (Amy) Sharma, an NOC student from Nepal, is the \$1,000.00 Coca Cola National Finalist Scholarship winner. Ms. Quirey stated that OSU is the first campus in the state to become a smoke free campus while the UCO campus will soon go smoke free.

D. Ms. Anita Simpson, Vice President for Financial Affairs, presented attachment #2. Ms. Simpson had no other information to add at this time. On a personal note, Ms. Simpson stated that she is proud to announce that her daughter, Weslee Simpson, has been awarded a State Regents Academic Scholarship to NOC.

E. Dr. Rick Edgington, Associate Vice President of Enrollment Management, presented attachment #9. In addition to the attached report, Dr. Edgington stated that the Federal Government now allows full Pell Awards for the summer semester. Previously, Pell could only be awarded for fall and spring semesters.

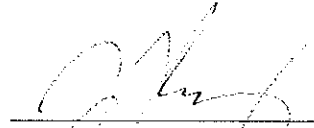
- F. Ms. Sheri Snyder, Vice President for Development and Community Relations, presented attachment #3. In addition to the attached report, Ms. Snyder thanked Regent Lynn Smith for attending the Foundation Board meeting. Ms. Snyder stated that the Gala tickets are going fast.
  - G. Mr. Mike Machia, Director of Information and Instructional Technology, presented attachment #7. Mr. Machia had no other additions to his report.
  - H. Mr. Larry Dye, Associate Vice President of Physical Operations, presented attachment #8. Mr. Dye was absent for this meeting.
8. **President's report.** Dr. Roger Stacy presented attachment #1. In addition to the attached report, Dr. Stacy announced that Ms. Audrey Schmitz has been awarded the Oklahoma Foundation for Excellence Educator of the Year Award. This is very, very, unique for a two-year school to win. We are very proud of her. Dr. Stacy stated that NOC has won the National Arbor Day award. Dr. Stacy mentioned that April 9 is the Redbud Jazz Festival under the direction of Mr. Eddy Dixon.
  9. **Other reports.** No other reports were given.
  10. **Budget Revision for FY2010.** On the motion of Regent James and seconded by Regent Brown, the Regents approved the Budget Revision for FY2010. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
  11. **Monthly Financial Report.** Ms. Simpson presented the February 2010 Monthly Financial Report for approval. On the motion of Regent Mendez and seconded by Regent Brown, the Regents approved the Monthly Financial Report for February 2010. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith. Regent L. Smith asked Ms. Simpson for quarterly variances from page 8, the E&G budget.
  12. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. Purchases of \$5,000.00 or more were for Table Skirting-Renfro & Gantz Centers, *Southwest Business Products*, \$5,575.50; 2-Rooftop Units-Earl Butts Dorm, *Midwest Refrigeration*, \$9,900.00; Protective Window Covering-Marshall Building, *James Mcgee Master Craftsman*, \$9,900.00. Purchases of \$10,000.00 or more were for Zollars, Marshall, Everest Building Renovations, *Diversified Construction of Oklahoma*, \$183,096.00; Sheet Glass Windows-Marshall Building, *Reinarts Stained Glass Studios*, \$69,462.46; 5-Used Spotlights-Kinzer Performing Arts Center, *Gemini Stage Lighting*, \$12,500.00, sole source; Roof Replacement-A.D. Buck Museum, *Alva Roofing*, \$19,779.80, state contract. On the motion of Regent James as seconded by Regent Brown, the Regents approved to accept bids over \$10,000.00 on items 1, 2, 3. Item 4 over \$10,000.00 was exempt. Regents need a written report on A.D. Buck roof, roof options, and a survey of visits. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
  13. **Section 13 600-650 allocation request for various projects.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$110,000.00 for various projects: Instruction: Furniture & Equipment, *Apple PC-D. Heilmann, Fine Arts*, \$3,630, *5-High Ed Spotlights, KPAC*, \$12,500.00, *Recording Equipment-KPAC*, \$2,090.00, *desk, Dineo Heilmann*, \$2,544.00, \$20,000.00; Repair of Educational Facilities, *Softball Field Dirt*, \$3,500.00, *Softball Field Tarp Cover*, \$3,084, \$7,500.00; Repair of Educational Facilities-Enid, *Baseball Field Retaining Wall*, \$4,500.00, *Bleacher Removal-Mabee Center*, \$3,800, \$10,000.00; Replace Carpet & Tile, *KPAC Hallways*, \$7,026.00; Dorm: Furniture & Equipment-Enid, *E. Butts, 2 rooftop units*, \$9,900.00; Campus Dining Facilities, *Compressor*, \$5,000.00; Renovation of Enid Campus, *Network Equipment-Zollars*, \$2,857.00, *CAT6 Network Cable-2<sup>nd</sup> & 3<sup>rd</sup> floor-Zollars*, \$4,380, *Sony CD changer*, \$117.00, *Equipment- Wireless Access-Zollars*, \$1,901.00, *Fiber Cable-Zollars*, \$1,434.00, *Marshall-Protective Window Covering, Additional windows*, \$9,900.00; Roof Replacement, *museum*, \$19,779.80, *Harold Hall*, \$3,975.31. On the motion of Regent Brown as seconded by Regent Mendez, the Regents approved the Section 13 600-650 allocations, with the exception of the roof replacement on A.D. Buck Museum, less \$20,000.00. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
  14. **Executive Session.** Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, 307(B)(3), for discussion of purchase of real property. On the motion of Regent Brown as seconded by Regent Mendez, the Regents voted at 4:50 p.m. to go into executive session. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
  15. **Executive Session.** Discussion of purchase of real property.
  16. **Vote to return to open session.** On the motion of Regent Brown as seconded by Regent Mendez, the Regents voted to return to open session. Voting aye at 5:45 p.m. were Regents Brown, James, Mendez, J. Smith and L. Smith.

17. **Discussion and possible action on purchase of real property.** On the motion of Regent Brown, "I would make a motion that we not enter into any purchase agreement for real property at this time, that we appoint a committee of Dr. Roger Stacy, President, Anita Simpson, Financial Officer and the Budget Committee, which consists of Regents Lynn Smith and Dr. Jesse Mendez, to pursue a possibility of a lease agreement rather than a purchase of real property at this time." Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
18. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda".
19. **Items for Next Agenda.** Recognize Coach Scott Morris, Lady Jets Basketball Coach, and the Lady Jets Basketball team; Meet the Enid PLC students (8) and the sponsors, Dr. DeLisa Ging, and Mrs. Andrea Appleman.
20. **Announcement of next scheduled meeting:** Thursday, April 15, 2010, 3:00 p.m., Enid Campus.
21. **Adjournment.** On the motion of Regent Brown as seconded by Regent J. Smith, the Regents voted to adjourn. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith. Chair L. Smith announced the meeting adjourned at 6:00 p.m.

  
CHAIR

  
SECRETARY

  
MEMBER

  
VICE-CHAIR

  
MEMBER