

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Monday, March 31, 2014, Tonkawa Campus

Regents Present: Chair, Lynn Smith, Linda Brown, Jeffrey Cowan, and Keith James.

Staff present: Dr. Cheryl Evans, Larry Dye, Dr. Rick Edgington, Jeremy Hise, Bradley Jennings, Jason Johnson, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Pam Stinson, Dr. Ed Vineyard, Bill Johnson, and Sherry Reubell.

1. **Call to order.** Regent Smith called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Scott Morris, coach of the Lady Jets Basketball team, Enid.
3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Tuesday, February 25, 2014 meeting were approved on the motion of Regent Cowan as seconded by Regent Brown. Voting aye were Regents Brown, Cowan, James, and Smith.

INFORMATION TO THE BOARD:

5. **Regents Report.**
 - Regent Cowan commended Bob Burke for the excellent job he did at the spring Renfro Lectureship. Regent Cowan thanked everyone involved for a quality program once again.
 - Dr. Evans mentioned that Bob Burke donated a substantial contribution to the NOC Foundation as well as giving 40% of the book sales to the Foundation.
 - Regent Smith stated that he, along with Dr. Evans and Ms. Snyder attended the Governor's Summit on America Works which was a very good workshop.
6. **Administrative Updates.**
 - Regent Cowan and Ms. Simpson discussed the ATM card portion of her Administrative Report.
 - Ms. Simpson announced that beginning in the spring and fall semesters 2015, Pell Grants will increase \$500.00.
 - Regent Brown commended Ms. Snyder for the excellent choices for the Distinguished Alumni.
 - Ms. Snyder announced that on May 13, there will be an Oklahoma Masonic Celebration cornerstone added to Wilkin Hall.
 - Mr. Dye invited the Regents to walk around Wilkin and Harold Halls to see the renovations that have been completed.
7. **President's Update.**
 - Dr. Evans shared that she has discussed NOC's budget with Representative Hickman. She advised she discusses the budget with the Legislators whenever possible.

8. **Other reports.**

- Resignations/Terminations/New Hires. Ms. Simpson advised that five full-time staff have been hired for Tonkawa Campus.

9. **The New Criteria for Accreditation.** Dr. Pam Stinson, Higher Learning Commission (HLC) liaison for NOC, reported on updates and the Quality Initiative Institutional Proposal. Dr. Stinson stated that the results of the Student Satisfaction Survey, complete with comments, conducted from the IR Office in February, are now available online and the link has been sent to all employees. Supervisors have reviewed redacted comments and will address any areas of concern.

In a recent HLC visit, a partner institution was asked to declassify two campuses as locations, not campuses because of limited hiring and budgetary authority. Barbara Johnson, Northern's HLC Liaison responded to our question about campuses that based on the staffing, program offerings, and some areas of the budget being broken out by campus, she would consider Enid and Stillwater campuses at this time.

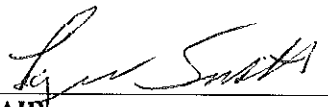
Financial and non-financial indicator reports that have before been completed annually in April have been moved to September to align with IPEDS reporting dates. A one-time catchup (enrollment numbers and programs offered only) was completed for an April 4 deadline so that Commission dues could be determined.

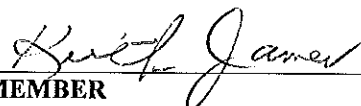
10. **Strategic Plan Update.** Dr. Stinson discussed the Strategic Plan Updates with particular attention being given to the March 2014 updates.
11. **Housing Committee Update.** Mr. Johnson stated that once again FSB will be on campus Wednesday, April 9th. FSB was present for the interviews for the construction manager for the Tonkawa and Enid Campuses. Criteria for Construction Manager was discussed. Each campus will have a construction manager.

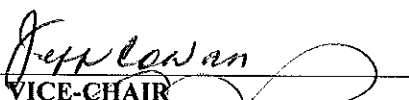
BOARD ACTION ITEMS:

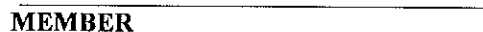
12. **Construction Manager Contract.** The housing committee selected Nabholz Construction Services, Tulsa, as the construction manager. Nabholz will be the in-house cost estimators, run bids in segments and will be looking for quality for a long time. On the motion of Regent Brown as seconded by Regent James, the Regents gave approval to NOC to enter into negotiations with Nabholz Construction Services and should this not be successful, then enter into negotiations with Henson Construction, second highest scoring firm. Voting aye were Regents Brown, Cowan, James, and Smith.
13. **Program Option Deletion.** Dr. Colwell requested approval to delete the Theatre Option of the Associate in Arts in Communications degree program. On the motion of Regent James as seconded by Regent Brown, the Regents approved the deletion of the Theatre Option of the Associate in Arts in Communications degree program. Voting aye were Regents Brown, Cowan, James, and Smith.
14. **Board Officer Election.** On the motion of Regent Cowan as seconded by Regent James, Regent Brown was elected secretary to fill vacancy of secretary on the NOC Board of Regents. Voting aye were Regents Brown, Cowan, James, and Smith.

15. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for February 2014. On the motion of Regent James as seconded by Regent Brown, the Regents approved the Monthly Financial Report. Voting aye were Regents Brown, Cowan, James, and Smith.
16. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. **Purchases of \$25,000.00 or more** were for Crowder Science Interior Renovation-Offices & Labs, *RC Construction*, \$37,040.47, Funding source: Auxiliary funds; Central Hall Exterior Rehabilitation, *Mid-Continental Restoration Company Inc.*, \$44,034.00, Funding source: Capital funds; Dishwasher-Catering Kitchen Gantz Student Center, \$40,000.00, approximate, Funding source: Capital funds; HVAC-Mabee Center, *Dense Mechanical Contractors, Inc.*, \$340,000.00, Funding source: Capital funds; 2 Used Passenger Buses, \$600,000.00, approximate, Funding source: Capital funds; 20 Microsoft Surface Pro2 Tablets, *CDW-G*, \$27,533.60, Oklahoma Board of Regents Contract, Funding source: Capital funds. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the Monthly Purchases. Voting aye were Regents Brown, Cowan, James, and Smith.
17. **Section 13/New College Fund 600 & 650 Allocation Requests.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$700,000.00 for various projects: Instruction Furniture & Equipment, \$15,000.00; Instruction Furniture & Equipment-Enid, \$15,000.00; Computers & Networking, \$40,000.00; Computer Software Fees & Licenses, \$10,000.00; Repair of Educational Facilities-Enid, \$10,000.00; Residence Halls: Furniture, Equipment & Renovation, \$10,000.00; Purchase of Vehicles, \$300,000.00; Purchase of Vehicles-Enid, \$300,000.00. On the motion of Regent Cowan as seconded by Regent James, the Regents approved the request for \$700,000.00. Voting aye were Regents Brown, Cowan, James, and Smith.
18. **New Business.** The NOC Board of Regents presented a Resolution to former Regent Rex Horning in recognition of his distinguished and dedicated service to the NOC Board of Regents from 2012-2014. The NOC Board of Regents recognized Scott Morris, Coach of the NOC Enid Jets Women's Basketball Team for winning the Region II Conference Tournament and for representing the college at the national tournament through the second round in Salina, Kansas. Coach Morris was also named Region B Coach of the Year by the NJCAA. Morris and team members were presented NOC certificates at the luncheon prior to the board meeting.
19. **Items for next agenda.**
20. **Announcement of next scheduled meeting:** The next scheduled meeting is Tuesday, April 22, 2014, 1:00 p.m., Stillwater Campus. Lunch will be served at 12:00 p.m. in the Atrium room. Invited guests will be the NOC/OSU Ambassadors, as well as Bill, Pat, and Dineo Heilmann, in honor of the Roustabouts 50th Anniversary.
21. **Adjournment.** Motion made at 2:05 p.m. to adjourn by Regent Brown as seconded by Regent Cowan. Voting aye were Regents Brown, Cowan, James, and Smith.


CHAIR


MEMBER


VICE-CHAIR


MEMBER


SECRETARY