

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

## Minutes

Thursday, April 15, 2010, Enid Campus

---

**Present:** Chair Lynn Smith, Linda Brown, Jesse Mendez, Keith James, and Jeff Smith.

**Absent:**

**Staff present:** Dr. Roger Stacy, Judy Colwell, Larry Dye, Dr. Rick Edgington, Bill Johnson, Mike Machia, Debbie Quirey, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, and Sherry Reubell.

1. **Call to order.** Chair Lynn Smith called the meeting to order at 1:15 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted. All five Regents were present.

2. **Introduction of visitors and guests.** Steve Glazier, Mark Bays, and Fritz Osell, Professor of Astronomy.

3. **Reciting of the Northern Oklahoma College Mission Statement.**

Northern Oklahoma College, a multi-campus learning community, provides high quality, accessible, and affordable educational opportunities and services to allow citizens to develop to the full extent of their abilities, to succeed in a competitive global environment, and to be effective lifelong learners.

4. **Vote to approve minutes.** The minutes of the Thursday, March 25, 2010 meeting were approved on the motion of Regent Mendez as seconded by Regent Brown. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.

5. **Regents' report.** Regent Lynn Smith advised that he, Kim Webb, Dr. Roger Stacy, Judy Colwell, and Regent Mendez visited with Mr. Jerry Moeller at the Stillwater Medical Center. Regent Lynn Smith suggested that as Regents, perhaps the Regional Board of Regents could visit each other's board meetings from time to time.

6. **Recognition of exemplary program(s).** Mr. Fritz Osell, Professor, Astronomy, presented a brief presentation on the Planetarium in Enid. Mr. Osell stated that visits to the Planetarium are free and the Planetarium is doing very well. They have had 961 visitors to the Planetarium and 4,560 Observatory visitors to date. Mr. Osell advised that schools, Cub Scouts, reunion groups, etc. visit the Planetarium frequently. Another item of interest to him personally is that he has been invited to attend the International Planetarium meeting in Alexandria, Egypt. Mr. Osell stated that the Planetarium is open Wednesday and Thursday evenings and he invited the Regents and the Leadership Team to visit the Planetarium and the Observatory. Mr. Osell mentioned that Mr. Bob Killam is the Director of the Planetarium. Mr. Osell advised that the projector is old and is in need of upgrading. Mr. Osell advised that Bob Killam is in contact with a professional who can build a new projector for \$30,000.00 - \$40,000.00.

7. **Executive staff reports**

A. Ms. Judy Colwell, Vice President for Academic Affairs, presented attachment #4. In addition to the attached report, Ms. Colwell announced that she has received a report from the Higher Learning Commission stating that NOC's progress report has been received and no further report is due until 2017-2018. Ms. Colwell stated that the Higher Learning Commission provided updates regarding accreditation standards, which could mean that we would need to change the report for the University Center at Ponca City.

B. Dr. Edwin Vineyard, Vice President for the Enid Campus, presented attachment #6. Dr. Vineyard had nothing more to add to his report.

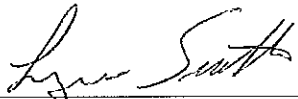
C. Ms. Debbie Quirey, Associate Vice President of the Stillwater Campus, presented attachment #5. In addition to the attached report, Ms. Quirey handed out and discussed NOC/OSU Gateway statistics.


D. Ms. Anita Simpson, Vice President for Financial Affairs, presented attachment #2. Ms. Simpson advised that the State Regents Office is asking for a time line of the Master Lease Property.

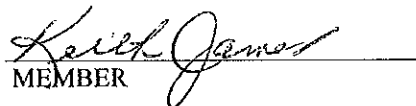
E. Dr. Rick Edgington, Associate Vice President of Enrollment Management, presented attachment #9. In addition to the attached report, Dr. Edgington handed out and discussed Summer 2010 Preliminary Enrollment Report.

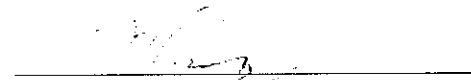
- 2
- F. Ms. Sheri Snyder, Vice President for Development and Community Relations, presented attachment #3. In addition to the attached report, Ms. Snyder handed out information regarding NOC's reception for the graduates.
- G. Mr. Mike Machia, Director of Information and Instructional Technology, presented attachment #7. Mr. Machia had no other additions to his report.
- H. Mr. Larry Dye, Associate Vice President of Physical Operations, presented attachment #8. In addition to the attached report, Mr. Dye discussed the very seriously damaged roof on the A. D. Buck Museum. Mr. Dye advised that the roof is past its normal wear and is in need of attention. Mr. Dye advised he got a letter from the State Fire Marshall and future changes could affect our building projects.
8. **President's report.** Dr. Roger Stacy presented attachment #1. In addition to the attached report, Dr. Stacy announced that he has been approached by area homeowners regarding the smell caused by NOC's Sheep Center. He advised the home owners are asking for some level of concession or some level of resolve. He stated that NOC wants to do the right thing by the homeowners. NOC currently has 120 head of sheep. Dr. Stacy announced that NOC has been invited to participate in the National Science Foundation.
9. **Other reports.** No other reports were given.
10. **Program Modification.** On the motion of Regent Mendez and seconded by Regent Brown, the Regents approved the program modification to add International Studies option to the Associate of Science in Arts and Sciences Degree program. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
11. **Review and Ratify Fountain Square Lease.** On the motion of Regent Brown and seconded by Regent James, the Regents requested that NOC ratify the lease with the understanding that the two year option is the option of NOC and not the lessee and all contracts entered into should come through the Board of Regents. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
12. **Personnel.** On the motion of Regent Mendez and seconded by Regent J. Smith, the Regents approved the re-employment of full-time faculty personnel for the academic year 2010-2011. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
13. **Cafeteria Contract.** On the motion of Regent Brown and seconded by Regent J. Smith, the Regents approved the Cafeteria Contract. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
14. **Room and Board Rates.** On the motion of Regent James and seconded by Regent Brown, the Regents approved the Room and Board rates for summer 2010 and FY2011. Voting aye were Regents Brown, James, Mendez, J. Smith and L. Smith.
15. **Alcoholic Beverages Guidelines and Requests.** On the motion of Regent James and seconded by Regent J. Smith, the Regents present tabled the request until more information is obtained. The Regents asked NOC Administration to put together a policy. Regent Mendez had to leave at 3:30 p.m. to teach a class and he was not present to vote. Voting aye were Regents Brown, James, J. Smith and L. Smith.
16. **Monthly Financial Report.** Ms. Simpson presented the March 2010 Monthly Financial Report for approval. On the motion of Regent James and seconded by Regent Brown, the Regents approved the Monthly Financial Report for March 2010. Voting aye were Regents Brown, James, J. Smith and L. Smith.
17. **Monthly Purchases.** Ms. Simpson presented the monthly purchases for approval. Purchases of \$5,000.00 or more were for Used Exterior Pedestal Clock-Enid, *Fancy Street Clock & Light Co.*, \$5,919.62, sole source; Projector Lamps-ITV Classrooms, *AV Presentations Inc.*, \$9,240.00; Hallway Carpeting-Kinzer performing Arts Center, *Jack Harris Furniture*, \$6,166.00; Digital Signage System-Tonkawa & Enid, *Pro Presenters LLC*, \$9,927.25. Purchases of \$10,000.00 or more were for Compass Testing Units, *ACT*, \$21,300.00, sole source; Roof Replacement-A.D. Buck Museum, *Alva Roofing*, \$19,779.80, state contract; Renovation of Fountain Square-Nursing Program Space, \$250,000.00, approx; Renovation of Earl Butts Residence Hall, Restroom Renovation & Shower Replacement-North Wings (total plumbing, water, sewer, heat & air), \$210,000.00, approx. On the motion of Regent Brown as seconded by Regent J. Smith, the Regents approved the monthly purchases. Voting aye were Regents Brown, James, J. Smith and L. Smith.

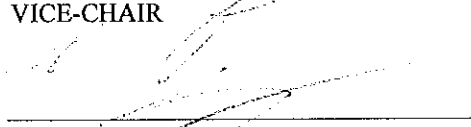
18. Section 13 600-650 allocation request for various projects. Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$185,000.00 for various projects: Instruction: Furniture & Equipment, \$10,000.00, *Projector Lamps 1/3*, \$3,080, *Projector-Walcher Art*, \$3,797, *Surge Protectors Classroom Projector*, \$440, *5 chairs, Fine Arts*, \$880; Instruction: Furniture & Equipment-Enid, \$5,000.00, *Projector Lamps 1/3*, \$3,080; Instruction: Furniture & Equipment-Stillwater, \$5,000.00, *Mini Computer, T. Davis*, \$533, *Projector Lamps 1/3*, \$3,080; Replace Carpet & Tile, \$7,500.00, *KPAC Classroom Hallways*, \$6,166; Computers & Networking, \$10,000.00, *Digital Signage 1/2*, \$7,534.90, *Spam Filter*, \$2,850; Computers and Networking-Enid, \$10,000.00, *Digital Signage 1/2*, \$7,534.90; Campus Dining Facilities-Enid, \$7,500.00, *Catering Kitchen Equip*; Roof Replacement, \$20,000.00, *Museum*, \$19,779.80; Dorm: Furniture & Equipment-Enid, *E. Butts North Wing Restrooms*, \$110,000.00. On the motion of Regent James as seconded by Regent Brown, the Regents approved the Section 13 600-650 allocations. Voting aye were Regents Brown, James, J. Smith and L. Smith.
19. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda". Regent L. Smith requested Regent Brown if she and Regent Mendez could check with OSU regarding the evaluation process of their present and report this information at the May Regents meeting. Regent L. Smith advised that a review of the President will be done at the June meeting.
20. Items for Next Agenda.
21. Announcement of next scheduled meeting: Thursday, May 20, 2010, 3:00 p.m., Tonkawa Campus.
22. Adjournment. On the motion of Regent Brown as seconded by Regent J. Smith, the Regents voted to adjourn. Voting aye were Regents Brown, James, J. Smith and L. Smith. Chair L. Smith announced the meeting adjourned at 4:15 p.m.

  
\_\_\_\_\_  
CHAIR

  
\_\_\_\_\_  
SECRETARY

  
\_\_\_\_\_  
MEMBER

  
\_\_\_\_\_  
VICE-CHAIR

  
\_\_\_\_\_  
MEMBER