

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Tuesday, April 18, 2017, NOC Enid

Regents Present: Chair Jeffrey Cowan, Linda Brown, Stan Brownlee, Dale DeWitt, and Chad Dillingham.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Shannon Cunningham, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, Bill Johnson, and Shannon Mair.

1. **Call to order.** Chair Jeffrey Cowan called the meeting to order at 8:30 a.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.**
Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Wednesday, March 22, 2017, meeting were approved on the motion of Regent Dillingham as seconded by Regent Brownlee. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.

INFORMATION TO THE BOARD

5. **Regents' Comments.**
 - Regent Dale DeWitt congratulated the Enid Jets Cheer team for winning the United Spirit Association National Champions for the 2 Year College Large Co-Ed Show Cheer.
6. **Administrators' Updates.**
 - Dr. Rick Edgington reviewed Preliminary Enrollment Reports for Summer and Fall 2017 noting enrollment numbers are down from a year ago (13 percent for summer and 24 percent for fall). This week academic advisors will receive a listing of students who have not yet enrolled or have not applied for graduation, and a slight shift in enrollment is expected. The report includes students with financial holds, and this is due to the Pell grant not reaching as far as it did in the past. Regent Dillingham asked if there is concern about NOC numbers being lower than previous years. Dr. Edgington anticipates lower enrollment due to Oklahoma's high school graduating classes are smaller than previous years, especially in western and more central parts of the state.
 - Ms. Anita Simpson answered questions about NOC employees with Oklahoma tax obligations. All non-compliant NOC employees have been notified in writing of their non-compliant tax status, necessary steps to become compliant, and resulting consequences of failure to meet compliance requirements. According to Oklahoma statutes, non-compliant state agency employees are subject to termination if they have been notified of three or more occurrences of non-compliance.
 - Regent Jeff Cowan inquired about the new Distance Learning Specialist position. Dr. Stinson explained this new position is funded entirely by the NASNTI grant. The position will be responsible for adding additional online services including an online readiness quiz to let students know if they are a candidate for online courses. Regent Cowan asked if there is still a

push from the OSRHE for online courses. Dr. Stinson stated there is still a push for online course, and it often provides students with greater access and compatibility of equipment.

- Regent Brown inquired about the 7 fulltime and 15 part-time positions that have been posted, and Dr. Evans explained some positions are replacement of core faculty needed for next fall. Ms. Simpson explained it is often more cost effective to hire an electrician, etc., to be on staff than to hire an outside contractor to perform the work.
- Ms. Simpson and Mr. Larry Dye answered questions about the NOC Energy Report which includes a comparative analysis of current and prior year energy costs by campus. Considerable savings have been recognized in Tonkawa as well as some savings in Enid.

7. **President's Update.**

- It is a very busy time of year with recognition of student accomplishments, the upcoming Renfro Lectureship, as well as end-of-year activities including commencement. These events and activities involve the work of many people and departments. Dr. Evans expressed appreciation for the efforts of our employees.
- Dr. Evans and Ms. Snyder will attend Oklahoma Promise Day at the State Capitol. Legislators question this valuable program each year, and we will continue to advocate for funding.
- Oklahoma higher education submitted potential budget cuts of 10, 15, and 20 percent requested by the legislature. Budget decisions will not be known until session concludes end of May.

8. **Other Reports.**

- a. ***Personnel Changes.*** Ms. Anita Simpson reported one termination since the March meeting. Regents Dillingham and Cowan suggested trying Indeed.com or a similar site to attract more applicants with desired qualifications.
- b. ***Stillwater Update.*** Dr. Evans reported equipment is on the Stillwater construction site, and another bid package will go out for electrical.

9. **The New Criteria for Accreditation.** Dr. Pamela Stinson explained HLC reviews financial and non-financial indicators to evaluate and determine the health of an institution. Non-financial indicators such as enrollment changes, degrees awarded, and student loan default rates are included in the review. Dr. Stinson explained NOC is held accountable for their student loan default rates. Indicator ranges include: ABOVE THE ZONE - no further review required; IN THE ZONE - review if flagged for two or more consecutive years, and BELOW THE ZONE - flagged for additional review. Northern's scores are 'above the zone,' requiring no further review.

BOARD ACTION

10. **Board of Regents Meeting Date Change.** The board was asked to consider changing the December 13, 2017 meeting date in Tonkawa to December 14, 2017. On the motion of Regent Dillingham as seconded by Regent DeWitt, Regents approved the December 14, 2017 meeting date. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.

11. **Northern Management Services Contract.** Ms. Simpson asked the board to consider approval of the Northern Management Services Contract and the addition of a 200 meal block plan per semester to options associated with residence hall living. On the motion of Regent DeWitt as seconded by Regent Brown, Regents voted to approve the contract and the addition of the 200 meal block plan as presented. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.

12. **Room and Board Rates.** Ms. Simpson reviewed FY2017-2018 proposed residence hall rates for Tonkawa and Enid. The board expressed concern about increasing new dorm rates while new dorm occupancy numbers are lower than expected. Various options were discussed to push for both utilization of resources and greater occupancy. Further discussion about occupancy consolidation will occur during the May or June board meeting. On the motion of Regent Brownlee as seconded


by Regent Dillingham, Regents voted to approve original increases on older dorms, forego increased rates for new dorms, and approve all meal plans as presented. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.

13. **Monthly Financial Report.** Ms. Simpson presented for approval monthly financial reports dated March 31, 2017. On the motion of Regent Dillingham as seconded by Regent Brownlee, Regents voted to approve March monthly financial reports. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
14. **Monthly Purchases.** Ms. Simpson reported April 2017 purchases for approval. **Purchases of \$25,000 or more** were for (#I.) Memorial Student Union Furniture – Lounge Furniture, Booths, Tables, Chairs, etc. – *Estimate* \$150,000.00; Funding Source: Capital Funds. On the motion of Regent Brownlee as seconded by Regent DeWitt, Regents voted to approve April 2017 purchase report. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
15. **Monthly Allocation Requests.** Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation request for the following project: Purchase of Enid Campus – \$20,000.00 and Classroom Building - Stillwater - \$600,000.00. On the motion of Regent Brownlee as seconded by Regent DeWitt, Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
16. **Transfer of Funds from 700 Fund to 295 Fund.** Ms. Simpson presented the Transfer of Funds from 700 Fund to 295 Fund for approval. On the motion of Regent Brownlee as seconded by Regent DeWitt, the Regents approved the transfer of funds from 700 Fund to 295 Fund in the amount of \$700,000.00 for the completion of the Stillwater building. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.

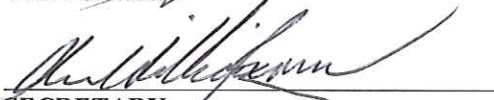
ROUTINE AND OTHER

17. **Items for next agenda.**
 - 2017-2018 Housing discussion
 - May Executive Session for consideration of reemployment of President
18. **Announcement of next scheduled meeting:**
Wednesday, May 17, 2017, 1220 East Grand Avenue, Tonkawa Campus.
11:00 a.m. – Glass Room Dedication Ceremony in the Memorial Student Union.
Lunch will be served immediately following the dedication ceremony.

12:30 p.m. – NOC Board of Regents Meeting will be held in the President's Large Conference Room 106B, Vineyard Library Administration Building.
19. **Adjournment.** Motion made at 10:13 a.m. to adjourn by Regent Dillingham as seconded by Regent Brown. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.


CHAIR


VICE CHAIR


SECRETARY


MEMBER


MEMBER