

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Thursday, April 30, 2009, Tonkawa Campus

Present: Chair Keith James, Linda Brown, Richard Detten, Lynn Smith, and Jesse Mendez

Absent:

Staff present: Dr. Roger Stacy, Judy Colwell, Mick Weiberg, Anita Simpson, Sheri Snyder, Debbie Quirey, Larry Dye, Dr. Rick Edgington, Bill Johnson, Mike Machia, Dr. Ed Vineyard, and Sherry Reubell

Chair Keith James called the meeting to order at 3:02 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.

1. **Reciting of the Northern Oklahoma College Mission Statement.**
2. **Vote to approve minutes.** The minutes of the Wednesday, February 25, 2009 meeting were approved on the motion of Regent Detten as seconded by Regent Brown. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.
3. **Miscellaneous Reports.**
 - A. **Regents' report.** Regent Brown reported the "Gala" was really, really well done. Regent Brown stated that the University Center is still looking for a place to move in spring 2010. They are working on funding for the building also. Regent Detten commented he didn't know how but the "Gala" was getting better and better. Regent Detten has won the Oklahoma Cooperative Achievement Lifetime Award. Regent James announced he had attended the bedlam baseball game and it was "bedlam" as well as girls softball game that was here. We have a lot of good students that are also student athletes. Regent Lynn Smith reported he attended the Honors Banquet in Enid and he was very impressed. The students dress up and look really nice. Rod Stallings was the speaker. Regent James thanked everyone for the work on the Investiture and he appreciated the professionalism. NOC should be commended for having the Chancellor on our campus twice.
 - B. **Recognition of Exemplary Program(s).**

Ms. Judy Colwell, Vice President for Academic Affairs, introduced Brad Matson, as the recipient of the 2009 DaVinci Fellows Award, an award presented by the DaVinci Institute honoring creative thinking in higher education. Brad, Director and Professor of the Digital Media Institute here at Northern, received the award based on his partnership with Game=Life, a video game production company founded by a Northern DMI graduate, Adam Grantham. Through this partnership, the students in Mr. Matson's classes were able to assist in the development of a video game that represents how diabetes affects our bodies and what is required for diabetics to play the game of life Brad received a medal and \$1000 in recognition for his creative approach to video design and to giving student practical work experience during their educational program. Brad's 10 year old son, Griffin, as well as Adam, have diabetes. Brad provided the Board with a short presentation describing the project for which he received the award.
 - C. **Executive staff reports.**
 1. Ms. Colwell continued her staff report, recognizing Audrey Schmitz, Fine Arts Professor, as the recipient of the G.I.F.T. (Great Ideas For Teaching) award for her presentation on "The American Flag in Art—Developing Visual Literacy" at the recent OACC Conference in Oklahoma City. She also recognized Dr. Kurt Campbell, Division Chair for Agricultural Sciences, for his recent award of the Honorary State Farmer Degree for his outstanding service to FFA and Agriculture Education. Additional updates to the board included: (1) NOC hosted its annual Interscholastic Contest in April with 673 students and 24 schools represented. (2) The quarterly OPIE (Oklahoma Partnership for Industry & Education) was held February 27 in Tonkawa with 25 industry and education representatives attending. The next OPIE meeting will be hosted by Chesapeake and is tentatively scheduled for May 20th from 2 p.m.-4:00 p.m. (3) Commencement, scheduled for May 2, 2009 begins

at 9:30 am in Tonkawa and 3:00 pm in Enid. Dr. Judith James is speaking for the Tonkawa Campus and Mr. Lew Ward in Enid. We have as of yesterday 625 students completing degrees for fall, spring, or summer. 391 of these students are Tonkawa/Stillwater students and 232 are Enid students. (37 of the 391 were students who have taken courses in Stillwater). 18 graduates will be receiving double degrees—15 from the Tonkawa campus and 3 from the Enid campus. This means that we will be conferring a total of 643 degrees—407 Tonkawa and 236 Enid. Of these graduates there were 9 students completing with a 4.0 GPA from the Tonkawa campus and 10 students from Enid completing with a 4.0.

2. Dr. Ed Vineyard, Vice President for the Enid Campus, announced that Tri-State is going well. He advised that 185 are in the Bridge program with NWOSU. Dr. Vineyard advised that the Planetarium is almost finished and 100 plus visitors have been through the Planetarium. Chairs for the Planetarium are progressing through the purchasing process. Enid Campus is busy with the Spring Fling, Band Concert, and Scholars Banquet. Dr. Vineyard mentioned that the Enid Campus has electronic job postings. Dr. Vineyard said that there will be major renovations going on this summer. Dr. Vineyard also mentioned that bedlam baseball will be going to the Regional Tournament.
3. Ms. Debbie Quirey, Associate Vice President of Stillwater Campus, advised that enrollment for fall is underway. Ms. Quirey noted that 13 students were inducted into Phi Theta Kappa. She also mentioned that they had a meeting the middle of April to review the MOU between NOC regarding ownership of the North Classroom at OSU. NOC will not be able to use the building for about 6 weeks during the summer while fritted glass is being put in to help with the solar rays on the west side. After 5 years, OSU conducted an academic student satisfaction survey asking about 452 students that are still here how NOC prepared them for entering OSU and how they are doing now that they are at OSU. Fifty-three percent of the surveys were returned with ninety-four percent were tremendously satisfied with NOC. Seventy percent responded that NOC did not adequately prepare them for the difficulty at OSU. Our students continue to graduate at a higher rate than entering freshmen at OSU. Ms. Quirey advised that OSU has an Emergency Operation Team, of which she is a member. This team was activated and they are monitoring and preparing should the flu come to OSU making sure adequate medication, masks, etc. would be available. In the last two weeks, Ms. Quirey spent an hour with each of her fulltime faculty.
4. Mr. Mick Weiberg, Vice President for Student Services, reported that 8 days are left for the residence halls. Both campuses are monitoring the swine flu problems. Suzy Mayo and Steve Glazier are in our Career Services, which is out of our Counseling Services, helping students decide on a career for better jobs. Mr. Weiberg announced that our girls' softball team will play, at noon, on Friday, at the Softball Hall of Fame, in Oklahoma City.
5. Ms. Anita Simpson, Vice President for Financial Affairs, stated that the quarterly committee meeting to discuss accessibility issues was held on the Enid Campus on April 28, 2009. Ms. Simpson announced that Requests for Proposals for employee benefits on behalf of a consortium of 14 colleges and universities have been distributed. Ms. Simpson stated that the Northern Oklahoma College Employee Service Awards would be presented on May 8, 2009 in order to recognize their service and dedication. In addition, she presented a summarized report of expenditures and encumbrances for the Planetarium Construction, President's House Renovations and Presidential Investiture as of April 29, 2009.
6. Dr. Rick Edgington, Associate Vice President of Enrollment Management and Registrar, reported that 601 students have enrolled for summer and fall 2009. He advised that Fridays during the months of April and May will allow students and parents to come enroll and visit with Financial Aid, etc. This procedure is going really well. Dr. Edgington announced that we have a higher number of fulltime first time students.
7. Ms. Sheri Snyder, Vice President for Development and Community Relations, announced that she put an Investiture booklet in each Regents meeting book and she gave each Regent a medallion memento. Ms. Snyder also shared Investiture pictures highlighting the event. Ms. Snyder mentioned that it was an honor and privilege to have been a quad-chair on the Investiture committee. Ms. Snyder announced that the 14th Annual Gala concert on Sunday, April 26 was a successful event. Ms. Snyder mentioned that the Alumni Banquet is next Thursday, May 7 and the Alumni Association now has 463

members. Since its inception in 2002, twenty Alumni have been inducted into the Hall of Fame. Ms. Snyder said the 2009 Northern graduates will be given an opportunity to become a member of the Alumni Association as well.

8. Mr. Mike Machia, Director of Information and Instructional Technology, advised that many projects are going on and the buildings are being wired and our campus will soon be wireless. Mr. Machia stated that NOC has 27 servers, 860 desk top computers, 200 lap top computers and 18 smart boards.
9. Mr. Larry Dye, Associate Vice President of Physical Operations, reported that the Physical Plant has been busy with the Investiture, Gala, and graduation is Saturday. Mr. Dye advised that the actual bridge project in Enid is now complete. Mr. Dye further mentioned that they are busy getting Nursing ready to move into the Marshall Building.

D. **President's Report.** Dr. Stacy introduced Mr. Jeff Smith, NOC's new Regent, who will succeed Mr. Richard Detten in July. Dr. Stacy mentioned that Mrs. Michael Lee, Field Representative for Senator Inhoff, is coming to our campus to discuss stimulus money. Dr. Stacy further mentioned that he met with Presidential Advisory Committees on all three campuses to learn things about our school through students.

E. **Other. Commencement, Saturday, May 2, 2009, 9:30 a.m., Tonkawa and 3:00 p.m., Enid.**

4. **Personnel.** Ms. Colwell presented a request to re-employee full-time faculty for the Academic year 2009-2010. On the motion of Regent Linda Brown as seconded by Regent Lynn Smith, the Regents approved the re-employment of full-time faculty for the academic year 2009-2010. Voting aye were Regents Brown, Detten, Mendez, Smith and James.
5. **External Audit.** Ms. Simpson presented the previously tabled External Audit for FY 2008 which was conducted by Cole & Reed for approval. On the motion of Regent Lynn Smith as seconded by Regent Linda Brown, the Regents approved the External Audit for FY 2008. Voting aye were Regents Brown, Detten, Mendez, Smith and James.
6. **Cafeteria Contract.** Ms. Simpson presented the cafeteria contract extension with Northern Management Services for FY 2010. On the motion of Regent Detten as seconded by Regent Mendez, the Regents approved the cafeteria contract extension for FY 2010. Voting aye were Regents Brown, Detten, Mendez, Smith and James.
7. **Room and Board Rates.** Ms. Simpson presented the room and board rates for summer 2009 and FY 2010 for approval. On the motion of Regent Brown as seconded by Regent Smith, the Regents approved the room and board rates for summer 2009 and FY 2010. Voting aye were Regents Brown, Detten, Mendez, Smith and James.
8. **Budget Revision 2009.** Ms. Simpson requested approval of a budget revision for FY 2009. On the motion of Regent Brown as seconded by Regent Lynn Smith, the Regents approved the budget revision for FY 2009. Voting aye were Regents Brown, Detten, Mendez, Smith and James.
9. **Section 13 600-650 allocation request.** Ms. Simpson presented Section 13 600-650 allocation requests of \$175,000.00 for approval. On the motion of Regent Detten as seconded by Regent Mendez, the Regents approved the request. Voting aye were Regents Brown, Detten, Mendez, Smith and James.
10. **Monthly Financial Report.** Ms. Simpson presented the monthly financial reports for the months of February and March 2009. On the motion of Regent Lynn Smith as seconded by Regent Linda Brown, the Regents approved the monthly financial report. Voting aye were Regents Brown, Detten, Mendez, Smith and James.
11. **Monthly Purchases.** Ms. Simpson presented the purchases for March and April. Purchases for \$5,000 or more were for Network Wiring – Enid Science Building, *Westwind Digital*, \$6,085.54; Track-It Software Renewal, *Numara Software*, \$9,158.66, sole source; Broadcasting Automation System – Radio Station, *BSIW*, \$5,750.85; Wellness Center Equipment, (1 Recumbent Cycle, 1 Elliptical Crosstrainer), *Push-Pedal-Pull*, \$7,107.32, previous bid; Instructor Workstation Extensions – Tonkawa Campus, *SKC Communication Products*, \$7,596.08, sole source; Roof Replacement – Tonkawa Library Upper Deck, *Alva Roofing Company*, \$5,128.14, State Contract.

Purchases of \$10,000.00 or more were for 3 Riding Lawn Mowers (2 Tonkawa Campus, 1 Enid Campus);, *Pioneer Equipment Rental*, \$20,497.00, price is below State Contract #SW80190; Compass Testing Units, *ACT*, \$10,125.00, sole source; Carpeting – President's House, *Jack Harris Furniture*, \$10,800.00; Interactive Whiteboards – Tonkawa, Enid, and Stillwater Nursing Divisions, *SKC Communication Products* \$24,436.76. On the motion of Regent Mendez as seconded by Regent Brown, the recommendation was approved. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.

12. **Travel Claims**. Ms. Simpson presented travel claims for signatures.
13. **Executive Session**. On the motion of Regent Brown as seconded by Regent Smith, the Regents voted to go into Executive Session at 5:35 p.m. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.

On the motion of Regent Mendez as seconded by Regent Detten, the Regents voted to come out of Executive Session at 7:30 p.m. Voting aye were Regents Brown, Detten, Mendez, Smith, and James
14. **New Business**. Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting agenda."
15. **Items for next agenda**.
16. **Announcement of next scheduled meeting: May 21, 2009, Tonkawa Campus**
17. **Adjournment**. Chair Keith James announced the meeting adjourned at 8:30 p.m.

CHAIR

VICE-CHAIR

SECRETARY

MEMBER

MEMBER