

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Thursday, May 12, 2016, Tonkawa Campus

Regents Present: Chair Linda Brown, Tom Dugger, Jeffrey Cowan, Keith James, and Stan Brownlee.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Shannon Cunningham, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, and Shannon Mair.

1. **Call to order.** Regent Brown called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Karri Morrill, Mavericks Cheer Coach and Jermie Fansler, College Liaison, Gear Up Program.
3. **Reciting of the Northern Oklahoma College Mission Statement.**
Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Tuesday, April 26, 2016, meeting were approved on the motion of Regent Dugger as seconded by Regent Cowan. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.

INFORMATION TO THE BOARD (Section I)

5. **Proclamation Presentation.** President Evans announced that a proclamation was prepared for Regent Ike Glass to thank him for his service to NOC and the State Regents. Regent Glass was instrumental in bringing the Gear Up program to NOC. Since he was unable to attend the meeting, arrangements will be made to recognize him at another time.
6. **Recognize Mavericks Cheer Team and Coach – National Award.** Coach Karri Morrill has coached the Mavericks Cheer Team for the past 10 years. Recently Coach Morrill and the 17-member team (16 cheerleaders and 1 mascot) traveled to Anaheim, California to compete in the United Spirit Association Collegiate National Championship. The Mavericks Cheer Team won first place in the small co-ed competition. Next year's team will have 8 men and 8 women and will be eligible to compete in the large co-ed competition.
7. **Program Showcase.** Jermie Fansler is the college liaison for the Gear Up Program, and he is responsible for Cany Valley, Newkirk, Woodward, and Guymon. Gear Up stands for Gaining Early Academic Readiness for Undergraduate Programs, and the program provides tools, information and a supportive infrastructure so that Oklahoma students have the opportunity to succeed in higher education. There are 24 participating schools across the state, and schools are selected based on: (1) free and reduced lunch program, (2) state test scores (ACT, Compass, etc.), and (3) geographic location. The Gear Up Program is funded through a five-year federal grant, and program objectives include: (1) Increase the academic performance and preparation for postsecondary education, (2) increase the rate of high school graduation and participation in postsecondary education, and (3) increase student and family knowledge of postsecondary education options, preparation and financing.

BOARD ACTIONS:

8. **Vote to go into Executive Session.** On the motion of Regent Brownlee as seconded by Regent James, the Regents voted to go into Executive Session at 1:23 p.m. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.
9. **Executive Session.** Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, 307(B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.
10. **Vote to return to open session.** On the motion of Regent James as seconded by Regent Cowan, the Regents returned to open session and no vote was taken.
11. **Discussion and possible action of the employment, hiring, or appointment of the President of Northern Oklahoma College.** On the motion of Regent Dugger as seconded by Regent Cowan, the Regents voted to approve the continued employment of Dr. Cheryl Evans as President of Northern Oklahoma College. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.
12. **Student Handbook.** Mr. Jason Johnson presented for approval recent updates to the Student Handbook for FY2016-2017. On the motion of Regent Cowan as seconded by Regent Brownlee, the Regents voted to approve the FY2016-2017 Student Handbook. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.
13. **NOC BOR Meeting Location.** On the motion of Regent Brownlee as seconded by Regent James, the Regents voted to approve moving the July 12, 2016, meeting location from Tonkawa to Enid. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.
14. **Social Networking/Social Media Policy & Standards.** Ms. Sheri Snyder presented for approval recent updates to the Social Networking/Social Media Policy & Standards. On the motion of Regent James as seconded by Regent Brownlee, the Regents voted to approve the revisions to the Social Networking/Social Media Policy & Standards. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.
15. **Monthly Financial Report.** Ms. Anita Simpson presented for approval the monthly financial report dated April 30, 2016. On the motion of Regent Dugger as seconded by Regent Cowan, the Regents voted to approve the monthly financial report. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.
16. **Monthly Purchases.** Ms. Simpson presented May 2016 purchases for approval. **Purchases of \$25,000 or more** were for Microsoft Office 2016 Licenses – All Campuses – *CDW-G* – \$28,169.87; Funding Source: Capital Funds (Oklahoma Board of Regents Contract); Turnitin License Renewal – Academics – *Turnitin/iParadigms* – \$29,802.96; Funding Source: Capital Funds (Sole Source); Poise System Support and License Renewal – *Jenzabar* – \$132,087.00; Funding Source: Capital Funds (Sole Source); Renovation of Cafeteria – Tonkawa – \$350,000.00; Funding Source: Capital Funds (Estimate). On the motion of Regent Brownlee as seconded by Regent James, the Regents voted to approve the monthly purchases. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.
17. **Section 13 600-650 allocation request.** Ms. Simpson presented for approval the Section 13 600-650 allocation request of \$215,000.00 for the following project: Computer Software Fees & Licenses, \$215,000.00. On the motion of Regent Dugger as seconded by Regent Brownlee, the Regents voted to approve the Section 13 600-650 allocation request. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.


INFORMATION TO BOARD (Section II)

18. **Regents Report.**
- Regent James commented retention efforts have proved successful, and commended Dr. Rick Edgington, NOC advisors, bursar's office, and retention staff for diligence in retention efforts.
 - Regent Cowan commented the recent commencement and speaker Natalie Shirley was great.
 - Regent Brown thanked the board for handling responsibilities during her recent absence.
19. **Administrators' Updates.**
- Dr. Rick Edgington discussed summer and fall enrollment numbers. Retention staff continue to reach out to students that have yet to reenroll.
20. **President's Update.**
- Frequent trips to the state capitol to communicate importance of funding for higher education.
 - Mavericks and Jets baseball teams have had a great season and could possibly end the season championship playing against each other on Friday, May 13.
 - The Central Hall project is on time, and recent classroom renovations will make a tremendous difference for faculty and students.
 - The Stillwater project kick-off meeting is planned for May 16 with the architect, long-range facilities manager, and construction manager.
 - Budget hearings with division chairs and supervisors are underway to gain input on possible changes that can impact the budget. This input has been very helpful in preparation for when final allocation numbers are made available.
21. **Other reports.**
- a. Personnel Changes. One full-time staff member hired, and six employees resigned/ terminated.
22. **The New Criteria for Accreditation.** Dr. Pam Stinson reviewed HLC Criterion 2D regarding the institution's commitment to freedom of expression and the pursuit of truth in teaching and learning.

ROUTINE AND OTHER:

23. **New Business.**
24. **Items for Next Agenda.** The election of board officers needs to be added to the June agenda.
25. **Announcement of next scheduled meeting:** The next regular scheduled meeting is Wednesday, June 15, 2016, 1:00 p.m., Tonkawa Campus. Lunch will be served at 12:30 p.m., in the President's Conference Room 106B.
26. **Adjournment.** Motion made at 2:45 p.m. to adjourn by Regent Dugger as seconded by Regent Brownlee. Voting aye were Regents Brownlee, Cowan, Dugger, James, and Brown.


CHAIR


VICE-CHAIR


SECRETARY


MEMBER


MEMBER