

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, May 17, 2017, NOC Tonkawa

Regents Present: Chair Jeffrey Cowan, Linda Brown, Stan Brownlee, Dale DeWitt, and Chad Dillingham.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Shannon Cunningham, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, Jeremy Hise, Marjilea Smithheisler and Shannon Mair.

1. **Call to order.** Chair Jeffrey Cowan called the meeting to order at 12:31 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Mr. Dineo Heilmann, Fine Arts Division Chair and Mr. Eddie Dixon, Director of Bands and Instrumental Director of Roustabouts.
3. **Reciting of the Northern Oklahoma College Mission Statement.**
Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Tuesday, April 18, 2017, meeting were approved on the motion of Regent Dillingham as seconded by Regent Brownlee. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.

INFORMATION TO THE BOARD

5. **Program Showcase.** Mr. Dineo Heilmann and Mr. Eddie Dixon provided a brief overview of the Fine Arts Division. Mr. Heilmann will step down after 27 years as the Fine Arts Division Chair, and Mr. Dixon will assume the role of Fine Arts Division Chair beginning next year. Degrees offered are Associate of Arts degree for transfer and an Associate of Applied Science degree for direct employment. During the 2016-2017 school year, there were 51 Art and Music majors in Fine Arts AA degree programs (increase of over 25 percent from last year) and 37 DMAD majors in Fine Arts AAS degree programs. A number of former students have moved on to professional music and theatre careers.

Various activity courses include Roustabouts, College Choir, Madrigal Singers, Musical and Theatre Activity, and Concert and Jazz Bands in both Tonkawa and Enid. The department hosts several annual activities including junior high and high school student participation. Jazz bands are invited to compete and work on campus with a guest clinician during the Red Bud Festival. This year's production of *Shrek The Musical* brought in six sold-out performances and reached over 3,400 students, community children and adults. This year the Roustabouts performed in front of over 2,000 public school students and 1,000 community members. Various community musicians were invited to participate in the performance of *Carmina Burana*, a classical piece for orchestra and choir. Mr. Dixon shared a personal note from Ms. Betty Jo Martin, an 82-year old former NOC student: "*Carmina Burana* was the most extraordinary and amazing performance I have ever seen. As I was enjoying it, I thought this must be the equivalent of what heaven will be like."

At 12:43 p.m., Chair Jeff Cowan requested the board move directly to action items.

6. **Regents' Comments.**

- Regent Linda Brown read a personal note from Mrs. Rachel Macy, administrative assistant for the NOC Foundation. Mrs. Macy thanked Regent Brown for her support through the years and all that NOC has done for her and her husband's life. Mrs. Macy credited Dr. Rick Edgington's encouragement which motivated her to complete her associates' degree. She expressed gratitude to Ms. Sheri Snyder for hiring her and encouraging her pursuit of a master's degree. Mrs. Macy wrote, "NOC isn't just life changing because of the education you receive; it is life changing because of relationships that are built and the hope it places in people's hearts." Mrs. Macy and her husband Mr. Nate Macy, former Lady Mavericks assistant basketball coach, will relocate to Wyoming in the near future.
- Regent Cowan commented on a successful 2017 commencement.
- Regent Brownlee commended Dr. Evans and staff for their dedication and hard work during a difficult budget year.

Regent Dillingham excused himself from the meeting.

7. **Administrators' Updates.**

- Dr. Rick Edgington reviewed Preliminary Enrollment Reports for Summer and Fall 2017 which indicate overall enrollment is down from a year ago. Retention specialists continue to call on students who have not yet enrolled. Dr. Shannon Cunningham, Mr. Eugene Smith and Ms. Sherryl Nelson will visit the OSU campus to provide assistance to students, answer questions, and clarify information about NOC Gateway. Financial holds continue to be a concern as students bear more of their education cost, and Dr. Edgington estimates 70 percent of our students currently have financial holds. Ms. Simpson will work with the Bursar on exact numbers.

8. **President's Update.**

- NOC's 2017 Commencement and Nursing Pinning Ceremonies were exciting celebrations for our graduates.
- Dr. Evans announced NOC set a new record in 2017 with 948 students graduating with 1,001 degrees conferred.
- Dr. Evans thanked everyone for their participation with the dedication and luncheon honoring Ike Glass and his service to higher education.
- The legislature recently passed SB 529 which raises a family's annual income limit to \$50,000 beginning in 2017-2018.
- Oklahoma legislators continue to debate potential budget cuts across state agencies. Dr. Evans recently visited the capitol to meet with legislators.
- Governor Mary Fallin announced her appointment of former Oklahoma House Speaker Jeff Hickman to the Oklahoma State Regents for Higher Education. Regent Hickman will replace James "Jimmy" Dean Harrell.
- The Renfro Lectureship on April 27 was informative and well attended.
- Dr. Ed Vineyard is preparing a history of Enid higher education, and a bond burning is planned to pay off the Enid campus in May of 2018. Several Enid community leaders have assisted with this project.

9. **Other Reports.**

- a. ***Personnel Changes.*** Ms. Anita Simpson reported ten resignations/terminations since the April meeting. There was also one new hire added to the Tonkawa campus as part of the NASNTI grant.
- b. ***Faculty Intent to Rehire List.*** Dr. Pamela Stinson reviewed the Faculty Intent to Rehire list.
- c. ***Stillwater Facility Update.*** Dr. Evans reported work continues with progress being made at the Stillwater construction site. Another bid package opens on May 25, 2017.
- d. ***Housing Update.*** Mr. Jason Johnson provided current occupancy statistics for Tonkawa and Enid residence halls. Ms. Sheri Snyder and Ms. Simpson reviewed FY2016-2017 scholarship breakdown by residence hall as well as a historical report of residence halls by campus. Bell Hall in Tonkawa will not be utilized FY2017-2018; however, Bell Hall's occupancy potential will be disbursed among other dorms to maximize cost savings estimated at \$28,000.00 to \$30,000.00.

- ***State Funding Status Update.*** Higher education funding is pending final decisions by the state legislature.

10. **The New Criteria for Accreditation.** Dr. Pamela Stinson shared an overview of HLC's Criterion 4C and how NOC demonstrates their commitment to educational improvement through attention to retention and completion rates in our degree and certificate programs. NOC collects and analyzes data relating to specific population rates, student demographics (1st generation students, etc.) while setting goals that are ambitious but attainable and appropriate to our mission, student population, and educational offerings.

BOARD ACTION

11. **Residence Halls Rate Modifications.** Ms. Anita Simpson reviewed proposed rate adjustments to FY2017-FY2018 resident hall rates. On the motion of Regent Dillingham as seconded by Regent Brown, the Regents approved FY2017-2018 rate adjustments for Boehme and Threlkeld residence halls as presented with a continued focus on efficiency utilization. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
12. **Student Handbook.** Mr. Jason Johnson presented for approval recent updates to the FY2017-2018 Student Handbook. On the motion of Regent DeWitt as seconded by Regent Brown, the Regents approved changes to the FY2017-2018 Student Handbook as presented. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
13. **Athletic Handbook.** Mr. Jeremy Hise presented for approval recent updates to the FY2017-2018 Athletic Handbook. On the motion of Regent Brownlee as seconded by Regent Dillingham, the Regents approved changes to the FY2017-2018 Athletic Handbook as presented. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
14. **2018 NOC Board of Regents Meeting Dates.** Dr. Cheryl Evans asked the board to consider approval of 2018 NOC Board of Regents Meeting dates. On the motion of Regent Brownlee as seconded by Regent Brown, the Regents approved 2018 NOC Board of Regents meeting dates as presented. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
15. **Monthly Financial Report.** Ms. Simpson presented for approval the monthly financial report dated April 30, 2017. On the motion of Regent Brown as seconded by Regent Dillingham, the Regents approved the monthly financial report as presented. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
16. **Monthly Purchases.** Ms. Simpson presented May 2017 purchases for approval. **Purchases of \$25,000 or more** were for: (#I.) Memorial Student Union Furniture-Sofas, Benches, Love Seats *Workspace* \$40,213.36; Funding Source: Capital Funds (Bid by GH2-Bidders included *Workspace*, *Office Interiors*, *KI*, and *Scott Rice*); (#II.) Memorial Student Union Furniture-Booths, Tables, Chairs – *Scott Rice* – \$81,333.87; Funding Source: Capital Funds (Bid by GH2-Bidders included *Workspace*, *Office Interiors*, *KI*, and *Scott Rice*); (#III.) Poise System Support and License Renewal – *Jenzabar* – \$139,682.00; Funding Source: Capital Funds (Sole Source); (#IV.) Microsoft Volume Licensing Agreement Renewal – *CDW-G* – \$26,875.80; Funding Source: Capital Funds (Sole Source); (#V.) Design, Supply and Install HVAC in 8 Rooms-Threlkeld Hall – \$60,000.00; Funding Source: Capital Funds (Estimate); (#VI.) New Chiller-Earl Butts Residence Hall – \$65,000.00; (Estimate). On the motion of Regent Brown as seconded by Regent Brownlee, the Regents voted to approve the May 2017 purchase report. Voting aye were Regents Brown, Brownlee, DeWitt, and Cowan; Regent Dillingham abstained from voting on Items I, II and VI.
17. **Monthly Allocation Requests.** Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer Software Fees & Licenses – \$50,000.00 and Purchase of Enid Campus – \$20,000.00. On the motion of Regent Dillingham as seconded by Regent

Brown, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$70,000.00 as presented. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.

18. **Increase Rates for Residential Rental Properties, Facility Rental Fees and Facility Usage Fees.** Ms. Simpson presented for approval proposed rate increases for residential rental properties, facility rental fees and facility usage fees effective July 2017. On the motion of Regent Brownlee as seconded by Regent Dillingham, the Regents approved increased rates for residential rental properties, facility rental fees and facility usage fees effective July 2017. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
19. **Vote to go into Executive Session.** On the motion of Regent Dillingham as seconded by Regent Brownlee, the Regents voted to go into Executive Session at 1:55 p.m. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
20. **Executive Session.** Executive session pursuant to Title 25, Oklahoma Statutes 307(B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public office or employee.
21. **Vote to return to open session.** On the motion of Regent DeWitt as seconded by Regent Brown, the Regents voted to return to open session. Voting aye were Regents Brown, Brownlee, DeWitt, Dillingham, and Cowan.
22. **Discussion and possible action of the employment, hiring, or appointment of the President of Northern Oklahoma College.** On the motion of Regent Brown as seconded by Regent Dillingham, the Regents approved the rehiring of Dr. Cheryl Evans as President of Northern Oklahoma College for an additional year. Regent Brown shared the Regents are very proud of Dr. Evans' work and leadership at the college during these very difficult times.

ROUTINE AND OTHER

23. **Items for next agenda.** None noted.
24. **Announcement of next scheduled meeting:**
Wednesday, June 21, 2017, at 1:00 p.m., in the President's Large Conference Room 106B, Vineyard Library Administration Building in Tonkawa. Lunch will be served at 12:30 p.m.
25. **Adjournment.** Motion made at 3:26 p.m. to adjourn by Regent Brown as seconded by Regent DeWitt. Voting aye were Regents Brown, Brownlee, DeWitt, and Cowan.


CHAIR


VICE CHAIR


SECRETARY


MEMBER


MEMBER