

## NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

### Minutes

Wednesday, July 15, 2015, Tonkawa Campus

**Regents Present:** Vice-Chair Tom Dugger, Jeffrey Cowan, Keith James, and Stan Brownlee.

**Regents Absent:** Chair Linda Brown

**Employees Present:** Dr. Cheryl Evans, Anita Simpson, Jason Johnson, Dr. Pamela Stinson, Dr. Rick Edgington, Dr. Ed Vineyard, Dr. Shannon Cunningham, Larry Dye, Kirby Hill, Jeremy Hise, Bradley Jennings, Bill Johnson, and Jill Dark.

1. **Call to order.** Regent Dugger called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Bart Cardwell – NOC Sheep Center Manager, Kathleen Otto – Director of Institutional Research, and Honorable Judge David R. Bandy.
3. **Reciting of the Northern Oklahoma College Mission Statement.**  
Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life-changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
5. **Vote to approve minutes.** The minutes of the Tuesday, June 17, 2015 meeting were approved on the motion of Regent James as seconded by Regent Cowan. Voting aye were Regents James, Cowan, Brownlee, and Dugger.

### INFORMATION TO THE BOARD:

6. **Program Showcase.** Bart Cardwell, NOC Sheep Center Manager, presented a program on the NOC Sheep Program. Mr. Cardwell stated that since the program started in 2007, enrollment in the program has doubled and 150 students have participated in the program.
7. **Regents' Report.**
8. **Administrators' Update.**
  - Dr. Edgington went over the Summer and Fall 2015 Preliminary Enrollment Report. As of July 15, 2015 summer enrollment was at 1,426 students taking 6,243 credit hours. Fall enrollment is currently at 4,756 students taking 33,646 credit hours.
  - Anita Simpson stated that the wayfinding project is making progress. The old primary signs have been removed and samples of the stone to be used for the primary monuments have been received.
  - Jeremy Hise stated that the NJCAA Student-Athlete Academic Awards have been announced. 7 NOC sports teams and 8 individual NOC student athletes received academic excellence.
9. **President's Update.**
  - Dr. Evans traveled to Oleta, KS with Sheri Snyder and Kirby Hill to visit Cecilia Bell Yoder. Ms. Yoder is possibly the oldest living NOC Alumni at 99 years old.
  - OACC Hall of Fame inductees have been announced and Dr. Joe Kinzer is one of the inductees.

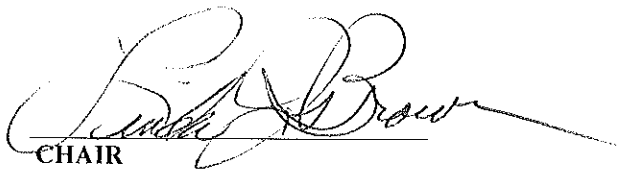
10. **Other Reports.**
  - a. Personnel Changes. One fulltime staff member was hired and six employees resigned/terminated/retired.
  - b. Kathleen Otto, Director of Institutional Research presented the NOC Fact Book.
11. **The New Criteria for Accreditation.** Dr. Stinson reported that the HLC has extended the deadline for meeting the new faculty degree requirements from December 2015 to September 2017.
12. **Housing Committee Update.** Mr. Johnson gave an update on construction projects. The residence hall projects in Tonkawa and Enid are progressing. Open house and masonic corner stone ceremony have been scheduled for October 9, 2015. The cafeteria renovation in Enid is coming along well. Appliances are to be ordered next week.

#### **BOARD ACTION ITEMS:**

13. **Group One Trustee(s) of Northern Oklahoma College Foundation, Inc.** On the motion of Regent Cowan as seconded by Regent James, the Regents voted to designate Regent Brown and Regent Dugger the Group One Trustees of Northern Oklahoma College Foundation, Inc. Voting aye were Regents James, Cowan, Brownlee, and Dugger.
14. **Group Three Trustee(s) of Northern Oklahoma College Foundation, Inc.** Ms. Hill presented the recommended slate of Group Three Trustees to the Northern Oklahoma College Foundation Board. On the motion of Regent Brownlee as seconded by Regent James, the Regents approved the recommended slate of Group Three Trustees to the Northern Oklahoma College Foundation Board. Voting aye were Regents James, Cowan, Brownlee, and Dugger.
15. **Exchange for Services Agreement.** Ms. Hill presented the updated Exchange for Services Agreement between Northern Oklahoma College and Northern Oklahoma College Foundation Inc. On the motion of Regent Cowan as seconded by Regent Brownlee, the Regents approved the Exchange for Services Agreement as presented. Voting aye were Regents James, Cowan, Brownlee, and Dugger.
16. **Resource Agreement to Support Development Activities.** Ms. Hill presented the written agreement between Northern Oklahoma College and the Northern Oklahoma College Foundation Board for the Northern Oklahoma College Foundation, Inc. to allocate resources to support NOC development activities. \$7,500 of unrestricted funds will be designated for the Friend-Raising/Fundraising Support fund, and \$7,500 of unrestricted funds will be designated for the Community and Stakeholder Relations Support Fund. On the motion of Regent Brownlee as seconded by Regent James, the Regents approved the agreement as presented. Voting aye were Regents James, Cowan, Brownlee, and Dugger.
17. **2015-2016 Tenure Requests.** Dr. Stinson presented the 2015-2016 Tenure Requests. Dee Cooper, Mathematics faculty – Tonkawa, Peggy Emde, Child Development faculty – Stillwater, April Heitfeld, Nursing faculty – Enid, and Darrel Negelein, Agriculture, Science & Engineering faculty – Stillwater were recommended for tenure by the Office of Academic Affairs. On the motion of Regent Cowan as seconded by Regent Brownlee, the Regents approved the 2015-2016 Tenure Requests. Voting aye were Regents James, Cowan, Brownlee, and Dugger.
18. **2015-2016 NOC Employee Handbook.** The NOC Employee Handbook was presented by Ms. Simpson and Dr. Stinson. On the motion of Regent James as seconded by Regent Cowan, the

Regents approved the 2015-2016 NOC Employee Handbook. Voting aye were Regents James, Cowan, Brownlee, and Dugger.

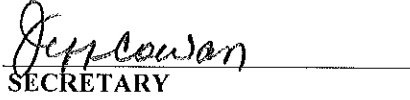
19. **Monthly Financial Report.** Ms. Simpson presented the Monthly Financial Report for June 30, 2015. On the motion of Regent Cowan as seconded by Regent Brownlee, the Regents approved the Monthly Financial Report. Voting aye were Regents James, Cowan, Brownlee, and Dugger.
20. **Monthly Purchases.** Ms. Simpson presented the June 2015 monthly purchases for approval. Purchases of \$25,000.00 or more were for Replacement of ITV CODEC and Cameras - Wilkin 302, *Direct Communications*, \$29,449.00, Funding Source: Capital Funds; Entrance Doors and Front Lobby Window – Easterling Residence Hall, *Ponca Glass, Inc.*, \$49,500.00, Funding Source: Capital Funds; Roof Replacement – Bell Residence Hall, *American Roofing & Construction*, \$57,750.00, Funding Source: Capital Funds; Pavement Resurfacing – Plum Street Parking Spaces, \$35,000.00, Estimate, Funding Source: Auxiliary Funds; Network Equipment – New Residence Hall – Tonkawa and Enid, *I.T. Outlet, Inc.*, \$35,000.00, Funding Source: Capital Funds; Flooring Replacement – Earl Butts Residence Hall, \$60,000.00, Estimate, Funding Source: Capital Funds; Roof Replacement – Central Hall, *Allphase Roofing Company*, \$61,875.50, Funding Source: Capital Funds. On the motion of Regent Brownlee as seconded by Regent James, the Regents approved the monthly purchases. Voting aye were Regents James, Cowan, Brownlee, and Dugger.
21. **Section 13 600-650 allocation request.** Ms. Simpson requested approval of the Section 13 600-650 allocation request of \$245,000.00 for various projects: Furniture & Equipment – Tonkawa, \$30,000.00; Computers & Networking – Tonkawa, \$10,000.00, Computer Software Fees & Licenses, \$30,000.00; Repair of Educational Facilities – Tonkawa, \$40,000.00; Repair of Educational Facilities – Enid, \$40,000.00; Purchase of Enid Campus, \$20,000.00; Construction of Residence Hall – Tonkawa, \$20,000.00; Construction of Residence Hall – Enid, \$20,000.00; Renovation of Campus Buildings – Tonkawa, \$35,000.00. On the motion of Regent James as seconded by Regent Cowan, the Regents approved the Section 13 600-650 allocation request. Voting aye were Regents James, Cowan, Brownlee, and Dugger.
22. **New Business.**
23. **Items for Next Agenda.**
24. **Announcement of next scheduled meeting:** The next regular scheduled meeting is Wednesday, September 16, 2015, 1:00 p.m., Enid Campus. No meeting is scheduled for August 2015.
29. **Adjournment.** Motion made at 3:00 p.m. to adjourn by Regent Cowan as seconded by Regent James. Voting aye were Regents James, Cowan, Brownlee, and Dugger.

  
CHAIR

  
MEMBER

  
VICE-CHAIR

  
MEMBER

  
SECRETARY