

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes  
July 17, 2008

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**Present:** Chair Keith James, Regents Linda Brown, Richard Detten, Lynn Smith, and Jesse Mendez

**Absent:**

**Staff present:** Dr. Roger Stacy, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, Mick Weiberg, Larry Dye, Dr. Rick Edgington, Judy Colwell, Jill Dark, Bill Johnson, Sherry Reubell

Chair Keith James called the meeting to order at 3:05 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.

1. **Vote to approve minutes.** The minutes of the June 19, 2008, meeting were approved on the motion of Regent Detten and seconded by Regent Smith. Voting aye were Regents Brown, Detten, James, Mendez, and Smith.

2. **Miscellaneous reports**

A. **Regents report.** Regent James stated that the Jets Baseball Integris Infield Indoor Practice Facility was completed and the dedication, which took place just prior to the meeting, was an exciting event for NOC, the community, and all those who made it possible. He also reported that the NOC/OSU classroom building groundbreaking took place in Stillwater on September 14, 2007 and is another example of the partnership between institutions. Regent Brown announced that President Kinzer will be retiring in July 2008 and that the board will appoint a screening committee to begin the selection process for a new President.

B. **President's report.** President Stacy reported on a leak that has been fixed in the Geothermal system in the Renfro Center; the condition of Clay Hall; the purchase of property east of the Tonkawa Campus; discussed priorities for Enid, including a new maintenance facility; and the ribbon cutting for the newly remodeled ER at Ponca City Medical Center.

C. **Executive staff reports.**

1. Mick Weiberg, Vice President for Student Services, reported that the Residence Halls in Tonkawa and Enid are filling up with 295 beds out of 332 filled on the Tonkawa Campus, and 115 beds out of 196 are filled on the Enid Campus.
2. Dr. Ed Vineyard, Vice President for the Enid Campus, reported on events and activities on the Enid campus including fall enrollment, residence hall population, and maintenance projects. He also reported that the Enid Women's Basketball team won the Academic Team Award for the 3<sup>rd</sup> year in a row for maintaining a team GPA of 3.54.
3. Ms. Anita Simpson, Vice President for Financial Affairs, reported that the Office of State Finance has changed the mileage rate to \$.585 per mile and that with the increase in tuition and fees, NOC remains one of the most affordable colleges in Oklahoma.
4. Ms. Sheri Snyder, Vice President for Development and Community Relations, reported on various activities being done to promote NOC including, enrollment reminder cards, and radio and cable advertisements. She discussed the upcoming Blackwell – Tonkawa Relay for Life that will be held on the campus.
5. Mr. Larry Dye, Associate Vice President of Physical Operations, reported on various construction projects including the planetarium in Enid. He also discussed the Geothermal System in the Renfro center and its efficiency.
6. Dr. Rick Edgington, Associate Vice President for Enrollment Management/Registrar, reported final summer enrollment figures and the ongoing fall enrollment.

7. Judy Colwell, Dean of Instruction, reported on the upcoming Arts Adventure camp and that faculty will be reporting the week before school starts.

3. **Executive Session.**

- A. On the motion of Regent Smith as seconded by Regent Detten, the Regents entered into executive session at 4:18 p.m. for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1) of the Open Meeting Act. Voting aye were Regents Smith, Brown, James, Mendez, and Detten.

- B. On the motion of Regent Mendez as seconded by Regent Brown the executive session ended at 5:30 p.m. Voting aye were Regents Brown, Detten, Smith, Mendez, and James.

4. **Trustee of Northern Oklahoma College Foundation.** On the motion of Regent Brown as seconded by Regent Smith, the Regents approved to designate Regent Keith James as a Trustee of the Northern Oklahoma College Foundation Board. Voting aye were Regents Brown, Smith, and Detten. Regent James abstained.

5. **Letter of Intent.** On the motion of Regent Brown as seconded by Regent Smith, the regents voted to table the item until more information is received concerning the lease agreement with Meridian Technology Center for space dedicated to the Nursing Division. Voting aye were Regents Smith, James, Brown, Mendez, and Detten.

6. **Section 13 600-650 allocation request.** Anita Simpson presented a Section 13 allocation request in the amount of \$90,000.00 for various projects. On the motion of Regent Detten as seconded by Regent Mendez, the Board approved the request. Voting aye were Regents James, Detten, Smith, Mendez, and Brown.

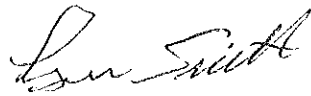
7. **Monthly financial report.** Anita Simpson presented the expenditure report for the month of June. On the motion of Regent Brown as seconded by Regent Mendez, the Regents approved the financial reports. Voting aye were Regents James, Detten, Brown, Mendez, and Smith.

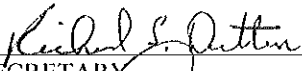
8. **Monthly purchases.** Anita Simpson presented the purchases report for June. Purchases for \$5,000.00 or more were for Projector Lamps – ITV Classrooms, *AV Presentation Inc.*, \$8,144.00, sole source; Men's Basketball Uniforms – Tonkawa, *Baptist's Athletic Supply*, \$6,251.91.

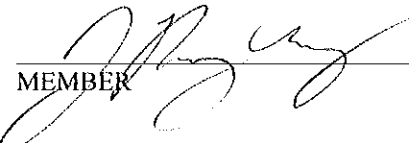
Purchases for \$10,000.00 or more were for Vineyard Library Administration Building, *Sooner Construction*, \$36,657.99; Online Periodical Subscriptions – Library, *Proquest LLC*, \$15,110.00, sole source; Compass Testing Units, *ACT*, \$10,125.00, sole source; Replacement of Theatrical Rigging – Briggs Auditorium, *Theatrical Services Inc.*, \$71,775.00; Replacement of Theatrical Draperies – Briggs Auditorium, *Theatrical Services Inc.*, \$24,050.00.

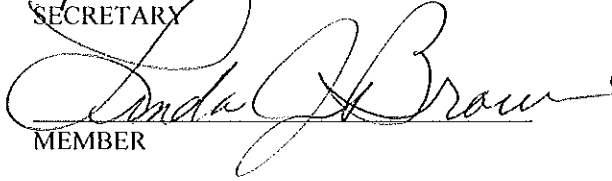
9. **Travel claims.** Anita Simpson, Vice President for Financial Affairs, presented travel claims.
10. **Items for next agenda.** No discussion. No action taken.
11. **New business.** No discussion. No action taken.
12. **Announcement of next meeting.** The next regular scheduled meeting is October 16, 2008, 3:00 p.m., Northern Oklahoma College Tonkawa.
13. **Adjournment.** Chair James announced the meeting adjourned at 7:00 p.m.

  
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CHAIR

  
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VICE-CHAIR

  
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SECRETARY

  
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MEMBER

  
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MEMBER