

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

July 19, 2007

Present: Chair Linda Brown, Regents, Keith James, Richard Detten, and Lynn Smith.

Absent: Regent Jesse Mendez

Staff present: Dr. Joe Kinzer, President, Dr. Roger Stacy, Anita Simpson, Dr. Ed Vineyard, Mick Weiberg, Larry Dye, Dr. Rick Edgington, Debbie Quirey, Sheri Snyder, Marion Tucker, Jill Dark, and Kirby Tickel.

Chair Linda Brown called the meeting to order at 3:04 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.

1. **Vote to approve minutes.** The minutes of the June 21, 2007, meeting were approved on the motion of Regent Detten as seconded by Regent Smith. Voting aye were Regents Brown, Detten, James, and Smith.
2. **Miscellaneous Reports.**
 - A. **Regents report.**
 - B. **President's report.** President Kinzer reported briefly on campus activities; the UCO Leadership Program. Northern Oklahoma College Presidential Leadership Scholarship recipients will be invited to join, and will receive 1 hour credit from UCO and one NOC credit.
 - C. **Executive staff reports.**
 1. Dr. Roger Stacy, Vice President for Academic Affairs, reported on the possibility of NOC/OSU teaching of Anatomy for OSU College of Arts & Sciences which would consist of 3 sections in the Spring and 2 in the Summer; Jayhawk Chemical out of Kansas is interested in putting their employees through our Process Technology Program; NOC Enid Women's Basketball team was named Academic National Champions for the second year in a row; Kevin Bjornen, Tonkawa Faculty member was selected for the Award of Excellence Grant from British Petroleum and is in Alaska with the Center for Advancement of Process Technology.
 2. Mick Weiberg, Vice President for Student Affairs, reported on Residential Hall clean-up; refurbishing the tennis courts; dorm occupancy is up on the Enid and Tonkawa campuses.
 3. Dr. Ed Vineyard, Vice President for the Enid Campus, reported on an increase in dorm applications for the fall; construction on going; met with Northwestern about a possible Gateway Program; Phillips University Alumni will be having a reunion on the Tonkawa Campus August 2-5, 500 – 800 people are expected to attend.
 4. Ms. Anita Simpson, Vice President for Financial Affairs, reported on financial affairs including the results of the internal audit covering revenue, expenses, payroll, and financial aid which were favorable; External Auditors will be here starting July 23; groundbreaking for the new NOC/OSU classroom building will be September 14.
 5. Ms. Debbie Quirey, Associate Vice President of the Stillwater Campus, gave an update on the Gateway progress and fall enrollment.
 6. Mr. Larry Dye, Associate Vice President of Physical Operations, reported on construction projects for all three campuses. He gave an update on the Allied Nursing facility; Administration Building construction; dorm parking lot in Enid. electrical change over for the Vineyard Library-Administration Building; Ag Barn/Baseball field blacktop parkinglots; roof work on Marshal Hall to start within the next week.

7. Dr. Rick Edgington, Associate Vice President of Enrollment Management/Registrar, reported the near completion of the summer semester with 111 applicants for graduation; fall registration on going with 3,621 students enrolled so far.
8. Ms. Judy Colwell, Dean of Instruction, reported that the HLC Peer Review will be on the Tonkawa Campus February 11 through February 13, 2008; HLC – report on schedule; Cara Beth Johnson, Business Division Chair was the recipient of the International Teaching Excellence Award..

D. Other Reports.

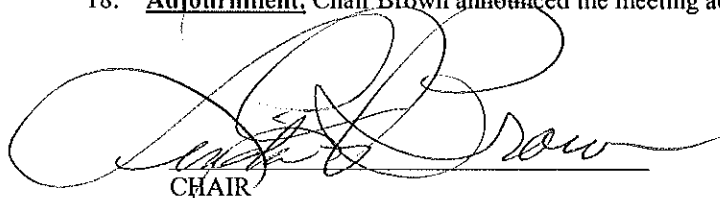
Ms. Linda Brown, Director of Financial Aid, discussed the financial aid process and the grants and loans that are available to students.

3. **Executive Session.**
 - A. On the motion of Regent Smith, as seconded by Regent James, the Regents entered into executive session at 4:20 p.m. for communications regarding pending legal matters pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4) of the Open Meeting Act. Voting aye were Regents Smith, Brown, James, and Detten.
 - B. On the motion of Regent James as seconded by Regent Detten the executive session ended at 5:20 p.m. Voting aye were Regents Brown, Detten, Smith and James.
4. **Faculty Tenure.** On the motion of Regent James as seconded by Regent Smith, the Regents approved the granting of tenure status to faculty personnel Wade Watkins, Social Studies; Shannon Bradford, Fine Arts; Dr. Kurt Campbell, Science, Math, & Engineering; Gene Young, Science, Math, & Engineering; Tricia Michaelis, Nursing; and Christa Ritz, Nursing. Voting aye were Regents James, Smith, Detten, and Brown.
5. **Trustee of Northern Oklahoma College Foundation.** On the motion of Regent James as seconded by Regent Smith, the Regents approved to designate Regent Linda Brown as a Trustee of the Northern Oklahoma College Foundation Board. Voting aye were Regents James, Smith, and Detten. Regent Brown abstained
6. **External Audit Services.** On the motion of Regent James as seconded by Regent Smith, the Regents approved to extend the External Audit Services of Tullius, Taylor, Sartain & Sartain for the fiscal year ending June 30, 2007. Voting aye were Regents Smith, Brown, Detten, and James.
7. **Non-Resident Tuition Policy.** Sheri Snyder presented a Non-Resident Tuition Policy for out of state students who participate in a sanctioned activity, are residents of Kansas, or are a child/grandchild of Northern Oklahoma College, OSU, or Phillips University Alumni. On the motion of Regent Detten as seconded by Regent Smith, the Regents approved the Non-Resident Tuition Policy as presented. Voting aye were Regents Smith, Brown, Detten, and James.
8. **Section 13 600-650 allocation request.** Anita Simpson presented a Section 13 allocation request in the amount of \$200,000.00 for various projects. On the motion of Regent James as seconded by Regent Smith, the Regents approved the request. Voting aye were Regents James, Detten, Smith, and Brown.
9. **Monthly financial report.** Anita Simpson presented the expenditure report for the month of June. On the motion of Regent Detten as seconded by Regent Smith, the Regents approved the monthly financial reports for the month of June. Voting aye were Regents Brown, Detten, James, and Smith.
10. **Monthly purchases.** Anita Simpson presented the purchases report for July. Purchases for \$5,000.00 or more were for Bassoon–Tonkawa Music, *Saied Music Co*, \$5,734.00; 20 x 40 Show LED Star Drop Curtain, *Rose Brand Textiles*, \$9,725.00 sole source.

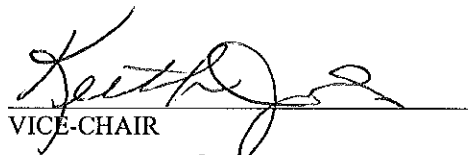
Purchases for \$10,000.00 or more were for Allied Health & Communications Center, *Sooner Construction*, \$585,450.00; Vineyard Library-Administration Building, *Sooner Construction Co.*, \$182,187.00; paving-Enid campus, *CH Concrete*, \$76,500.00; facility management control system-Enid, *Automated Building Systems*, \$24,606.00; Purchase of 1 vehicle, 2008 ¾ Ton Ford Diesel Truck, \$29,500.00, approximate; Purchase of 1 used vehicle, 2004 Ford F650 Truck, *Joe Cooper Truck Center*, \$28,169.00, sole source; Sprinkler head

replacement--Wilkin/KPAC, *Ampro Fire Systems LLC*, \$11,799.00, sole source; Periodical subscriptions--Library, *Popular Subscription Service*, \$14,700.62; Fire Alarm system--Creative Arts Building, *Falco Alarm Company*, \$19,834.50, sole source; Allied Health/Nursing, furniture and equipment, \$50,000.00, approximate; Communications Center & kitchen area, furniture & equipment, \$250,000.00, approximate; Metal building, Sheep Barn, \$80,000.00, approximate; Carpet & tile replacement--Gantz Center, Montgomery Hall, Hub, Faculty & Student Lounge, \$35,000.00, approximate; Marshall Building--roof repair, *Reddick Roofing*, \$161,200.00.

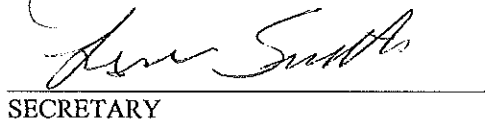
14. Travel claims. Anita Simpson presented travel claims for signatures.
15. Items for next agenda.
16. New business.
17. Announcement of next meeting. The next meeting is scheduled for September 27, 2007 at 3:00 p.m., Enid.
18. Adjournment. Chair Brown announced the meeting adjourned at 6:00 p.m.



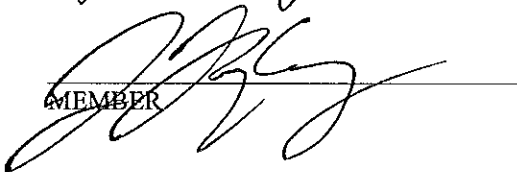
CHAIR



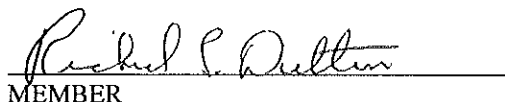
VICE-CHAIR



SECRETARY



MEMBER



MEMBER