

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

September 11, 2008

Present: Chair Keith James, Regents Linda Brown, Richard Detten, Lynn Smith, and Jesse Mendez

Absent:

Staff present: Dr. Roger Stacy, President, Anita Simpson, Sheri Snyder, Dr. Ed Vineyard, Mick Weiberg, Larry Dye, Dr. Rick Edgington, Debbie Quirey, Judy Colwell, Jill Dark, Marjilea Smithheister, and Sherry Reubell

Chair Keith James called the meeting to order at 3:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.

1. **Vote to approve minutes.** The minutes of the July 17, 2008, meeting were approved on the motion of Regent Smith and seconded by Regent Mendez. Voting aye were Regents Brown, Detten, Mendez, Smith, and James.
2. **Eric Benson, Enid, City Manager.** Ms. Carol Layman, City of Enid Attorney, explained the process of purchase of Phillips University between City of Enid and NOC. Ms. Carol Layman came in place of Eric Benson.
3. **Tour the President's House** Tabled due to inclement weather.
4. **Miscellaneous Reports.**
 - A. **Regents report.** Regent James advised the lectureship by Dr. Engle was very enjoyable. Regent Brown commended the UC Foundation for a wonderful, successful event. She thinks it should become an annual event. Regent Smith advised that Mike Cooper was hired by the State of Oklahoma to lobby for VAF. Regent Smith and Dr. Roger Stacy toured Clay Hall.
 - B. **President's report.** President Stacy reported Kim Sneed has resigned as of September 10, 2008. Dr. Stacy reported the lectureship was a cultural enrichment and a quality evening. Dr. Stacy advised that people from 6 states came to hear Dr. Engle. Dr. Stacy advised that Dr. Fears will be the next speaker in the lectureship series. Stacy reported that work on the NOC website was still in progress. Dr. Stacy announced that each NOC campus will have an All Staff Luncheon. Dr. Stacy advised IT has lost 4 personnel, including the director, Marion Tucker, who retired.
 - C. **Executive staff reports.**
 1. Mick Weiberg, Vice President for Student Services, informed the Regents of a new awareness program for students on meth and other drugs entitled "Crystal Darkness". Weiberg advised residence hall living is up in Tonkawa and Enid. More non-athletic students are living in dorms. He further explained he is working on emergency procedure/response plans.
 2. Dr. Ed Vineyard, Vice President for the Enid Campus, welcomed everyone to the Enid campus. Vineyard advised the Freedom Lectureships with Dr. Fears are going good and the attendance has been great. He further reported that Doc Bryant has been invited to speak to Princeton University on jazz music. Volleyball is under way. Steve Glazier informed NOC about a grant for trees for the campus. NWOSU bridge is 50' long, 16' wide. VAF needs classes on ITV. Smart boards are fantastic and more are needed.
 3. Ms. Anita Simpson, Vice President for Financial Affairs, praised the Financial Affairs staff for having a very, very good audit. The audit of miscellaneous claims by the Office of State Finance listed very few items. New reporting requirements for 403B annuities go into effect January 1, 2009. State Regents and the Legislature are studying impact on tuition and fee increases on student financial aid. She is working on FY 2010 budget survey needs.
 4. Ms. Sheri Snyder, Vice President for Development and Community Relations, distributed promotional bags of items to each regent. She advised that Kirby Tickel, Director of Alumni, will

be sending cards to alumni and friends. Snyder reported that the Garfield County fair is over and items were distributed as recruitment for NOC. Mrs. Snyder thanked "workers" for volunteering to help with the Renfro Lectureship event. Regent Smith announced he was very impressed with the lectureship event.

5. Ms. Judy Colwell, Vice President for Academic Affairs, gave information about the sheep program. She advised the Tonkawa Tribe has requested NOC to train auditing personnel to be in compliance with casinos. Six tribes from Standing Bear are interested in degree programs as well. She further discussed state wide course equalivancy. She advised NOC's student retention is down. Regent James suggested expanding orientation and teaching resume writing early.
6. Mrs. Debbie Quirey, Associate Vice President of Stillwater Campus. We are in our 4th week of the semester already. The new building is on target with occupancy mid-December. This will enable us to have more classes during prime time. She advised Homeland Security is helping with security on campus. The Spring 2009 Semester will have honors courses and Hybrid classes on Tuesday and Thursdays. She further informed that Wade Watkins was chosen to attend the Institute of Global Peace and he was invited to join the consortium on Global Humanities.
7. Mr. Larry Dye, Associate Vice President of Physical Operations advised his crew was working on the President's home in Tonkawa. The curbs around campus have been repainted, landscaping has been done, and a fence has been installed at the sheep barn. On the Enid campus, preparations are underway to sheet rock the Planetarium dome ceiling and work is also being done on the baseball field. On the Stillwater campus, carpet is being laid.
8. Dr. Rick Edgington, Associate Vice President of Enrollment Management; Registrar discussed the Fall 2008 Preliminary Report and discussed 'types' of classes. Dr. Edgington advised enrollment is down in Enid and Tonkawa; however, OSU remedial classes are up. More OSU students are coming to NOC for General Education courses. Dr. Edgington is looking at 1 year fast tract Business Administration as well as looking at summer bridge program. He advised the need for more advertising for online courses. A telephone survey will be done to ask why students left NOC, as well as post cards will be sent. Dr. Edgington advised he will work with the tech centers to increase enrollment.

D. **Other.** No discussion. No action taken.

5. **Surplus Items.** Consider approval to dispose of surplus property at a public auction to be held at the Ag Barn in Tonkawa on September 20, 2008. On the motion of Regent Smith as seconded by Regent Brown, the Regents approved to dispose of surplus property at a public auction. Voting aye were Regents Smith, Brown, Mendez, Detten, and James.
6. **Section 13 600-650 allocation request.** Consider approval of a Section 13 allocation request for various projects. Anita Simpson presented a Section 13 allocation request in the amount of \$185,000.00 for various projects. On the motion of Regent Brown as seconded by Regent Detten, the Board approved the request. Voting aye were Regents Detten, Smith, Mendez, Brown, and James.
7. **Monthly financial report.** Consider approval of the monthly financial report. Anita Simpson advised because of the audit and the Regents meeting being moved up, the fiscal year has not been closed yet. She will wait for the full report and was tabled until October meeting. On the motion of Regent Brown as seconded by Regent Smith, the Regents approved to table the report until the October Regents Meeting. Voting aye were Regents Detten, Brown, Mendez, Smith, and James.
8. **Monthly purchases.** Consider approval of monthly purchases. Anita Simpson presented the purchases report for August and September. Purchases for \$5,000.00 or more were for Digital Piano – *Senseney Music*, \$5,925.00, sole source; Notebooks-Tonkawa Faculty, *Hewlett-Packard Company*, \$8,840.00, WSCA Contract; Notebooks-Enid Faculty, *Hewlett-Packard Company*, \$5,598, WSCA Contract; Notebooks –Tonkawa Development/Foundation, *Hewlett-Packard Company*, \$6,234.00, WSCA Contract; Compressor – Learning Assistance Center, *Trane Co*, \$7,692.88, Emergency; Compressor-Threlkeld Hall, *Trane Co*, \$8,883.11, Emergency.

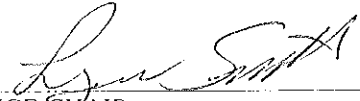
Purchases for \$10,000.00 or more were for Intelligent Lighting System (Used) – KPAC, *High End Systems*, \$14,875.00, sole source; Carpeting-Stillwater Campus, *Jack Harris Furniture*, \$21,950.00; Training Mannequins-Nursing, *Armstrong Medical Industries*, \$19,952.50; Presentation Equipment-Enid, *Video Reality*, \$49,160.00, sole source; Student Success Module-Poise System, *Educational Systems Products*, \$12,000.00, sole source; Portable Metal Buildings-Sheep Center, *Backyards & Barnyards*, \$12,022.50; Wireless Microphone Systems-Fine Arts, \$30,500.00, approximate; Desktops-DMI Lab, *Global Computer Supplies*, \$63,472.32; Surveillance System-Enid Buildings, *Eales Electronics Corporation*, \$24,963.47, sole source; Surveillance System-Tonkawa Maintenance Building, *Eales Electronics Corporation* \$12,341.62, sole source; On the motion of Regent Smith as seconded by Regent Detten, the purchases were approved as presented. Voting aye were Regents Detten, Brown, Mendez, Smith, and James.


9. Travel claims.
10. Items for next agenda. Internal Audit Report FY 2007-2008
11. New business. No discussion. No action taken.
12. Announcement of next meeting. The next regular scheduled meeting is October 23, 2008, 3:00 p.m., Northern Oklahoma College Tonkawa.
13. Adjournment. Regent Mendez made a motion for adjournment at approximately 5:45p.m.

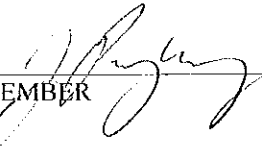
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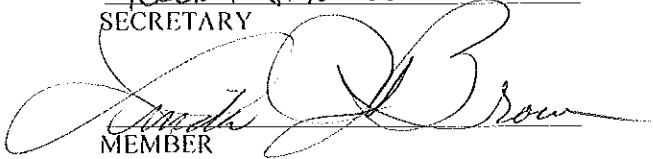
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CHAIR


VICE-CHAIR


SECRETARY


MEMBER


MEMBER