

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, November 15, 2017, NOC Stillwater

Regents Present: Chair Stan Brownlee, Linda Brown, Jeff Cowan, and Dale DeWitt.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Shannon Cunningham, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, Scott Cloud, and Denise Bay.

1. **Call to Order.** Chair Stan Brownlee called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Mr. Wade Fisher of Hinkle & Company.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Tuesday, October 24, 2017 meeting were approved on the motion of Regent DeWitt as seconded by Regent Cowan. Voting aye were Regents Brownlee, Brown, Cowan, and DeWitt.
5. **Program Showcase:** Cassie Firth, Math Division Chair, provided a brief overview of the Math program. She stated that on the state level a new functions and modeling course was added to the state equivalency matrix and that statistics will no longer have a prerequisite starting in the fall of 2018. They are waiting to see changes to degree programs. The goal is to provide more options to students that do not need College Algebra. She stated that the Math Department is currently working on adding a supplement class for statistics for the fall 2018 and adjusting how they run supplement courses that are already offered. Cassie mentioned she attended an ACT workshop with their center for equity in learning this past summer. They worked in a fast paced brainstorming group to come up with tools

or applications that can help with student success. She also stated that they have had a few students completing or working on internships.

INFORMATION TO THE BOARD

6. Regents' Comments.

- Regent Brown commended Anita Simpson and her staff for a clean External Audit for FY2017.

7. Administrators' Updates.

- Dr. Rick Edgington reviewed the Preliminary Enrollment Report for Fall 2017 as of November 15, 2017 which indicated overall enrollment was down from a year ago. Retention specialist continue to call on students who have not yet enrolled for Spring 2018.
- Associate VP of Physical Operations, Larry Dye reported on the vandalism at NOC Enid earlier in the week. He stated the damaged windows are secured and the new glass should be installed by the end of the next week.

8. President's Update.

- Dr. Evans gave thanks to Anita Simpson and her team for working so hard on the FY2017 External Audit.
- Dr. Evans mentioned that she, along with Sheri Snyder, attended the Oklahoma State Regents Legislators Summit and briefly discussed budget.

9. Other Reports.

- a. ***Personnel Changes.*** Ms. Anita Simpson reported two new hires on the Enid campus since the October meeting: Chris Gerber, Assistant Men's Basketball Coach and Amy Hartling, Counselor.
- b. ***Stillwater Facility Update.*** Dr. Shannon Cunningham, VP for NOC Stillwater Campus, was very pleased with the progress of the new facility. She also stated everything is on track, on time and under budget. The crane will have completed steel work around Thanksgiving holiday.

10. The New Criteria for Accreditation.

- Dr. Pam Stinson shared an overview of criterion 3 of HLC's Evidence for Assurance Argument and provided a brief summary of how NOC provides assurance through participation in the state transfer matrix, regular articulations with university partners, feedback from advisory boards, common learning outcomes and compliance checks for syllabi and grade postings.

BOARD ACTION

11. **Monthly Financial Report.**

- Anita Simpson presented for approval the monthly financial report dated October 31, 2017. On the motion of Regent Brown as seconded by Regent Cowan, the Regents approved the monthly financial report as presented. Voting aye were Regents Brown, Brownlee, Cowan, and DeWitt.

12. **Monthly Purchases.**

- Ms. Simpson presented November purchases for approval. **Purchases of \$25,000 or more were for:** (I.) Furniture/Audit/Design Fees – NOC Stillwater Building, Studio Architecture - \$59,000.00; Funding Source: Capital Funds (Prior Selection). (II) Classroom Document Cameras, Computers and Monitors – NOC Stillwater building, CDW Government Inc. - \$38,438.70; Funding Source: Capitol Funds OK State Contract (C1502). On the motion of Regent Cowan as seconded by Regent DeWitt, the Regents voted to approve the November 2017 Monthly Purchases. Voting aye were Regents Brown, Brownlee, Cowan, and DeWitt.

13. **Monthly Allocations Request.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocations request for the following projects: Purchase of Enid Campus - \$20,000.00. On the motion of Regent Brown as seconded by Regent DeWitt, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$20,000.00 as presented. Voting aye were Regents Brown, Brownlee, Cowan, and DeWitt.

14. **FY 2017 External Audit Report.**

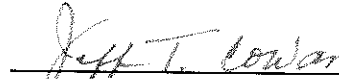
- Wade Fisher with Hinkle & Company presented the FY2017 External Audit Report. Mr. Fisher stated that Northern Oklahoma College had a clean audit and the college audit is complete. On the motion of Regent Cowan as seconded by Regent DeWitt, the Regents voted to approve the FY 2017 External Audit Report. Voting aye were Regents Brown, Brownlee, Cowan, and DeWitt.

ROUTINE AND OTHER

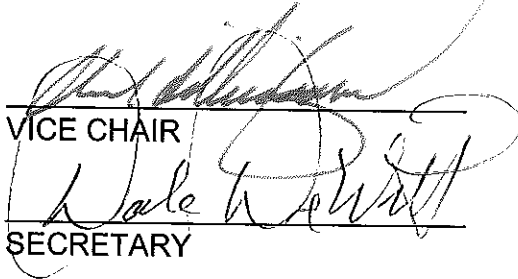
1. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."
2. **Items for the next agenda.** Discuss Regents Retreat.
3. **Announcement of next scheduled meeting:** Thursday, December 14, 2017, 1:00 p.m., Large President's Conference Room, Tonkawa Campus; Lunch at 12:00 p.m. in the Renfro Center with Tonkawa Employees for Christmas Lunch.
4. **Adjournment.** – Motion made at 2:00 p.m. to adjourn by Regent Brownlee as seconded by Regent Brown. Voting aye were Regents Brown, Brownlee, Cowan, and DeWitt.



CHAIR



MEMBER



VICE CHAIR

SECRETARY

MEMBER