

# NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

## Minutes

Wednesday, February 21, 2018, NOC Tonkawa

**Regents Present:** Chair Stan Brownlee, Linda Brown, Jeff Cowan, and Dale DeWitt.

**Regents Absent:** Chad Dillingham

**Employees Present:** Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Sherry Alexander, Dr. Ed Vineyard, Dr. Rick Edgington, Dr. Pamela Stinson, Larry Dye, Scott Cloud, and Denise Bay.

1. **Call to Order.** Chair Stan Brownlee called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.** Cammie Bradley, Nursing Division Chair; Laura Hines, Nursing Faculty; Marie Head, Nursing Faculty.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Friday, January 19, 2018 meeting were approved on the motion of Regent Brown as seconded by Regent DeWitt. Voting aye were Regents Brown, Brownlee, Cowan, and DeWitt.
5. **Program Showcase.** Cammie Bradley, Nursing Division Chair, Laura Hines and Marie Head, Nursing Faculty, provided a brief overview of Missouri Hope, a mass casualty disaster response field training program. Ms. Hines stated that field training is very important because it enables a variety of students to learn hands-on training with real equipment in a stressful environment, while working with trained personnel and learning team building, and leadership skills. Community agencies, such as the National Guard, Fire and Ambulance services, Hospital Emergency Departments, American Red Cross, and others, also benefit with opportunities to collaborate and build partnerships. Ms. Head noted that NOC has the opportunity to bring this exercise to our area as Oklahoma Hope and

nursing faculty are working with organizers to learn more details about this prospect that they can then share with the institution.

## INFORMATION TO THE BOARD

6. **Regents' Comments.**

No comments were reported.

7. **Administrators' Updates.**

- Anita Simpson reported that the preliminary information from the State Regents regarding a FY18 mid-year appropriation reduction of \$4,718,993 to the higher education system was received. This would be an across the board cut of .6 percent and would result in a cut to NOC for \$47,825.
- Sheri Snyder extended an invite to the Regents to attend the Regents Business Partnership Excellence Awards luncheon on March 13, 2018 at the University of Central Oklahoma in the Nigh Center Ballroom from 11 a.m. to 1 p.m. This year's business partner is Diemer Construction. She stated that invites will be going out by the end of next week.
- Dr. Rick Edgington reviewed the Spring 2018 Preliminary Enrollment Report dated February 20, 2018 noting numbers are down from a year ago. He stated after the online L8 classes begin, enrollment numbers should go up. Rick stated that Kathleen Otto, Institutional Research and Assessment Director will be compiling data from our early alert system to gather reasoning for Spring 2018 withdrawals.

8. **President's Update.**

- Dr. Evans reported that the Higher Learning Commission will be here next week for reaccreditation and that she feels like NOC is prepared for the visit. She stated she is very appreciative of all the hard work employees have done to get us prepared and ready for this accreditation.

9. **Other Reports.**

- a. ***Personnel Changes.*** Ms. Anita Simpson reported one new hire and two resignations.
- b. ***Stillwater Facility Update.*** Dr. Evans reported that it's an exciting time seeing all the progress on the new building. She stated she is very pleased how everything is on track, on time and under budget with the new facility.
- c. ***Scholarship Update.*** Sheri Snyder reported the changes to the Institutional Scholarship Program for the 2018-2019 academic year. Ms. Snyder stated that the Institutional Scholarship Program – Task Force Committee met with the goal of refining and improving the Institutional Scholarship Program within the constraints of our current and future resources. Efforts were made to continue



providing support to students and to help activities within the college to attract outstanding participants.

10. **The New Criteria for Accreditation.**

- Dr. Pam Stinson reviewed the NOC Agenda for next week's reaccreditation visit with the Higher Learning Commission and noted that NOC would be notified of the findings after the visit when the team submits their report, typically within one month of the visit.

**BOARD ACTION**

11. **Monthly Financial Report.**

- Anita Simpson presented for approval the monthly financial report dated January 31, 2018. On the motion of Regent Brownlee as seconded by Regent DeWitt, the Regents approved the monthly financial report as presented. Voting aye were Regents Brown, Brownlee, Cowan, and DeWitt.

12. **Monthly Purchases.**

- Ms. Simpson presented February purchases for approval. **Purchases of \$25,000 or more were for:** (I.) Roof Replacement – Harmon Science, American Roofing, \$118,360.00; Pablos Homework, \$163,000.00; Capital Funds; Incomplete bid/no bonds included. All-Phase Roofing, NO BID. (II.) Two Boilers – Zollars Memorial Library, Dense Mechanical Contractors, \$38,717.88; Funding Source: Capital Funds; Emergency. (III.) Door Entry Intelligence System – NOC Stillwater Building, BadgePass Inc., \$46,540.20; Sole Source; Funding Source: Capital Funds. (IV.) Booths and Tables – Maverick Cafeteria, FMG, Inc., \$29,014.14; E&I Contract: CNRO1445; Funding Source: Capital Funds. On the motion of Regent Brownlee as seconded by Regent DeWitt, the Regents voted to approve February 2018 Monthly Purchases. Voting aye were Regents Brown, Brownlee, Cowan, and DeWitt.

13. **Monthly Allocations Request.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking - Tonkawa; \$30,000.00. Dining Hall Renovation & Equipment – Tonkawa; \$5,000.00. Campus Site Development & Physical Plant – Tonkawa; \$10,000.00. Campus Site Development & Physical Plant – Enid; \$10,000.00. Purchase of Enid Campus; \$20,000.00. Classroom Building – Stillwater; \$150,000.00. On the motion of Regent Cowan as seconded by Regent DeWitt, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$225,000.00 as presented. Voting aye were Regents Brown, Brownlee, Cowan, and DeWitt.

## ROUTINE AND OTHER

1. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."
2. **Items for the next agenda.**
3. **Announcement of next scheduled meeting:** Wednesday, March 14, 2018, 1:00 p.m., Cowboy Mall – Room 175 in Stillwater. A tour of the new building for Regents will begin at 11:00 a.m. with a 12:15 p.m. lunch served in the Atrium/Sunroom of Cowboy Mall.
4. **Adjournment.** – Motion made at 1:57 p.m. to adjourn by Regent Brownlee as seconded by Regent Brown. Voting aye were Regents Brown, Brownlee, and DeWitt.)

CHAIR

MEMBER

VICE CHAIR

MEMBER

SECRETARY