

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, February 20, 2019, NOC Tonkawa

Regents Present: Dale DeWitt, Stan Brownlee, Jodi Cline, and Jeff Cowan.

Employees Present: Dr. Cheryl Evans, Anita Simpson, Sheri Snyder, Jason Johnson, Dr. Rick Edgington, Dr. Pamela Stinson, Dr. Ed Vineyard, Larry Dye, and Denise Bay.

1. **Call to Order.** Dale DeWitt chaired the meeting and called the meeting to order at 1:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda posted.
2. **Introduction of visitors, guests, and/or speaker.**
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's oldest community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Vote to approve minutes.** The minutes of the Tuesday, December 18, 2018, meeting were approved on the motion of Regent Stan Brownlee as seconded by Regent Cowan. Voting aye were Regents Brownlee, Cline, Cowan, and DeWitt.
5. **Program Showcase.** Troy Cochran, Social Science Faculty, provided a brief overview of the research project he led with the Criminal Justice Club on Bonnie and Clyde's burglary on the NOC Enid campus, former Phillips University in 1933. Cochran has made several campus and community presentations on the findings, receiving great publicity regarding the project.

BOARD ACTION

6. **FY2020 Academic Service Fees.**

- Ms. Simpson presented for approval the Academic Service Fees changes for FY2020. On the motion of Regent Brownlee and seconded by Regent Cowan, the Regents approved Academic Service Fees increase for FY2020. Voting aye were Regent Brownlee, Cline, Cowan, and DeWitt.

7. **Monthly Financial Report.**

- Ms. Simpson presented for approval the monthly financial reports dated December 31, 2018, and January 31, 2019. On the motion of Regent Brownlee as seconded by Regent Cowan, the Regents approved the monthly financials report as presented. Voting aye were Regent Brownlee, Cline, Cowan, and DeWitt.

8. **Monthly Purchases.** No report to present.

9. **Monthly Allocations.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer & Networking – Tonkawa - \$40,000.00, Computer Software Fees & Licenses - \$5,000.00, Repair of Educational Facilities – Tonkawa - \$25,000.00, Campus Site Development & Physical Plant – Tonkawa - \$35,000.00, Campus Site Development & Physical Plant – Enid - \$20,000.00, Residence Halls: Renovation, Furniture & Equipment – Tonkawa - \$30,000.00, Library Acquisitions - \$10,000.00, Library Acquisitions – Enid - \$10,000.00, Purchase of Vehicles - \$30,000.00, Classroom Building – Stillwater - \$1,300,000.00. On the motion of Regent Cline as seconded by Regent DeWitt, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$1,505,000.00. Voting aye were Regents Brownlee, Cline, Cowan, and DeWitt.

INFORMATION TO THE BOARD

10. **Regents Comments.**

- Regent Cline complimented the NOC Roustabouts for a great performance during their NOC Tonkawa Homecoming Show.

11. **Administrative Comments.**

- Dr. Rick Edgington reviewed the Preliminary Enrollment Report for Spring 2019 as of January 28, 2019 which indicated overall enrollment was down 6% from a year ago. He shared that overall enrollment within the state higher education system is down.

- Ms. Anita Simpson noted that she was asked at the Legislative luncheon when the last time NOC employees received a raise. Ms. Simpson stated that the last time NOC employees received a raise was in 2015-2016 with a 2% increase.
- Ms. Anita Simpson stated that the 2020 Budget hearings are approaching. Budget review hearings for faculty are scheduled in March and Vice President review hearings are scheduled in April.
- Mrs. Anita Simpson noted that an internal discussion on food services and housing is scheduled for March 5.

12. **President's Update.**

- Dr. Evans recognized and congratulated Regent Jodi Cline on receiving the Volunteer of the Year award by the Ponca city Chamber of Commerce
- Dr. Evans noted that we are in active search for the vacant Vice President for the NOC Stillwater position.
- Dr. Evans stated an ERP Kick-off meeting was held on February 11 and 12 to employees to explain the process of the new software, Jenzabar One.
- Dr. Evans noted that the Higher Education Day at the Capitol was very productive with PLC students attending from each campus. She shared the 2019 legislative agenda and Economic Impact Report from the State Chamber.
- Dr. Evans gave an update on the Industrial Hemp project.

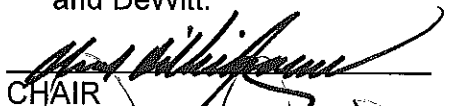
13. **Other Reports.**

- Personnel Changes.*** Ms. Anita Simpson reported 3 resignations/terminations and 1 new hire.
- Historical Land Commission – New College/Section 13 Report.*** Ms. Anita Simpson gave a brief overview of the history of the land commission giving detailed reports over the New College and Section 13 analysis.
- ERP –Jenzabar Implentation Update.*** Ms. Anita Simpson gave an update on the new Enterprise Resource Planning (ERP) called Jenzabar One from Jenzabar Inc., Executive Council met with B & H Associates and Jenzabar to assign Module Managers, individuals who will be responsible for their department modules and teams through the Jenzabar One training process. On February 11 and 12 employees attended an ERP/Jenzabar Kick-off meeting discussing the process of the new software. She stated that Module managers will be having weekly meetings that will keep the process on schedule in order to meet the “go live” date.
- 2019 - 2025 Strategic Plan.** Dr. Pam Stinson provided updates on the 2019 - 2025 Strategic Plan. She stated that the task force met on January 16, 2019, to review the Fall 2018 needs assessment survey sent out to all employees and meeting notes from our three town hall meetings. A draft of

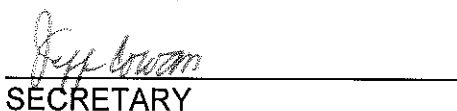
the task force's recommendations was emailed to all employees for further input.

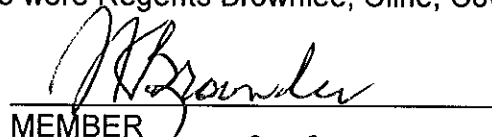
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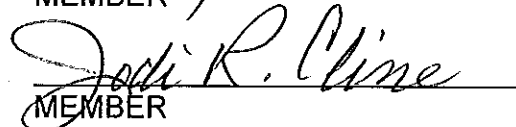
14. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda."
15. **Items for the next agenda.**
16. **Announcement of next scheduled meeting: Wednesday, March 13, 2019, 1:00 p.m., Brown Conference Room 270, Stillwater.**
17. **Adjournment.** – Motion made at 2:25 p.m. to adjourn by Regent Cline as seconded by Regent Cowan. Voting aye were Regents Brownlee, Cline, Cowan and DeWitt.


CHAIR


VICE CHAIR


SECRETARY


MEMBER


MEMBER