

# Northern Oklahoma College

## 2013-2018 Strategic Plan Progress Report 3-25-2015

### Top Strategic Priorities for 2013-2018 with Year Two Priorities (2014-2015)

#### **Goal 1A: Enhance the quality of life for students.**

##### Year Two Priorities

- *Create co-curricular assessment plan to better measure effectiveness of student activities.*
- *Increase the number of student activities offered on each campus, incorporating feedback from student surveys.*
- *Increase the number of participants in student activities.*
- *Utilize focus groups and/or surveys to identify extracurricular and co-curricular interests from non-traditional student group, NOC-Stillwater group, and night class students.*
- *Track usage of tutoring services per discipline, both for on-site tutoring services and tutor.com.*
- *Survey students about satisfaction with current course offerings.*
- *Create ESL tutoring resources.*
- *Develop and implement plan for increasing school pride.*
- *Create tablet/phone applications to communicate student activities.*
- *Create assessment measure to evaluate effectiveness of Blackboard mobile application.*
- *Increase diversity awareness through curricular and extracurricular activities.*

#### March 2015 Updates:

- As part of co-curricular assessment plan, students were asked in the February 2015 Student Satisfaction Survey to respond to the following statements: “Clubs and Organizations offer positive experiences to enhance campus culture” and “Special events and student activities (e.g. homecoming activities, mental health fair, intramurals, commuter’s luncheons) offer positive experiences to enhance campus culture.” Results of the survey are being separated by campus to determine satisfaction level and recommendations for expanding current student activities.
- An additional survey item in the February 2015 Student Satisfaction Survey asked students to respond to “I have found Blackboard mobile application useful in accessing course content and/or my student account.” 68% of students surveyed agreed or strongly agree, 11% neither agreed nor disagreed, 4% disagreed, 3% strongly disagreed, and 14% indicated not applicable.
- Tutor.com usage reports from December 2014, January 2015, and February 2015 indicate the top sessions for students were in drop-off essay review, Algebra (all levels), Chemistry, and Geometry. In December, students used tutor.com a total over 31 hours in 53 student

sessions. In January, students used the service over 17 hours in 31 student sessions, and in February students used the service over 35 hours in 73 student sessions.

- Students were also surveyed in the February 2015 instrument on current course offerings and asked to identify their satisfaction level with the following statement: “Courses required to complete my degree are available when I need to take them.” 68% of students surveyed agreed or strongly agreed, 19% neither agreed nor disagreed, 10% disagreed, and 3% strongly disagreed.

In addition, students were asked to use the comment space to indicate any courses that were needed and not offered or not offered in the time frame needed. Comments are being separated by campus and will be shared with division chairs and faculty liaisons planning future class schedules.

- To address ESL needs on the NOC-Stillwater campus, where the largest percentage of our international student population attends, sections of Fall 2015 classes in Basic Composition, Critical Reading, Composition 1, American National Government, and History have been marked as “Designated for international students.” A tutor has also been hired to work specifically with the international population but with limited hours available at this time.
- Student Affairs staff attended a 3-day FEMA-L363 Multi-Hazard Emergency Management Planning Scenario for Higher Education.
- The Enid SWAT Team held an Active Shooter training session on the Enid campus.
- The Oklahoma Highway Patrol have been scheduled for a two-day Active Shooter training session, on the Tonkawa campus, in April.
- Student Affairs Staff attended the first Two-Year College Security Summit.
- Mental Health Fairs are being held on the Tonkawa and Enid campuses.
- Career Fairs are being held on the Tonkawa and Enid campuses.
- Two Cultural Diversity and Acceptance lectures have been held on the Tonkawa, Enid and Stillwater campuses, including a speaker who took part in freedom marches organized by Dr. King and a speaker addressing equity in the workplace for women.
- 10 pieces of new workout equipment have been purchased and installed in the Tonkawa and Enid wellness centers.
- The construction of the New Residence Halls has begun on the Tonkawa and Enid campuses. Structural steel and cmu is currently being erected.
- Bids are set to go out in March for the renovation of the cafeteria on the Enid campus.
- FSB Architects continue to work on the construction documents for the renovation of residence hall bathrooms on the Tonkawa campus.

### **Goal 1B: Enhance recruitment, retention, and graduation.**

#### Year Two Priorities

- *Update degree audit system.*
- *Improve use of Early Alert System to identify students with attendance issues not reported as No Shows (focus on first two weeks especially).*
- *Identify students with attendance problems with further tracking by faculty and student housing.*
- *Track advisors’ contacts linked to the Early Alert System.*
- *Develop plan for recruitment and retention of minority and non-traditional students.*

### March 2015 Updates:

- A report was created in March to identify which academic advisors had used the Early Alert System to warn students when absences and classroom performance indicated they were in jeopardy. This report will be a first step in discussions on how the system could be used more effectively and what barriers advisors might have in accessing the system.
- On March 11, Rick Edgington joined OSU and UCO representatives in presenting to the State Regents Council of Presidents on the reverse transfer initiative in an effort to promote reverse transfer state-wide. Some conclusions reported in the presentation included the following:
  - Institutions sometimes create unnecessary barriers through application and graduation fees.* (NOC eliminated its application and graduation fee as a result)
  - Academic advisors must be regularly trained on the importance of guiding students through the general education core.* (In the Fall 2014 semester, an Advisor Handbook was created for NOC advisors and new advisors were required to attend a training session emphasizing the general education core.)
  - Students need clear communication about the benefit of reverse transfer.* (In the March 2015 NOC-OSU Memo of Understanding meeting, representatives from both institutions discussed the importance of that message being shared from both the school sending and the school receiving reverse transfer credit.)
- The February 2015 Student Satisfaction Survey was used to identify further recommendations on improving academic advisement for retention with students asked to indicate their level of satisfaction based on the following statements:
  - “The communication I received from the school about the overall enrollment process was clear.”
  - “The school worked with me to identify an academic program that met my goals.”
  - “An academic advisor was available to help me with questions about my course of study.”
  - “I was placed at the appropriate course level that matched my academic preparation.”Survey results are currently being broken down by campus and division to make recommendations.

### **Goal 2: Cultivate and maintain partnerships to inform and improve academics, student experiences, and regional needs.**

#### Year Two Priorities

- *Track and expand the number of internships offered to students and the number of students participating in internships.*
- *Develop degree options and certificates to meet regional needs and address state ecosystem.*
- *Enhance curriculum and programming for Native American population.*
- *Identify alumni and friends of the college who could communicate with majors, serve as guest speakers, and create job shadowing opportunities.*

### March 2015 Updates:

#### **Ag, Science, & Engineering**

- The Agriculture group, with direction from the Ag Advisory Board, is continuing to pursue development of Certificate Programs. Some of the program areas being considered include Grain Grading, Commercial Pesticide Applicator, GPS and Auto steer Operations, Chemical Application Operator, and Artificial Insemination and Embryo Transfer in Sheep and Goats
- The Agriculture Group has been working with Browning Cattle Company (Pauls Valley) to establish an internship opportunity in the area of cattle AI/embryo transfer and reproductive physiology training.
- Using suggestions generated at the fall meeting of the Ag Advisory Board about the need for the workforce to have a general understanding of environmental aspects, the division is looking into the possibility of developing a degree option in this area – Associates of Applied Science –Environmental Technology with a certificate option. This degree program would encompass both agriculture and science students.
- Science faculty have met with the director of Camp McFadden (Ponca City, OK), concerning the potential for NOC students to be involved with internships, outdoor education, nature interpretation, etc. for primary and secondary education through a Service Learning project centered around Environment Science.
- NOC Astronomy faculty have been invited by University of Colorado to join a consortium of 24 colleges and universities to participate in a grant proposal that will develop student science learning programs by utilizing planetariums on college campuses. Programs will enable planetariums to link astronomy learning programs in colleges with community service programs. Partners include Notre Dame and Ohio State University.
- The PTEC program implemented a new application process for the Fall 2015 class due to high interest in the program and the need to evaluate students for proper placement. As of March 2<sup>nd</sup>, there have been 40 applications for the PTEC program. Applicants are being contacted to verify interest and to make sure we have current contact information. The application deadline is March 15, 2015 and the selection process should be complete by April first with candidates being notified by April 15, 2015. There will be a total of 24 applicants selected to enter the program for the 2015-2016 school year.

### **Business Division**

- Three new AMBUCS Auxiliary student members have joined this semester.
- The Business Division has three interns placed this semester with Range Resources, TS Fork and the NOC Finance Office. The Range Resources and TS Fork internship positions are new. Student interns have previously been utilized in the NOC Finance Office.
- Jill Harmon is pursuing the expansion of an AMBUCS Auxiliary chapter to the Tonkawa campus with hopes to have the chapter established by the end of the Spring 2015 semester.
- The Business Division is currently conducting an alumni search. Faculty have made personal contacts with former students to develop a database of alumni in an effort to provide mentors, expand scholarship and internship opportunities, and encourage alumni to come to campus as guest speakers. The division will then work with the Alumni Office to expand the database. Along with this effort, the Division created a Graduate Contact Information Card that faculty will have current graduates complete as they meet for their graduation degree check appointment, thus initiating contact with graduates earlier.

### **Civic Engagement & Service Learning**

- The Office of Civic Engagement established a partnership with Ringwood Public Schools to have NOC students interested in teaching science to work with the elementary school science teachers and students to develop and judge science fairs projects.

## **Fine Arts**

- The Music Department plans to track and expand the number of internships by offering to students the opportunity to work with band directors and choral directors in the local public school systems.
- The Art Department offers the opportunity for students to work in the Eleanor Hays Art Gallery. This could be expanded into a full-fledged internship allowing students to gain credit and more experience.
- The Theatre program provides an opportunity that allows students to travel to a professional venue to work with professional performers and technicians.
- The Music Theatre program provides an opportunity for the students to work within the confines of our own walls, working with stage rigging, lights, sound and set construction.
- The Digital Media & Animation program has placed students in internships with the following businesses: Digital Tutors, OKC; CVW Media, Norman; Tate Publishing, OKC; Shatz Publishing, Kay County; Ponca City Opportunity Center; and Freelance.com, web opportunity for all students

## **Global Education**

- NOC entered into a new partnership with University College Dublin, to offer one of our residential study abroad programs in Dublin. Students will stay on campus in UCD dorms, utilize cafeterias, and other student space during a two-week summer program taught by two NOC professors (Cook/Watkins-2016 & Scott/Bowers-2017)
- NOC Global Education is working with Oklahoma NGO 'Kids Against Hunger' (KAH) to offer an internship program beginning Summer 2015 (1 student). Students will spend 160+ hours working with KAH to develop marketing, outreach, and fundraising support materials, generate awareness of the KAH impact in developing countries, and organize and assist with food packaging events.
- NOC Global Education is working with three Dublin organizations, Extreme Ireland, UCS Division of Agriculture, and the Leinster Rugby Club, to potentially offer internships to students during their short term study abroad program and/or after the program.
- NOC Global Education is working with Pottawatomie Nation on global cultural awareness opportunities through short-term study abroad. The Pottawatomie Nation is funding two participants on NOC's spring break program, and hopes to sponsor more on future programs. The goal is to extend these opportunities to other tribes.

## **Grants**

*Enhance curriculum and programming for Native American population.*

- Title III /NASNTI grant (Department of Education): May 2015  
Gina Conneywerdy, Jenna Bazzell, Scott Haywood, Kathleen Otto and Shelly Schulz met about Title III /NASNTI program. Title III/ NASNTI program is provided by US Department of Education and involves NOC since we have been designated as a Native American-Serving Nontribal Institution. Grants awarded under this section shall be used by Native American nontribal-serving institutions to assist such institutions to plan, develop, undertake, and carry out activities to improve and expand such institutions' capacity to serve Native Americans and low-income individuals. This grant would provide NOC with funds to create a resource center/space for Native-American students, provide computers and internet access, have tutoring services and provide transportation for Native-American students to and from their place of residence to Northern Oklahoma College. Preliminary steps have been taken

including meeting with six North-Central Tribal Higher Education directors to discuss challenges of native students attending college. Feedback was given by each higher education director via questionnaire sent before meeting. Tuesday, February 17<sup>th</sup>, the NOC group working on the grant met with twelve Native American students attending NOC which will serve as data-collection from our Native-American students. Answers have been compiled and used for justification of our requests. A letter of support from Cimarron Transit director, Laura Corff, has been received. Contingent deadline: May 2015.

- Promise Zone (HUD): November 2015

Jenna Bazzell and Shelly Schulz went to Pawhuska (Osage Nation) to discuss preliminary plans to submit to Round 3 of Promise Zone grant. In his 2013 State of the Union address, President Obama announced that he would designate 20 Promise Zones nationwide: urban, rural, and tribal communities where the Administration would partner with local leaders to create jobs, increase economic activity, improve educational opportunities, and reduce violent crime. Promise Zone does not come with any funds. It is a designation of a geographical area that receives special consideration on proposals and federal assistance with filing federal proposals. In addition, eligible applicants in Promise Zones will receive preferences for certain competitive federal programs and technical assistance. Subject to enactment by Congress, businesses investing in Promise Zones or hiring residents of Promise Zones will be eligible to receive tax incentives. Altogether, this package of assistance will help local leaders accelerate efforts to revitalize their communities. The Promise Zone designation will be for a term of 10 years and may be extended as necessary to capture the full term of availability of the Promise Zone tax incentives, if the tax incentives are enacted. Tonkawa Tribe, Ponca Nation, and Otoe-Missouria have been contacted by Jenna Bazzell and Shelly Schulz to begin preliminary discussions of inclusion. Requests will be made for letters of support from Tonkawa Tribe and Ponca Nation. Candy Thomas and Chris Standingbear of Osage Nation are contacting Kaw Nation and Pawnee to begin preliminary discussions of inclusions. Requests will be made for letters of support. Contingent deadline: November 2015

### **Health, Physical Education, and Recreation**

- Suzi Brown, Chair of the HPER Division, has contacted the National Council of Strength and Fitness about their personal training and sport nutrition programs. The HPER Division is reviewing materials for a possible implementation of a new degree option within the HPER program.
- Kyle Turner, the first athletic trainer for NOC who is now the assistant athletic trainer for the Kansas City Royals, has been contacted about possibly being a guest speaker for our athletic training majors. He is currently busy with baseball but said he'd be happy to try to schedule it at the end of baseball season in the fall. Mr. Turner actually started the athletic training program at NOC.

### **Institutional Research**

- The office of Institutional Research is in process of creating a history of the number of internships offered and the number of NOC students enrolled in those internship courses from 2011-2014. The office will further continue tracking enrollment in internship courses so that faculty and divisions will be aware of the data.
- The office of Institutional Research has been supporting the Grants Office's search for grants to support the Native American populations by providing data on the Native American

population. Data include academic performance, remedial needs, commuter numbers, overall percentage of NOC student population that is Native American, and the tribe affiliation.

### **Instructional Design**

- NOC's Professional Development Office will partner with the Oklahoma Energy Resources Board (OERB) to host OERB workshops for area K-12 educators, NOC educators, and NOC's Elementary Education majors on the Tonkawa and Enid campuses during 2016-2018. OERB offers curriculum plans for many subject areas along with engaging classroom materials and virtual fieldtrips. Since the oil and gas industry is a mainstay of Oklahoma's economy, Northern is committed to sharing the impact of this multidisciplinary learning material in an effort to better the educational experiences of students in our service area.

### **Language Arts**

- The Language Arts Division is preparing again to host the Chautauqua Teachers' Institute, a program offered each summer in an effort to foster relationships with Oklahoma K-12 educators and to meet a regional need for quality professional development in northwest Oklahoma. During this weeklong event, educators not only share best pedagogical practices with fellow teachers, but also with NOC's Elementary Education majors. Education majors are encouraged to participate in this pedagogical experience that nurtures a lifelong love for learning, teaching, and culture and provides valuable networking opportunities with future employers.
- The Language Arts Division is reaching out through social media to contact alumni who would be willing to give presentations to current students, and those who would be willing to have students "shadow" them in their jobs.
- The President's Leadership Council is also using PLC alumni to visit with current PLC students about going from a two year college to a four year college, and discussing what to expect, and the differences between the two.

### **Nursing**

- The Nursing Division is working collaboratively with Ponca City Medical Center in developing a volunteer program. The program is specifically geared for pre-nursing and nursing students to become familiar with the healthcare setting while serving their community. The main focus will be on auxiliary services within the healthcare team.
- A partnership with the non-profit organization JustHope has been developed. Nursing students will be attending a service learning trip to Nicaragua, July 8<sup>th</sup>-16<sup>th</sup>, 2015. JustHope is an organization dedicated to creating global partnerships, combating extreme poverty, and nurturing a sustainable community. Students will be providing care and health education in rural clinics while learning valuable aspects of global healthcare and diversity.

### **Social Science**

- Gerald Konkler, Criminal Justice Program Director, met with the Tonkawa Police Department. They discussed internships for NOC students and class tours of the Tonkawa Police Department to facilitate a connection between our graduating students and the department's need for additional police officers.
- Alumnus and United States Marshall Clayton Johnson will speak to the social science and criminal justice students on March 27. He will be presenting "How to Get Ahead," a presentation on strategies for both student and career success.

### **Goal 3: Upgrade facilities for quality and efficiency.**

Year Two Priorities

- *Complete way-finding plan for improved signage on NOC campuses.*
- *Complete interior renovations in Central Hall and Harold Hall (Tonkawa) and Harmon Science and Marshall Hall (Enid).*
- *Begin dorm and cafeteria renovations.*
- *Begin NOC-Stillwater facility planning.*
- *Continue upgrades of electrical systems, fiber, and backup recovery in Enid and Tonkawa.*

#### March 2015 Updates:

- The Wayfinding Taskforce in cooperation with the consulting firm C.H. Guernsey & Company in partnership with Focus EGD has completed the Schematic Design Services, Design Development Services and is in the final stage of the Design Intent Documentation Services. The final Design Intent documents will be reviewed March 25<sup>th</sup> with the bid administration beginning April 1<sup>st</sup>. T, E, & S
- The demolition for the Enid Cafeteria is complete. Five firms attended the mandatory pre-bid meeting on March 11<sup>th</sup> for the Construction Package with bids due April 2<sup>nd</sup>. Additional bid packages will be sent out for an Equipment Package and a Furniture, Fixtures and Equipment Package. E
- Schematic Design and Design Development Phases are being conducted for the Renovation of Residence Hall Restrooms with an engineering evaluation being conducted. T
- \$15,000,000 project for construction of classroom building in Stillwater was submitted and approved by NOC Board of Regents, Oklahoma State Regents for Higher Education, and the Oklahoma Legislature as part of the 2015 Real Property Master Lease Program. S
- The Agriculture Barn classroom was remodeled. T
- Network upgrade and increased WiFi access throughout Marshall Building is complete. E
- Fifty computers were purchased for classroom and student lab replacements. T, E & S
- Projectors were replaced and Creston control units for classrooms were reprogrammed. T
- A new math tutoring lab has been set up on the second floor of Wilkin Hall. T
- The installation of the infield turf at Failing Park is complete. E
- Zollars 301 classroom control system has been upgraded. E
- Fiber to Harmon Science Building was replaced. E

#### **Goal 4: Enhance professional development and quality working conditions for NOC employees.**

##### Year Two Priorities

- *Track number of employees going through new orientation program.*
- *Share training videos to accompany new employee orientation.*
- *Increase staff professional development offerings to insure a minimum of three sessions per year are offered.*
- *Increase staff participation in institutional committees, with special emphasis on Staff Affairs Committee.*

- *Train supervisors on new employee orientation checklist and implement usage of checklist in all departments.*
- *Continue reviewing employee compensation packages in relation to community college peers and adjust as budget allows.*
- *Survey employees to identify preferred communication styles.*
- *Create a Human Resources web page that contains information needed by prospective employees, retirees, student employees, and supervisors as well as a directory of HR staff and their duties.*
- *Develop Wellness Plan in response to Wellness Assessment and employee feedback.*
- *Provide professional development opportunities for all employees in diversity and customer service.*
- *Co-curricular assessment plans in each administrative area will address strategies for improved communications.*

#### March 2015 Updates:

- HR web pages have been developed and are in final review process; they should be able to go live soon.
- An abbreviated version of the Noel-Levitz Employee Satisfaction Survey distributed in April 2014 will be created as an internal survey focused on questions NOC added to the normed instrument. The internal survey will be distributed in April 2015 to give us an idea of progress (or lack thereof) in improving satisfaction.
- Division chairs from Ag, Science, and Engineering, Business, Language Arts, Math, and Nursing, as well as the AVPAA attended a conference for training of division chairs in February 2015. The Austin conference dealt with topics such as conflict resolution, assessment, program development, and positive leadership. The training met a strategic planning objective for providing better employee orientation, specifically in further preparing division chairs for their supervisory roles.
- Well On Target Healthy Worksite Assessment conducted by Blue Cross Blue Shield of Oklahoma resulted in a WellScore for NOC of 41%, reflecting a Making Strides rating. The WellScore for the thirteen institutions in our OKHEEI Group was 36%, reflecting a Needs Focus rating.
- Preliminary discussions were held with USI Southwest, benefit consultant for the OKHEEI Group, to discuss possible options and structures to consider for health, dental, and other insurance for employees for 2016.

#### **Goal 5: Diversify and increase revenue streams.**

##### Year Two Priorities

- *Establish price structures for new dormitories (Enid and Tonkawa).*
- *Establish target goals for grant applications and awards.*
- *Provide local training for grant writing and managing for faculty and staff.*
- *Develop co-curricular assessment plan for scholarship program.*
- *Identify institutional need list for potential donors.*

### March 2015 Updates:

#### *Establish price structures for new dormitories (Enid and Tonkawa).*

- In September, the housing committee reviewed the residence hall rates for both the Tonkawa and Enid campuses in efforts to establish tiered rates for room and board. The NOC Board of Regents approved the proposed FY15-16 Proposed Residence Hall Rates at their September board meeting. In October, a committee reviewed institutional scholarships in regards to equating all room and board scholarship awards to cash equivalents.
- In January, Development and Community Relations worked with Student Affairs department on revised residential housing application which reflected changes and updated website with form.

#### *Establish target goals for grant applications and awards.*

- The Grants Committee met in September, October and December (2014) and minutes and agenda are available online (<http://www.noc.edu/grant-development>).
- One goal the committee identified was the need to develop a grant writing culture within NOC with the focus based on the Institutional Strategic Plan. Therefore, the committee has asked divisions to submit their top three priorities as either institution priorities or division priorities for grants.
- The Grants Committee is also seeking representatives from other division not currently represented in membership, as well as personnel from each division who are willing to either write or research grants in their division. This should generate a list of source people in every division for the new grants coordinator who was hired in December.
- The aforementioned data requests will provide the framework for developing targeted goals for the Strategic Plan, Goal #5.
- One target goal for grant applications is represented in Goal 2, Year 2 Priority: Enhance curriculum and programming for Native American population. (See March 2015 update above for goal 2.)
- An Administrative Policies and Procedures Manual was written by Jenna Bazzell, Grants Coordinator, and Shelly Schulz, Grants Accountant. It was reviewed and revised by Grants Committee and is being reviewed and revised by Executive Council and Board of Regents. The manual provides step-by-step policies and procedures of how NOC will manage grants and contracts. In particular, the Administrative Policies and Procedures Manual for Grants & Contracts at NOC outlines the administrative staff personnel that faculty must route all grant proposals and submissions through. An Accounting Policies and Procedures Manual was written by Shelly Schulz, Grants Accountant, and Jenna Bazzell, Grants Coordinator. It is being reviewed by Grants Coordinator and Grants Accountant before being sent to Grants Committee for review and revision.
- (Listed in response to Goal 2 and Goal 5 objective) Fritz Osell with 23 other universities submitted a proposal to NSF for a Planetarium Consortium. The University of Colorado at Boulder is the lead institution. Using Bert and Janice Mackie Planetarium, Fritz will help test efficacy of planetarium programs developed for enhancement of undergraduate astronomy education. **Funding status is being awaited.**

#### *Provide local training for grant writing and managing for faculty and staff.*

- In the Grants Committee meeting on January 23, 2015, members were asked for ideas on how to increase self-efficacy amongst faculty and staff for grant writing. Members suggested the

Grants Coordinator send out a monthly newsletter screening opportunities for divisions at NOC. The first newsletter distribution occurred by Jenna Bazzell, Grants Coordinator, on February 9, 2015, to all NOC faculty and staff. The second will be sent during March.

- Located in the Administrative Policies and Procedures Manual is a list of grant writing resources and funding opportunities for NOC faculty.
- Once the Administrative and Accounting Policies and Procedure Manuals are approved, Jenna Bazzell, Grants Coordinator, and Shelly Schultz, Grants Accountant, will meet with faculty to discuss the manuals and address concerns faculty may have about researching, applying, submitting and/or writing grants.

*Develop co-curricular assessment plan for scholarship program.*

- The Institutional Task Force Committee met on October 21 and November 17 to review and make recommendations to the current institutional scholarship program to be implemented by Summer 2015/Fall 2015. A committee also reviewed FY 2016 Scholarship Fund Requests for new scholarship program support or modifications/enhancements to existing programs. Notification letters were mailed the week of December 8.
- The following items were communicated to NOC employees on January 21, 2015 as it relates to updates to our Institutional Scholarship Program – Effective Fall 2015:
  - Institutional Scholarship Program - Scholarship Task Force Summary (presented to the NOC Board of Regents 1-21-2015)
  - FY 15-16 Residence Hall Rates Semester & Annual Costs – Tonkawa campus
  - FY 15-16 Residence Hall Rates Semester & Annual Costs – Enid campus
  - PLC Scholarship Flyer
  - Non-Resident Tuition Waiver Policy

*Identify institutional need list for potential donors*

- The Development Office received feedback from the division chairs. A meeting with the President and Academic Affairs occurred in February to discuss the project. This was also shared with the Administrative Council for input. The Development Office will finalize a template and send back out for additional responses prior to finalizing and publicizing on our website.

### **All Goals:**

- *Use data gathered through CCSSE (Spring 2013), Student Satisfaction Survey (Spring 2014), Employee Satisfaction Survey (Spring 2014), Wellness Report (Summer 2014), the Institutional Fact Book (Summer 2014), and other appropriate measures to develop co-curricular assessment tools and to respond to previously-identified areas for improvement.*
- *Continue to address year one priorities as needed.*
- An institution-wide co-curricular assessment plan is in development. Vice Presidents have led initiatives for departments in their areas to create mission statements aligning with the institutional mission, as well as goal statements that align with the institutional strategic plan.