

NOC Copyright Policy

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It shall be the policy of Northern Oklahoma College to abide by the provisions of the U.S. Copyright Act of 1976 (Title 17, United States Code) and the college hereby prohibits copying not specifically allowed by the Copyright Act, fair use guidelines, license agreements, or proprietor's permission. This includes unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing. Such unauthorized activity may lead to civil and criminal liabilities as noted in the penalties section below. Employees and students of the college are expected to, without exception, work within the confines of the law. Penalties and/or liabilities which result due to failure to follow the precepts as outlined in this statement will be borne solely by the violator.

Northern Oklahoma College will not defend students or employees who engage in violations of copyright laws or license agreements, and those who engage in illegal downloading or unauthorized distribution of copyrighted material using school technology or other resources will be subject to disciplinary procedures. For more information on NOC's Employee Information and Instructional Technology Policy, see the following link:

https://www.noc.edu/assets/uploads/sites/740/2020/12/IT_Policy.pdf. For more information on NOC's Student Information and Instructional Technology Policy, see the following link: https://www.noc.edu/assets/uploads/sites/740/2020/12/Student_IT_Policy.pdf. Additional information on the State of Oklahoma Information Security Policy, Procedures, and Guidelines can be found at the following link: <https://www.ok.gov/cio/documents/InfoSecPPG.pdf>

All library materials whether physical or virtual have been purchased to aid the student in their research needs. Students may access materials that are physically in the library, including material such as books, journals, magazines and DVD's. The library also has computer work stations that allow access to the internet and licensed electronic resources. The licensed electronic resources can also be accessed via the library web page by the student using the student's login information.

Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement. Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code,

Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For more information, please see the website of the U.S. Copyright Office at www.copyright.gov.

CIRCULATION

In addition to inclusion in the Northern Oklahoma College Employee Handbook and Northern Oklahoma College Course Catalog and Student Handbook, information on the NOC Copyright Policy shall be added to the Consumer Information Notification annually distributed to each employee and student of Northern Oklahoma College via his or her official Northern Oklahoma College email address. The NOC Copyright Policy has been added to the Consumer Information page on the college website at <https://www.noc.edu/about-noc/consumerinformation/>.