

NORTHERN OKLAHOMA COLLEGE BOARD OF REGENTS

Minutes

Wednesday, July 16, 2025, NOC Tonkawa

Regents Present: Andrew Ewbank, Brad Fox, Jami Groendyke, Sandy Mulligan, and Mike Loftis.

Employees Present: Diana Morris, Anita Simpson, Sheri Snyder, Dr. Rick Edgington, Jason Johnson, Dr. Marsh Howard, Dr. Shelly Mencacci, Jeremy Hise, Scott Cloud, and Denise Bay.

1. **Call to Order.** Chair Mike Loftis called the meeting to order at 2:00 p.m. Notice of the meeting had been given to the Secretary of State and the agenda Posted. Quorum was declared present.
2. **Introduction of visitors, guests, and/or speaker.** Kevin Ditmore, Director of Tonkawa Economic Development.
3. **Reciting of the Northern Oklahoma College Mission Statement.** Northern Oklahoma College, the State's first public community college, is a multi-campus, land-grant institution that provides high quality, accessible, and affordable educational opportunities and services which create life changing experiences and develop students as effective learners and leaders within their communities and in a connected, ever-changing world.
4. **Public Comments.** No comments to report.
5. **New Regent Administration of Oath of Office.** Andrew Ewbank was officially sworn in as a Regent of Northern Oklahoma College by President Diana Morris. Ewbank affirmed the oath of office and officially joined the Northern Oklahoma College Board of Regents.

BOARD ACTION

6. **Vote to approve minutes.**
 - The minutes of the Wednesday, June 18, 2025, meeting were approved on the motion of Regent Fox as seconded by Regent Groendyke. Voting aye were Regents Ewbank, Fox, Groendyke, Mulligan, and Loftis.

7. **Course Catalog.**

- Dr. Shelly Mencacci presented the FY2025-2026 Course Catalog for approval. The areas of revision included:
 - *Added AI Policy*
 - *Added Curriculum Committee Recommendations*
 - *Updated Catalog Language from OSRHE*
 - *Updated Tuition and Fees for 2025-2026*

On the motion of Regent Fox as seconded by Regent Mulligan, the Regents approved revisions to the FY2025-2026 Course Catalog as presented. Voting aye were Regents Ewbank, Fox, Groendyke, Mulligan, and Loftis.

8. **Student Handbook.**

- Jason Johnson presented recent updates to the FY2025-2026 Student Handbook for approval. The areas of revision included:
 - *Removal of Fee Payment section*
 - *Added Hazing Policy*
 - *Added AI Policy*

On the motion of Regent Groendyke, as seconded by Regent Fox, the Regents approved revisions to the FY2025-2026 Student Handbook as presented. Voting aye were Regents Ewbank, Fox, Groendyke, Mulligan, and Loftis.

9. **Athletic Handbook.**

- Jason Johnson presented recent updates to the FY2025-2026 Athletic Handbook for approval. The areas of revision included:
 - – *Added Hazing Policy*

On the motion of Regent Fox as seconded by Regent Groendyke, the Regents approved changes to the FY2025-2026 Athletic Handbook as presented. Voting aye were Regents Ewbank, Fox, Groendyke, Mulligan, and Loftis.

10. **Employee Handbook.**

- Diana Watkins reviewed recent changes to the NOC Employee Handbook. On the motion of Regent Mulligan, as seconded by Regent Fox, the Regents approved changes to the FY2025-2026 Employee Handbook as presented. Voting aye were Regents Ewbank, Fox, Groendyke, Mulligan, and Loftis.

11. **Monthly Financial Report.**

- Ms. Simpson presented for approval of the monthly financial report dated for June 30, 2025. On the motion of Regent Fox as seconded by Regent Groendyke, the Regents approved the monthly financial report as presented. Voting aye were Regents Ewbank, Fox, Groendyke, Mulligan, and Loftis.

12. **Monthly Purchases.**

- Ms. Simpson presented the July 2025 purchases for approval. **Purchases of \$25,000 or more** were for: (#I.) Tonkawa Multiple Flooring Replacements - KPAC Rooms 118, 130A, 130B, Hallways South End; Wilkin Hall Rooms 111 & 121; Bush Residence Hall – 1st & 2nd Floor Hallways & Landings; Foster-Piper Field House Old Gym Entry – Anderson Flooring - \$98,925.32, Funding Source: Capital Funds. (#II.) Renfro & Wellness Center Parking Lots – 2" Asphalt Overlay, Mill and Fix Existing Cracks – Evans & Associates Construction Co - \$176,750.00, Funding Source: Capital Funds. (#III.) Drill and Establish A 2" Water Well Tonkawa Campus Circle – Roper Company, LLC., - \$24,917.12, Funding Source: Capital Funds. (#IV.) Boehme Hall Flooring Replacement – Room 101 & 3rd Floor 17 Rooms – Anderson Flooring - \$30,405.19., Funding Source: Capital Funds. (#V.) Kubota M7060 HDC Utility Cab Tractor for Physical Plant – Great Plains Stillwater - \$58,487.80, Funding Source: Capital Funds Sourcwell Contract #112624-Plains KBA. (#VI.) Learning Management System Annual Renewal – Blackboard Inc. - \$49,202.00, Funding Source: Capital Funds – Sole Source. On the motion of Regent Groendyke, seconded by Regent Mulligan, the Regents approved the July 2025 monthly purchases. Voting aye were Regents Ewbank, Fox, Groendyke, Mulligan, and Loftis. Regent Fox abstained from voting on Item (#II.) (Renfro & Wellness Center Parking Lots – Evans & Associates Construction Co.) due to a conflict of interest, but voted in favor of all other items.

13. **Monthly Allocations Report.**

- Ms. Simpson presented for approval Section 13/New College Fund 600 & 650 allocation requests for the following projects: Computer Hardware, Software, Licenses & Fees - \$100,000.00, Campus Infrastructure Improvements – Tonkawa - \$25,000.00, Campus Site Development & Physical Plant – Tonkawa - \$60,000.00, Classroom Building – Stillwater - \$1,070,000.00. On the motion of Regent Fox as seconded by Regent Groendyke, the Regents voted to approve the Section 13/New College Fund 600 & 650 allocation request for \$1,255,000.00 as presented. Voting aye were Regents Ewbank, Fox, Groendyke, Mulligan, and Loftis.

INFORMATION TO THE BOARD

14. **Administrative Comments**

- Dr. Shelly Mencacci reported on the development of an institutional Artificial Intelligence (AI) Policy. Over the past year, faculty, division chairs, Faculty Affairs, and the Executive Council reviewed and drafted the policy to ensure alignment with NOC's values, academic integrity, and equitable student access. The policy will provide clear guidance on the responsible use of AI

tools, safeguard student privacy, and support compliance with accreditation standards. Dr. Mencacci also presented the updates for the 2025–2026 College Catalog. The catalog, updated annually, provides students, faculty, and stakeholders with accurate information on curriculum, degree and certificate requirements, academic policies, tuition and fees, and regulatory updates.

- Sheri Snyder provided updates on several ongoing initiatives. She noted the successful relocation of six Creative Arts employees—including Printing Services, Marketing, Public Information, and the Photo Studio, to Harold Hall during July and August. She also shared progress on the Enid Higher Education Council's new scholarship campaign, with a detailed timeline for marketing materials, board outreach, and campaign wrap-up leading to the next quarterly meeting in August. Additionally, Sheri reported continued weekly Zoom meetings with Cave Interactive as the website redesign project advances through Phase 3 (Development and Content Import). Employees with administrative editing rights have been notified that Webpage changes are temporarily centralized through the Webmaster to maintain consistency during this phase.
- Jeremy Hise reported that NOC was honored to host the annual Phillips University Alumni Reunion on the Enid campus. Alumni gathered to reconnect and reflect on their time at Phillips while celebrating the continued legacy preserved through NOC's stewardship of the campus. In his remarks, Mr. Hise shared updates on Marshall Tower repairs, the planned Athletic Training Education Center and Failing Field renovation, improvements to the NOC Pond, and the Phillips Alumni Legacy Scholarship. Alumni expressed appreciation for NOC's commitment to honoring Phillips' history, noting the preservation of building names, the condition of facilities and grounds, and the strong partnership that continues to connect Phillips alumni with NOC. Jeremy also reported on NOC's participation in the Remote Area Medical Clinic, held at the Stride Bank Center in downtown Enid. The clinic served 372 patients and provided more than \$210,000 in free medical services. NOC employees assisted with patient transportation, while nursing faculty and students played a vital role in patient care, gaining valuable clinical experience while serving the community. Mr. Hise expressed pride in the professionalism of NOC's nursing students, whose efforts were recognized and appreciated by event organizers and attendees.
- Rick Edgington reviewed the Fall 2025 Preliminary Enrollment reports dated July 16, 2025, noting that the headcount for the fall is up 1% and credit hours are up by 2% from Fall 2024.
- Anita Simpson reported that NOC's Deferred Maintenance Fund submissions for the third and fourth quarters have been completed for FY25.

- Dr. Marsh Howard reported on recent campus operations and partnership efforts. He noted communication with OSU staff regarding HC door repairs and Flow Station control updates. He also shared that the recent electrical surge issue has been resolved, restoring water fountain breakers, and that quotes have been sent for necessary ADA door repairs. In addition, he stated that he met with the new OSU Transfer Specialist to discuss partnership opportunities, including FRC involvement, student organizations, and shared events.
- Jason Johnson reported on Athletics as preparations continue for the upcoming school year. He noted that summer camps were well attended by area youth and highlighted outstanding academic achievements by student-athletes. Eleven athletic teams earned NJCAA All-Academic Team honors with cumulative GPAs of 3.0 or higher, led by Enid Baseball with a 3.63 GPA. Individually, 92 student-athletes were recognized by the NJCAA: 26 First Team (4.0 GPA), 36 Second Team (3.80–3.99 GPA), and 30 Third Team (3.60–3.79 GPA). Johnson expressed pride in both the students' academic success and the coaches' commitment to excellence in the classroom. He also announced the selection of Jonathan Monk as the new Head Baseball Coach for the Mavericks. Monk has served on the staff for the past two seasons, during which the team posted a 92–28 record.

15. **President's Update.**

- Diana Morris reported ongoing collaboration with NWOSU President Bo Hannaford to develop a partnership between NOC and NWOSU aimed at better serving the Ponca City and Enid communities. She noted that this initiative includes a joint marketing effort to promote programs and opportunities available through both institutions. Diana also shared that she continues to meet with OSU President Dr. Jim Hess, and that the meetings have been very positive. She emphasizes that Dr. Hess has expressed strong support for the NOC Gateway program and values the partnership with NOC.

16. **Regents' Comments.**

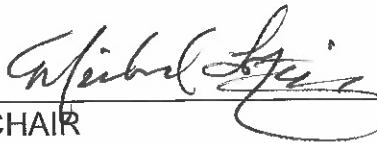
- No Comments to Report

17. **Other Reports.**

- ***Personnel Changes.*** Ms. Anita Simpson reported one resignation and one new hire.
- ***Information Technology.*** Ms. Anita Simpson reviewed the FY26 IT Operations Budget and the Operations Details.
- ***Graphic Standard Guide.*** Ms. Sheri Snyder presented each Regent with a copy of the updated NOC Graphic Standards Guide. The guidelines are reviewed each summer for potential changes and provide a clear and consistent message for the institution when marketing NOC.

ROUTINE AND OTHER

18. New Business.
19. Items for the next agenda.
20. **Announcement of next scheduled meeting: The next regular scheduled meeting is Wednesday, September 24, 2025, at 2:00 p.m., in the Gantz Center, James Room, Enid Campus.**
21. Adjournment. – Motion made at 3:40 p.m. to adjourn by Regent Ewbank, as seconded by Regent Mulligan. Voting aye were Regents Ewbank, Fox, Groendyke, Mulligan, and Loftis.


CHAIR


MEMBER

VICE CHAIR


MEMBER


SECRETARY