NORTHERN
Oklahoma College
TONKAWA | ENID | STILLWATER

BID PACKAGE

JETS HALL ROOF REPLACEMENT 2026

Request for Bids

Per State of Oklahoma Statutes and Northern Oklahoma College Purchasing Policies, any purchase over $25,000 requires competitive bids.

Northern Oklahoma College is requesting bids for a Full Roof Class 3 1.75" Hail Resistant Shingle Replacement on the Jets Residency Hall. Bidders will need to remove the existing 1 Layer composition shingles, install ice and water shields on eaves and valleys, install underlayment, and install pipe boots, drip edge and flashings.

For questions about the bid or to request a site visit please call Alene Pitts at (580) 548-2290.

Bids must be received by the Office of Financial Affairs no later than 2:00 p.m. on 3/6/2026 Electronic submissions can be sent via email to harley.morton@noc.edu . Northern Oklahoma College reserves the right to reject any or all bids, to waive irregularities in the bid or to select other than the lowest bid, as may be in the best interest of the college.

Completed Bid Form, Non-Collusion Affidavit and Business Relationship Affidavit must accompany the proposal of each bidder.

MAIL SEALED BID TO:

INVITATION TO BID

FINANCE OFFICE
NORTHERN OKLAHOMA COLLEGE
PO BOX 310
TONKAWA, OK 74653-0310

PHONE 580.628.6233
FAX 580.628.6396

DATE BID TYPED	BID ON REQ. NO.	AGENCY REQ. NO.	TERMS	VENDORS DELIVERY DATE

NO RFP RECEIVED AFTER	OBJECT CODE

FOR USE OF OFFICE OF PUBLIC AFFAIRS	
DIRECTOR	
DEPUTY DIRECTOR	
ENGINEER	
ASSISTANT DIRECTOR	
BUYER	
OTHER	

PLEASE MARK ENVELOPE "RFP ENCLOSED"

PHYSICAL ADDRESS:
1220 E GRAND AVE
TONKAWA, OK 74653-4022

BIDDER'S F.E.I. NO. **(FEIN OR SSN MUST BE ENTERED)**

NAME OF FIRM, COMPANY

STREET ADDRESS

CITY STATE ZIP

PHONE

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW

ITEM NO	QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
			PRICES SHOULD INCLUDE FREIGHT **TOTAL**		$

IMPORTANT **THIS BID INVALID IF NOT SIGNED AND NOTARIZED**

AFFIDAVIT:
STATE OF _____ COUNTY OF _____ _____ OF LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAYS THAT:
(1) (S)HE IS THE DULY AUTHORIZED AGENT OF _____, THE BIDDER AND/OR CONTRACTOR SUBMITTING THE COMPETITIVE BID AND/OR PROCURING THE CONTRACT WHICH IS ATTACHED TO THIS STATEMENT, FOR THE PURPOSE OF CERTIFYING THE FACTS PERTAINING TO THE EXISTENCE OF COLLUSION AMONG BIDDERS AND BETWEEN BIDDERS AND STATE OFFICIALS OR EMPLOYEES, AS WELL AS, FACTS PERTAINING TO THE GIVING OR OFFERING OF THINGS OF VALUE TO GOVERNMENT PERSONNEL IN RETURN FOR SPECIAL CONSIDERATION IN THE LETTING OF ANY CONTRACT PURSUANT TO THE BID TO WHICH THIS STATEMENT IS ATTACHED;(2)(S)HE IS FULLY AWARE OF THE FACTS AND CIRCUMSTANCES SURROUNDING THE MAKING OF THE BID AND/OR THE PROCUREMENT OF THE CONTRACT TO WHICH THIS STATEMENT IS ATTACHED AND HAS BEEN PERSONALLY AND DIRECTLY INVOLVED IN TH E PROCEEDINGS LEADING TO THE SUBMISSION OF SUCH BIDS; AND (3)NEITHER THE BIDDER/CONTRACTOR NOR ANYONE SUBJECT TO THE BIDDER/CONTRACTOR'S DIRECTION OR CONTROL HAS BEEN A PARTY (A) TO ANY COLLUSION AMONG BIDDERS IN RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO REFRAIN FROM BIDDING, (B) TO ANY COLLUSION WITH ANY STATE OFFICIAL OR EMPLOYEE AS TO QUANTITY, QUALITY OR PRICE IN THE PROSPECTIVE CONTRACT, OR AS TO ANY OTHER TERMS OF SUCH PROSPECTIVE CONTRACT, NOR (C) IN ANY DISCUSSION BETWEEN BIDDERS AND ANY STATE OFFICIAL CONCERNING EXCHANGE OF MONEY OR OTHER THING OF VALUE FOR SPECIAL CONSIDERATION IN THE LETTING OF A CONTRACT, (D) TO PAYING, GIVING OR DONATING OR AGREEING TO PAY, GIVE OR DONATE TO ANY OFFICER OR EMPLOYEE OF THE STATE OF OKLAHOMA, ANY MONEY OR OTHER THING OF VALUE, EITHER DIRECTLY OR INDIRECTLY, IN PROCURING THE CONTRACT TO WHICH THIS STATEMENT IS ATTACHED.

FIRM

ADDRESS PHONE

CITY STATE ZIP

NAME/TITLE

SUBSCRIBED & SWORN BEFORE ME THIS _____ DAY OF _____, 20_____

NOTARY PUBLIC (OR CLERK OR JUDGE)

MY COMMISSION EXPIRES _____

BUSINESS RELATIONSHIPS AFFIDAVIT

STATE OF _____)
) SS
COUNTY OF _____)

_____, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

_____
(Signature of Company Official)

Subscribed and Sworn to before me this _____ day of _____,20 _____

_____
Notary Public

My Commission Expires: _____

NONCOLLUSION OF BIDS AFFIDAVIT

STATE OF _____)
) SS
COUNTY OF _____)

PURSUANT TO H.B. 469, 2nd Session of the 34th Legislature, this statement if hereby submitted:

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any _____ official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidder and any _____ official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

_____
(Signature of Company Official)

Subscribed and Sworn to before me this _____ day of _____, 20_____

_____
Notary Public (or Clerk of Judge)

My Commission Expires: _____